

Present

Androsiuk, Mary
Ash, Kristan
Au, Jennifer
Cserepes, Dana
Cunnin, Betty
Dastur, Farhad
Davis, Bob
Deisman, Wade
Freeman, Tru
Fung, Maggie

Girodat, Christopher
Hensley, Robert
Hoogbruin, Amanda
Hughes, Kenneth
Kampschuur, Marc
Lavack, Anne
McKendry, John (Chair)
Michaels, Kari
Mumford, Robert
Mundle, Todd

Penhorwood, Jan
Pikios, Christina
Rankin, Graham
Royal, Wendy
Scanlan, Lori (Vice Chair)
Tebb, Wayne
Verghese, George
Wiens, David
Wade, Tally (Vice Chair)
Wood, Robert

University Secretariat

Klassen, Sandi
Thompson, Kerry

Regrets

Bains, Harpreet
Bubber, Arvinder
Coren, Art

Crowe, Christine
Stadnyk, Pamela

1. Call to order

The meeting was called to order at 3:30pm.

New Student Senators-Elect Iman Ghahremani and Jared Penland were welcomed. Chief Librarian, Todd Mundle was also welcomed.

2. Confirmation of Agenda

Moved by Dana Cserepes, seconded by Robert Wood THAT the agenda be confirmed.

MOTION CARRIED

3. Approval of Minutes (March 26, 2012)

Moved by Chris Girodat, seconded by Kari Michaels THAT the minutes of the March 26, 2012 meeting be approved.

MOTION CARRIED

4. Business Arising from the Minutes

5. Chair's Comments

The Chair noted that Spring Convocation is on May 31, 2012, and extended an invitation to all Senators. More than 700 students will graduate, and it is anticipated that 4,000 guests will be in attendance. The event will be held at the Langley Events Centre.

6. Senate Standing Committee on Curriculum

6.1 Full Program Proposal: Bachelor of Arts, Minor in Education

Moved by Tally Wade, seconded by Dana Cserepes THAT Senate approve the Full Program Proposal for a Bachelor of Arts, Minor in Education. MOTION CARRIED

6.2 Full Program Proposal: Bachelor of Arts, Major in Political Science

Moved by Tally Wade, seconded by Chris Girodat THAT Senate approve the Full Program Proposal for a Bachelor of Arts, Major in Political Science

6.3 Program Revision: Graduate Nursing Re-entry Program Description and Admission Requirements

Moved by Tally Wade, seconded by George Verghese THAT Senate approve the revisions to the Graduate Nursing Re-entry Program calendar description and admission requirements. MOTION CARRIED

6.4 Program Revision: Health Care Assistant Program Admission Requirements

Moved by Tally Wade, seconded by Tru Freeman THAT Senate approve the revisions to the Health Care Assistant Program admission requirements. MOTION CARRIED

6.5 Program Revision: Bachelor of Science in Nursing Course Name/Numbering Change

Moved by Tally Wade, seconded by Wendy Royal THAT Senate approve the revisions to the Bachelor of Nursing NRSG 2111 and NRSG 2211 course name and numbering change. MOTION CARRIED

6.6 Program Revision: Bachelor of Psychiatric Nursing Graduation Requirements

Moved by Tally Wade, seconded by Dana Cserepes THAT Senate approve the addition of either FINA 1170 or FINA 2270 as a graduation requirement for the Bachelor of Psychiatric Nursing degree program. MOTION CARRIED

6.7 Program Revision: Entrance Requirements Trades & Technology Programs

Moved by Tally Wade, seconded by Rob Mumford THAT Senate approve the revision to the entrance requirements for the Trades & Technology programs. MOTION CARRIED

6.8 Program Discontinuance: Music Foundation Certificate

This item will be reviewed at the Senate Standing Committee on Academic Planning & Priorities and return to Senate.

6.9 Program Revision: Faculty of Design Admission Requirements Request for Variance

Moved by Tally Wade, seconded by Ken Hughes THAT Senate approve the Faculty of Design admission requirements variance from Policy C18, Admission to the University.

MOTION CARRIED

6.10 Program Revision: Bachelor of Design in Product Design Curriculum

Moved by Tally Wade, seconded by George Verghese THAT Senate approve the Bachelor of Design in Product Design curriculum revisions.

MOTION CARRIED

6.11 Program Revision: Bachelor of Design in Product Design Course Titles

Moved by Tally Wade, seconded by Ken Hughes THAT Senate approve the Bachelor of Design in Product Design course title changes.

MOTION CARRIED

6.12 Program Revision: Bachelor of Interior Design Progression Requirements

Moved by Tally Wade, seconded by Ken Hughes THAT Senate approve the program revision for the Bachelor of Interior Design progression and passing grades.

MOTION CARRIED

6.13 Program Revision: Bachelor of Fine Arts Program Requirements

Moved by Tally Wade, seconded by Dana Cserepes THAT Senate approve the revision to the Bachelor of Fine Arts program requirements.

MOTION CARRIED

6.14 Program Revision: Bachelor of Arts English Major

Moved by Tally Wade, seconded by George Verghese THAT Senate approve the revision to the Bachelor of Arts English Major.

MOTION CARRIED

7. Senate Executive Committee

A report on paperless Senate will come forward at the June 2012 Senate meeting.

8. Election Results

The following members were elected to Senate in the Spring 2012 Election and By-Election:

Faculty of Design – Mark Pritchard

Faculty of Arts – Dana Cserepes and Wade Deisman

Faculty of Business – Robert Wood

Faculty of Science and Horticulture – Stan Kazymierchyk

Professional Support Staff – Kim Rose

Student Senators - Iman Ghahremani, Jared Penland, Christopher Girodat and Kari Michaels

The following were elected to the Board of Governors in the May 2012 Election:

Faculty - Geoff Dean

Professional Support Staff – Sandra Hoffman

Students - Iman Ghahremani and Jared Penland

Moved by Wade Deisman, seconded by Dana Cserepes THAT due to the adjustment of the numbers of Senators as a result of the amalgamation of the Faculties of Humanities and Social Sciences, Senate extend its gratitude to and formally recognize the services of the following outgoing Senators:

Faculty of Humanities: Romy Kozak, Mazen Guirguis

Faculty of Social Sciences: Larissa Petrillo

MOTION CARRIED

9. Election of Senate Vice Chair

After thorough discussion, it was agreed that the Senate Bylaws regarding the number of Vice Chairs required review and potential revision, prior to the election of a Vice Chair.

Notice of Motion June 25, 2012: Senate Bylaw Revision (Bylaw # 4 Vice Chairs)

10. Senate Standing Committee on the University Budget

The committee met with the Senate Standing Committee on Academic Planning & Priorities to discuss setting a clear set of guidelines for evaluating the University budget.

11. Faculty of Arts Update

Executive steering committee continues to meet to address issues. The committee may not need to meet again after June. Bylaws for the new Faculty will be coming forward to Senate at the June 2012 meeting. The announcement of the new Dean, Faculty of Arts is expected early June.

12. Board Senate Task Force on Bi-Cameral Governance (No Report)

13. Senate Standing Committee on Governance

13.1 Revised Bylaws – Faculty of Academic & Career Advancement

Moved by Chris Girodat, seconded by Betty Cunnin THAT Senate approve the revisions to the Faculty of Academic & Career Advancement Bylaws.

MOTION CARRIED

13.2 Revised Bylaws – Community & Health Studies

Moved by Chris Girodat, seconded by Kari Michaels THAT Senate approve the revisions to the Faculty of Community & Health Studies Bylaws. MOTION CARRIED

14. Senate Nominating Committee

Moved by Mary Androsiuk, seconded by Chris Girodat THAT Senate approve the following as members of Senate Standing Committees:

Senate Executive

- Kari Michaels (Student Senator – effective September 2012)

Senate Governance

- Jennifer Au (effective September 2012)
- Wade Deisman (effective immediately)

SSC Academic Planning & Priorities

- Wade Deisman (effective immediately)
- Kari Michaels (Student Senator – effective immediately)
- Jared Penland (Student – effective September 2012)

SSC Curriculum

- Dana Cserepes (effective immediately)

SSC Library

- Iman Ghahremani (Student Senator – effective September 2012)
- George Verghese (effective immediately)

SSC Program Review

- Mary Androsiuk (effective September 2012)
- Sophia Veale, Student Representative (effective immediately)

MOTION CARRIED

Abstained - Wade Deisman

15. Senate Standing Committee on Academic Planning & Priorities

Moved by Jennifer Au, seconded by Bob Davis THAT the May 2012 SSCAP&P Report to Senate be appended to the May 2012 Senate minutes as a permanent record. MOTION CARRIED

15.1 Senate Standing Committee on Academic Planning & Priorities Interim Chair

Moved by Jennifer Au, seconded by Wade Deisman THAT Senate approve Robert Wood as the Interim Chair of the Senate Standing Committee on Academic Planning & Priorities for the month of June 2012. MOTION CARRIED

16. Senate Standing Committee on the Library (No Report)

17. Senate Standing Committee on Policy Articulation (No Report)

18. Senate Standing Committee on Program Review

Moved by Robert Wood, seconded by Ken Hughes THAT the May 2012 SSCPR Report to Senate be appended to the May 2012 Senate minutes as a permanent record. MOTION CARRIED

19. Senate Standing Committee on Tributes

Senate received a report from the committee.

20. Senate Task Force on Academic Rank & Advancement (No Report)

21. Approval of Graduates to May 28, 2012

Moved by Chris Girodat, seconded by Tally Wade THAT Senate approve the graduates to May 28, 2012. MOTION CARRIED

22. Questions

22.1 Questions With Notice

22.2 Questions Without Notice

A proposal to offer ESL courses to students from Saudi Arabia was received positively by the Saudi Cultural Bureau. 7 students are expected for Fall 2012 and will include some Business students.

Senators were reminded to attend the TFARA Forum on June 8, 2012. The forum is built around a panel discussion with guests from TRU and MRU.

Senate extended a thank you to the Office of the Registrar for the work done on convocation this year.

A report regarding research and development at Southlands may be made available.

The Registrar will fill the Senate Student representative vacancy.

23. Next Meeting: Monday, June 25, 2012, 4:00pm Cloverdale Campus

24. Adjournment: The meeting adjourned at 5:13pm.

MEETING DATE: *May 28, 2012*

AGENDA #: *15*

PRESENTED BY: *Jennifer Au*

Issue: **Senate Standing Committee on Academic Planning and Priorities**

For information: This report summarizes the April 20, 2012 SSC AP&P meeting. The May 18th meeting was cancelled because quorum was not met.

Enrollment Planning

The Provost gave a presentation on enrollment planning, outlining the background and current outlook of enrollment at Kwantlen. Section 27(2)(r) of the University Act will be used to set enrollment limits for all programs at Kwantlen. The strategic enrollment planning process is underway with the Deans making the first cut. The results will be disseminated to the University community with open discussion forums, where the Faculties and Faculty Councils will collectively and collaboratively determine the size of all programs at Kwantlen. The results will feed into the strategic planning process, which will begin in September with the arrival of the new president.

Development of Interim Academic Priorities for the 2013-2014 Budget Year

The Senate Standing Committee on the University Budget (SSCUB) passed the following motion at its April 13, 2012 meeting:

THAT SSC AP&P provides a concise list of priorities for academic planning, including a definition of research and polytechnic, and criteria for program prioritization to help the SSC University Budget evaluate budget requests.

This motion was in response to the current set of academic priorities being too broad and unworkable for ranking and allocating budgetary requests. SSC AP&P discussed the motion and proposed a timeline to have this information ready for SSCUB in time for the budget presentations in early November 2012. The committee agreed to develop interim academic priorities for the 2013-2014 budgetary process. Budget allocations for 2014-2015 and beyond will be informed by the University's strategic plan.

To assist with defining interim academic priorities for 2013-2014, SSC AP&P developed the following three questions that have been sent to Deans and Faculty Council Chairs for feedback. The feedback from all Faculties will be collated at the June 15, 2012 SSC AP&P meeting.

1. What does your Faculty (area) believe should be the 3 highest priorities for your Faculty (area) to allocate budget within the Faculty (area) for the 2013-14 budget year?
 - Choose these priorities from the attached list of “Academic Priorities” (or if you think some other priorities are most important, please specify what these are).
2. What does your Faculty (area) believe should be the 3 highest priorities for the University to allocate budget to Faculties (areas) for the 2013-14 budget year?
 - Choose these priorities from the attached list of “Academic Priorities” (or if you think some other priorities are most important, please specify what these are).
3. Rank the 3 university priorities from #2 above, in terms of your understanding of how they fit within our polytechnic university mandate.

Timeline for meeting SSCUB’s request

April 30	Joint e-mail sent by Chair of SSC AP&P and Provost to Deans and Faculty Council Chairs
June 1	Response to Robert Wood from Deans and Faculty Council Chairs for distribution to SSC AP&P for the June 15 th meeting
June 15	SSC AP&P reviews feedback and collates information into interim academic priorities. SSC AP&P reviews and finalizes the program prioritization criteria developed earlier by the committee (dated February 28, 2011). The interim academic priorities and program prioritization criteria will be sent to Deans and Faculty Council Chairs for feedback in time for the SSC AP&P meeting on September 14 th .
June 22	SSCUB meets to discuss the interim academic priorities and program prioritization criteria from SSC AP&P
Sept 14	SSC AP&P meeting to discuss feedback from SSCUB, Deans and Faculty Councils
October 12	Joint meeting of SSC AP&P and SSCUB to approve interim academic priorities and program prioritization criteria for recommendation to Senate
October 29	Senate meeting to approve motion from SSC AP&P and SSCUB
Nov 5, 6, 7	Budget presentations

Interim Chair of SSC AP&P for June 2012

Robert Wood has agreed to replace Jennifer Au as interim Chair of SSC AP&P for the month of June when Jane Hobson returns to the committee. An e-mail ratification vote is currently underway.

MEETING DATE: *May 28, 2012*

AGENDA #: *18*

PREPARED BY: *Ken Hughes*

Issue:

Report from the Senate Standing Committee on Program Review

The Standing Committee for Program Review (SSCPR) was able to continue meeting during April (April 25, 2012), and with a quorum for most of the meeting. Items included in the agenda were as follows:

• **Program Review Tracking Grid**

The Committee reviewed the monthly Program Review Tracking Grid (progress report) presented by Facilitator, Colleen McGoff Dean and Kathleen Bigsby.

• **Presentation of Self-Study by Criminology**

SSCPR received a formal and thorough presentation by Criminology (CRIM) of its Self-Study, given by Farhad Dastur (Dean), Wade Deisman, and Dave Lyon (Faculty).

The Self-Study was well received by SSCPR and was approved as having met the requirements for this stage of Criminology's Program Review.

• **External Reviewers**

SSCPR discussed and is assessing the credentials of suggested members of External Reviewers for the Creative Writing (CRWR) program.

• **Report on Horticulture**

Associate Vice-President, Academic, Jane Fee updated SSCPR about the status of Horticulture's Self-Study, which began in October 2009. Their completed report was originally due March 2011. Numerous attempts to restart the process have been unsuccessful. SSCPR still awaits news of a commitment date from Horticulture about when their Self-Study will be presented.

• **Action Plan Report**

SSCPR received an Action Plan Report from Modern Languages. In the absence of a quorum at this stage of the SSCPR meeting, the report was only discussed. Suggestions were being sent back to the Program so that a final draft could be ready for the May SSCPR meeting.

• **New Chair for SSCPR Imminent**

Due to completion of his three-year term on Senate, the Chair of SSCPR will be changing in August.

- **New Vice-Chair of SSCPR Imminent**

Due to the amalgamation of two Faculties into the Faculty of Arts, the Vice-Chair of SSCPR will be elected at the May SSCPR meeting.

- **Program Review Orientation Workshop**

On May 23, the Facilitator for Program Review and the Chair of SSCPR will host the annual orientation workshop for those programs due for program review over the next few months. In previous years this has been extremely successful. Representatives from other programs who have recently completed their program review have attended share their experiences of the process.

Next SSCPR meeting June 20, 3-5pm, room G2110 – the last SSCPR meeting for this academic year.