

**Present**

Adamoski, Robert	Hughes, Kenneth	Rankin, Graham
Au, Jennifer	Kampschuur, Marc	Pikios, Christina
Cserepes, Dana ( Vice Chair)	Kozak, Romy	Royal, Wendy
Cunnin, Betty	Lavack, Anne	Tebb, Wayne
Davis, Bob	MacDonald, Cathy	Wade, Tally
Deisman, Wade (Vice Chair)	McKendry, John (Chair)	Wiens, David
Freeman, Tru	Michaels, Kari	Wood, Robert
Fung, Maggie	Mumford, Robert	
Girodat, Christopher	Penhorwood, Jan	
Guirguis, Mazen	Petrillo, Larissa	
Hoogbruin, Amanda		

**Guests**

**University Secretariat**

Merritt, Elizabeth  
Thompson, Kerry

**Regrets**

Androsiuk, Mary	Crowe, Christine
Ash, Kristan	Hensley, Robert
Bubber, Arvinder	Scanlan, Lori
Bains, Harpreet	Stadnyk, Pamela
Coren, Art	Szendrei, Sarah

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**1. Call to Order**

The meeting was called to order at 3:37pm.

**2. Confirmation of Agenda**

**ACTION:** Add Business Arising from the Minutes as a standing item to the Senate agenda

**Moved by Ken Hughes, seconded by David Wiens THAT the agenda be approved as presented.**

**MOTION CARRIED**

**3. Approval of Minutes (September 26, 2011)**

**Moved by Rob Adamoski, seconded by Wendy Royal THAT the minutes of the September 26, 2011 Senate meeting be approved.**

**MOTION CARRIED**

#### 4. Chair's Report

New members George Verghese, Dean, Faculty of Design, and Anne Lavack, Provost and Vice President Academic were welcomed to Senate.

##### 4.1 Board Retreat Information

The Board of Governor's retreat will be held on November 25 and 26, 2011. A retreat for both Senate and the Board is projected for Spring of 2012.

##### 4.2 Board of Governors Correspondence to Senate Regarding Legal Opinion Request

A letter was received from the Board of Governors regarding initiating a request for legal opinion, if one is desired. It was noted that there is potential that Kwantlen may eventually consider a position which would provide in-house legal counsel.

##### 4.3 Search Committee Appointments

The process for selecting Advisory Search Committee faculty members has been modified from previous searches to allow Faculty Council participation in selecting their own faculty representatives. Previously appointments were made by the Provost's office without consultation. A policy regarding search committee process is being drafted.

###### 4.3.1 Dean of Science and Horticulture Advisory Search Committee

**Moved by Anne Lavack, seconded by Jennifer Au THAT Senate appoint the following members of the Dean of Science and Horticulture Advisory Search Committee:**

<b>Patrick Duffy</b>	<b>Faculty, Chemistry</b>	
<b>John Inglis</b>	<b>Faculty, Math</b>	
<b>Fergal Callaghan</b>	<b>Faculty, Physics</b>	
<b>Susan Murray</b>	<b>Faculty, Horticulture</b>	
<b>Amandeep Cheema</b>	<b>Student Representative</b>	<b>MOTION CARRIED</b>

###### 4.3.2 Dean of Trades and Technology Advisory Search Committee

**Moved by Anne Lavack, seconded by Dana Cserepes THAT Senate appoint the following members of the Dean of Trades and Technology Advisory Search Committee:**

<b>Al Sumal</b>	<b>Faculty, Welding</b>	
<b>Larry Rhodenizer</b>	<b>Faculty, Automotive</b>	
<b>Christina Heinrick</b>	<b>Faculty, Technology</b>	
<b>Wayne Andrews</b>	<b>Faculty, Carpentry</b>	
<b>Tanya Nikiforuk</b>	<b>Student Representative</b>	<b>MOTION CARRIED</b>

Abstained: Wayne Tebb

#### 4.3.3 University Librarian Advisory Search Committee

Moved by Anne Lavack, seconded by Dana Cserepes THAT Senate appoint the following members of the University Librarian Advisory Search Committee:

Jan Penhorwood	Librarian	
Colleen van de Voort	Librarian	
Linda Woodcock	Librarian	
Sigrid Kargut	Librarian	
Denny Hollick	Student Representative	MOTION CARRIED

#### 5. Faculty Amalgamation Update

An update covering the internal processes for an amalgamation between Social Sciences and Humanities was discussed.

Issues raised:

- Inclusiveness and transparency in the process
- The name of the new Faculty
- The search process for Associate Dean position(s)
- Renewal terms and name of Faculty for the current Associate Dean of Social Sciences
- Hiring of Associate Deans prior to a Dean for the amalgamated department
- Timelines for searches urgency
- Communication
- Lack of policy to deal with search process

**ACTION:** Anne Lavack to review timelines and report back to Senate by the end of the week

**ACTION:** John McKendry to report back at next meeting regarding issues raised today

The issues will be brought back to the November 28, 2011 Senate meeting by John McKendry.

#### 6. Board Senate Task Force on Bi-Cameral Governance Update

Moved by Bob Davis, seconded by Betty Cunnin Au THAT Senate appoint Romy Kozak as the interim representative from the Senate Standing Committee on Policy Articulation on the Task Force on Bi-Cameral Governance. MOTION CARRIED

**Note:** The appointment is time-referenced and when a chair is elected to SSCPA, the chair will take the seat on the task force.

Abstained: Romy Kozak

## **7. Senate Executive Committee**

### **7.1 Faculty Qualifications – Creative Writing**

**Moved by Dana Cserepes, seconded by Romy Kozak THAT Senate approve the Faculty Qualifications for Creative Writing as follows:**

#### **1. Department of Creative Writing Minimum Faculty Qualifications (Exclusive of New Media Specialists)**

- a. Candidates must have a minimum of a Master's Degree in Creative Writing or a related discipline (candidates with academic distinction and/or awards preferred).
- b. Candidates must have at least three books or, if relevant, produced projects, which might include screenplays and plays, and a significant profile in their area of specialization; they must be active in their profession and have a current record of publications and active involvement in the writing community.
- c. Candidates must have relevant teaching experience at the post-secondary level.

#### **2. Department of Creative Writing Minimum Faculty Qualifications (New-Media Specialists Only)**

- a. Candidates must have a minimum of a Master's Degree in Creative Writing or a related discipline (candidates with academic distinction and/or awards preferred).
- b. Candidates must have at least two major projects and a significant profile in their area of specialization.
- c. Candidates must have relevant teaching experience; post-secondary educational institutions preferred

**MOTION CARRIED**

## **8. Senate Standing Committee on the University Budget**

A discussion on budget timelines occurred. Interested Senators are invited to attend upcoming budget meetings. There will not be a mid-year budget review.

## **9. Senate Governance Committee (no report)**

## **10. Senate Nominating Committee**

The nomination of Kari Michaels to the Senate Standing Committee on Academic Appeals was removed.

**Moved by Dana Cserepes, seconded by David Wiens THAT Senate approve the following as members of Senate Standing Committees:**

**Senate Nominating Committee**

- Jennifer Au, Senator from Faculty of Science & Horticulture
- Chris Girodat, Student Senator

**SSC Academic Planning & Priorities**

- Christine Crowe, Senator from Faculty of Academic & Career Advancement
- Karen Inglis, Faculty of Humanities
- George Verghese, Faculty of Design

**SSC Library**

- Vicki Effertz, Library Staff

**SSC University Budget**

- Kari Michaels, Student Senator
- Christina Pikios, Senator from Faculty of Academic & Career Advancement

**Task Force on Academic Rank & Advancement**

- Alexandra Richmond, Faculty of Business

**MOTION CARRIED**

**11. Senate Standing Committee on Academic Planning & Priorities (no report)**

**12. Senate Standing Committee on Curriculum**

**12.1 Program Revision: Special Education Teacher Assistant (SETA) Program Admission Requirements**

**Moved by Dana Cserepes, seconded by George Verghese THAT Senate approve the revision to the SETA program English proficiency entrance grade from a minimum of Communications 12 with a minimum grade of "C" to Communications 12 with a minimum grade of "A". MOTION CARRIED**

**12.2 Program Revision: Recognition of Special Education Teacher Assistant (SETA) Program Credits for Graduates from 2001-2003 for use as elective credits for the Kwantlen BA, Major in General Studies**

**Moved by Dana Cserepes, seconded by Rob Mumford THAT Senate approve the use of SETA program credits from 2001-2003 for use as elective credits for the Kwantlen BA, Major in General Studies. MOTION CARRIED**

**12.3 Program Revision: Bachelor of Business Administration Accounting Program**

**Moved by Dana Cserepes, seconded by Romy Kozak THAT Senate approve a revision to the wording of the graduation requirements for the BBA Accounting program. MOTION CARRIED**

**13. SSC Library Report**

Senate received a report from the Committee.

**14. Senate Standing Committee on Policy Articulation (no report)**

**15. Senate Standing Committee on Program Review**

Senate received a report from the Committee.

**16. Senate Standing Committee on Tributes (no report)**

**17. Approval of Graduates**

**Moved by Dana Cserepes, seconded by Christopher Girodat THAT Senate approve the Graduates to October 31, 2011. MOTION CARRIED**

**18. Dean's Honour Roll**

Senate received a list of Dean's Honour Roll recipients for Spring and Summer 2011.

**19. Items for Discussion**

A forum on Intellectual Property will be held on Thursday, November 3rd, from 7:00-9:00pm. Senators are invited to attend.

A student and judicial affairs panel on student conduct will be held on Wednesday, November 2, from 9:00-11:00am.

**20. Adjournment**

The meeting adjourned at 6:04pm.