

**Present**

Ash, Kristan	Hensley, Robert	Reiser, Henry
Au, Jennifer	Hoogbruin, Amanda	Rose, Kim
Crowe, Christine	Kampschuur, Marc	Royal, Wendy
Cserepes, Dana (Vice Chair)	Kazymerchyk, Stan	Stadnyk, Pamela
Cunnin, Betty	Lee, Gordon	Tebb, Wayne
Davis, Alan (Chair)	Michaels, Kari	Verghese, George
Davis, Bob	Mundle, Todd	Wade, Tally
Deisman, Wade	Penland, Jared	Wood, Robert
Freeman, Tru	Pikios, Christina	Worobec, Elizabeth
Ghahremani, Iman	Pritchard, Mark	
Girodat, Christopher	Purvey, Diane	

**University Secretariat**

Klassen, Sandi  
Thompson, Kerry

**Regrets**

Androsiuk, Mary  
Bains, Harpreet  
Bubber, Arvinder

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**1. Call to order**

The meeting was called to order at 4:00pm.

Journalists from the Runner were present and recorded the meeting for the purpose of accuracy of reporting, not for further distribution.

**2. Confirmation of Agenda**

**Moved by Robert Wood, seconded by Christopher Girodat:**

**THAT the agenda be confirmed with the following revisions:**

- **Addition of Item 5.1 Associate Dean of Arts, Advisory Search Committee**
- **Revise program title in Item 6.1 to FPP: Bachelor of Science, Major in Applications of Mathematics**

**MOTION CARRIED**

**3. Approval of Minutes (June 25, 2012)**

**Moved by Chris Girodat, seconded by Wendy Royal:**

**THAT the minutes of the June 25, 2012 Regular Senate meeting be approved with minor revisions.**

**MOTION CARRIED**

#### 4. Business Arising from the Minutes

##### 4.1 Access Copyright Agreement (Notice of Motion Christopher Girodat / June 25, 2012)

Senate discussed the need to be proactive in determining the appropriate steps to ensure the institution moves forward in a fair and considered manner, respecting the academic rights and freedoms of faculty and students, and the right to fair compensation for authors.

The President reported that Kwantlen has opted out of the Access Copyright license renewal.

The University Librarian reported that a number of plans are in development at Kwantlen including introductory information sessions in October, a website maintained by the Library, advising the Bookstore regarding course 'paks', and developing a better understanding of copyright rules in general.

**Moved by Christopher Girodat, seconded by Kari Michaels:**

**THAT the Senate Governance Committee be directed to develop the composition and terms of reference of a working group or task force on copyright modernization and communication, and to report back to senate with recommendations no later than November 26, 2012.**

**MOTION CARRIED**  
**Abstained: Alan Davis**

##### 4.2 President's Follow-up to the June 25, 2012 Senate Meeting

The President responded to issues raised at the previous meeting:.

##### **Associate Vice President, International Education Position**

*Selection Committee:*

- There are no support staff members on the selection committee
- 1 student member from the President's Ambassadorial Team (PAT) was chosen based on their level of understanding of the University.
- 2 faculty members were on the original selection committee, 1 remains. The second member could not continue due to scheduling.

*Budget:*

- The position was not listed in the original 2012/2013 budget, and has since been added.

##### **Centre for Academic Growth / Creation of a New Teaching & Learning Centre**

*Timelines:*

There is no new Teaching & Learning Centre at this time. A new administrator is required to lead that. A position description is in development and a firm will be hired to conduct a search. Senate and other appropriate bodies will be consulted when establishing the Advisory Search Committee.

Senate requested ongoing information and consultation when appropriate, regarding both issues.

**ACTION:** Jane Fee and Gordon Lee to bring forward information to SSCAPP, and to update Senate.

**ACTION:** Alan Davis to report to Senate on the status of both issues by the next Senate meeting.

## 5. Chair's Report

The Chair will provide regular reports to Senate. The reports will summarize both the President's activities and activities within the University.

The Strategic Plan is targeted for Board of Governors final approval by June 2013. To facilitate an inclusive and open process, a webpage is planned and members of the Kwantlen community are encouraged to provide suggestions and comments.

### 5.1 Associate Dean of Arts Advisory Search Committee

**Moved by Dana Cserepes, seconded by George Verghese:**

**THAT Senate appoint the following individuals as members of the Associate Dean, Faculty of Arts, Advisory Search Committee:**

<b>Sibeal Foyle</b>	<b>Faculty, Fine Arts</b>
<b>Billeh Nickerson</b>	<b>Faculty, Creative Writing</b>
<b>Jeffrey Shantz</b>	<b>Faculty, Criminology</b>
<b>Steve Button</b>	<b>Student, Philosophy</b>
<b>Christina Fung</b>	<b>Professional Support Staff</b>
<b>Kathleen Haggith</b>	<b>Associate Dean, Faculty of Academic &amp; Career Advancement</b>

**MOTION CARRIED**

## 6. Senate Standing Committee on Curriculum

Due to scheduling issues, the committee Chair responsibilities will be shared between Tally Wade and Dana Cserepes for the Fall 2012 term.

### 6.1 Full Program Proposal: Bachelor of Science, Major in Application of Mathematics

Lin Hamill and Allyson Rozell, Faculty of Science and Horticulture attended to answer questions.

**Moved by Dana Cserepes, seconded by Chris Girodat:**

**THAT Senate approve the Full Program Proposal for a Bachelor of Science, Major in Applications of Mathematics.**

**MOTION CARRIED**

### 6.2 Trades & Technology Math Admission Requirements

In June 2012, the Assessment and Learning in Knowledge Spaces (ALEKS) testing scores were revised which changed the numerical scoring of the test, but not the percentage required for admission. The 2012/2013 calendar will be updated to reflect percentage scoring only.

For information only.

### 6.3 Credit Changes to Community & Health Studies (CAHS) Courses as a Result of Credit Calculator Correction

A systems error within the Lotus Notes Course Outline template, in the Teaching Modes table, incorrectly assigned course credits in the Reality Learning Environment section (Mode 20). As a result, some clinical courses in CAHS programs were affected and have since been corrected.

For information only.

## **7. Senate Executive Committee**

The following items were discussed at the September 11, 2012 SEC meeting:

1. Approval of the Minutes of June 4, 2012
2. Draft Senate Agenda September 24, 2012
3. Notice of Motion re: Access Copyright

## **8. Senate Standing Committee on the University Budget**

The committee Chair provided an update on revisions to the 2013/2014 budget review process.

Highlights:

- Faculty and Service Area budget documents will be submitted prior to presentations, which will be held in an open forum
- SSCUB to receive budget presentations at the same time as administration
- One set of presentations for both administration and SSCUB
- Timelines to avoid conflicts with term end/startup, and to allow more time for SSCUB review prior to Senate

## **9. Board Senate Task Force on Bi-cameral Governance**

### **9.1 Protocol for Policy Development Process**

**Moved by Dana Cserepes, seconded by Wade Deisman:**

**THAT Senate approve the revisions to the procedures of Policy E4, *Protocol for the Development of University Policies & Procedures*, including a revised policy development or amendment process for academic and administrative policies.**

**MOTION CARRIED**

**ACTION:** University Secretary to add sections/numbering to the policy

**ACTION:** University Secretary to add the term University Officer to definitions

### **9.2 Principles to Guide the Development of a Successful Model of Bi-cameral Governance at Kwantlen Polytechnic University**

**Moved by Dana Cserepes, seconded by Wade Deisman:**

**THAT Senate approve the Principles to Guide the Development of a Successful Model of Bi-cameral Governance at Kwantlen Polytechnic University.**

**MOTION CARRIED**

**ACTION:** University Secretary to update document numbering

## **10. Senate Governance Committee**

### **10.1 Revisions to Faculty of Arts Bylaws 1-66**

**Moved by Diane Purvey, seconded by Dana Cserepes:**

**THAT Senate approve amendments to the Faculty of Arts Bylaws 1-66.**

**MOTION CARRIED**

**10.2 Ratification of Faculty of Arts Bylaws 67-91**  
Moved by Kari Michaels, seconded by Chris Girodat:  
THAT Senate approve the Faculty of Arts Bylaws 67-91.

**MOTION CARRIED**

**10.3 Revision to Senate Bylaw 2.04**  
Notice of Motion was served for the October 29, 2012 Senate meeting.

**10.4 New Senate Bylaw – Extension of Meeting Times (2.12)**  
Notice of Motion was served for the October 29, 2012 Senate meeting.

**10.5 Revisions to the Election Rules**  
Three revisions to the Election Rules were presented.

Moved by Chris Girodat, seconded by Henry Reiser:  
THAT Senate approve revisions to the Election Rules.

**MOTION CARRIED**

**ACTION:** Dana Cserepes to clarify length of term for Chairs of Senate Standing Committees

**11. Senate Nominating Committee (no report)**

**12. Senate Standing Committee on Academic Planning & Priorities**

**12.1 Senate Standing Committee on Academic Planning & Priorities Chair**

Moved by Kari Michaels, seconded by Jared Penland:  
THAT Senate approve Robert Wood as the Chair of the Senate Standing Committee on Academic Planning & Priorities.

**MOTION CARRIED**

**13. Senate Standing Committee on the Library (no report)**

**14. Senate Standing Committee on Policy Articulation (no report)**

**15. Senate Standing Committee on Program Review**  
Revision to the written report – the Horticulture Program Review is in progress.

**15.1 Senate Standing Committee on Program Review Chair**

Moved by Dana Cserepes, seconded by Wayne Tebb:  
THAT Senate approve Mary Androsiuk as the Chair of the Senate Standing Committee on Program Review.

**MOTION CARRIED**

**16. Senate Standing Committee on Tributes (no report)**  
Senators are reminded that the deadline for teaching awards is November and that application forms are available online.

**17. Approval of Graduates to September 24, 2012**

Added:

**Associate of Arts Degree in Psychology**

Saadia Ghani Sheikh

**Bachelor of Arts, Double Minor in Philosophy and Political Science**

Thomas Antony Falcone

**Certificate in Special Education Teaching Assistant**

Nancy He, with Distinction

**Moved by Dana Cserepes, seconded by George Verghese:**

**THAT Senate approve the Graduates to September 24, 2012**

**MOTION CARRIED**

**18. Items for Discussion**

- Senator Kari Michaels will be on the list of Graduates for the October 4<sup>th</sup> ceremony.

**19. Next Meeting: October 29, 2012, 4:00pm – 7:00pm, Surrey Campus**

**20. Adjournment**

The meeting adjourned at 5:31 pm.