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**Present**

|                             |                      |                    |
|-----------------------------|----------------------|--------------------|
| Ash, Kristan                | Girodat, Christopher | Pritchard, Mark    |
| Androsiuk, Mary             | Hensley, Robert      | Purvey, Diane      |
| Au, Jennifer                | Hoogbruin, Amanda    | Reiser, Henry      |
| Bains, Harpreet             | Kampschuur, Marc     | Rose, Kim          |
| Crowe, Christine            | Kazymerchyk, Stan    | Royal, Wendy       |
| Cserepes, Dana (Vice Chair) | Lee, Gordon          | Tebb, Wayne        |
| Davis, Alan (Chair)         | Michaels, Kari       | Verghese, George   |
| Davis, Bob                  | Mundle, Todd         | Wade, Tally        |
| Deisman, Wade               | Penland, Jared       | Worobec, Elizabeth |
| Freeman, Tru                | Pikios, Christina    |                    |

**University Secretariat**

Klassen, Sandi  
Thompson, Kerry

**Regrets**

Bubber, Arvinder  
Ghahremani, Iman  
Stadnyk, Pamela  
Wood, Robert

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**1. Call to order**

The meeting was called to order at 4:00pm.

**2. Confirmation of Agenda**

**Moved by Chris Girodat, seconded by Tru Freeman:**

**THAT the agenda be approved with the following additions:**

- **Item 5.1 Vice Provost Teaching & Learning Search Advisory Committee Membership**
- **Item 19.2 Developmental Education Plan**

**MOTION CARRIED**

**3. Approval of Minutes (September 24, 2012)**

**Moved by Chris Girodat, seconded by Kari Michaels:**

**THAT Senate approve the minutes of the September 24, 2012 meeting with minor revisions.**

**MOTION CARRIED**

**4. Business Arising from the Minutes**

No business to report.

## 5. Chair's Report

The Strategic Planning process is underway. Approximately 400 people have attended town halls and were described as very engaged. Feedback from the town halls is being compiled and will be sent to the strategic planning task force for their next meeting on November 14<sup>th</sup>. Draft goals will be developed using participant feedback.

### 5.1 Vice Provost Teaching & Learning Search Advisory Committee Membership

Jane Fee, Deputy Provost, AVP Academic was recognized by the Chair.

Strong concern was expressed regarding the process used in the selection of advisory committee members, past practices and the absence of a current policy to guide the process. It was agreed that the development of a policy for searches for senior administrative positions should be a key priority at Kwantlen.

**Moved by Christine Crowe, seconded by Wayne Tebb;**

**THAT Senate appoint the following members of the Vice Provost, Teaching & Learning Search Advisory Committee:**

|                   |   |
|-------------------|---|
| Sheila Hancock    | Faculty – Faculty of Arts                   |
| Laurie Phipps     | Faculty – School of Business                |
| Jim Matteoni      | Faculty – Faculty of Science & Horticulture |
| Carolyn Robertson | Faculty – Community & Health Studies        |
| Chris Girodat     | Student Senate Representative               |

**Moved by Kari Michaels, seconded by Wade Deisman;**

**THAT Senate table the motion.**

**MOTION DEFEATED**

**MAIN MOTION CARRIED**

## 6. Senate Standing Committee on Curriculum

### 6.1 Program Revision: Business Administration Diploma

**Moved by Dana Cserepes, seconded by Tally Wade;**

**THAT Senate approve the revision to the required courses for the Business Administration Diploma.**

**MOTION CARRIED**

## 7. Senate Executive Committee

### 7.1 Qualifications for Faculty Members – Department of Psychology

**Moved by Dana Cserepes, seconded by Diane Purvey;**

**THAT Senate approve changes to faculty qualifications for the Department of Psychology from “PhD Required” to “PhD in Psychology or an area approved by the Psychology Department”.**

**MOTION CARRIED**

**8. Senate Standing Committee on the University Budget (No report)**

**9. Senate Task Force on Bi-Cameral Governance (No report)**

**10. Senate Governance Committee**

**10.1 Senate Bylaws Revision – Bylaw 2.04, 2.12.2**

Senate discussed the issue of abstention. It was noted that members should be made fully aware of the effects of abstaining from a vote, before voting occurs. Currently an abstention is counted as a 'no' vote. The revision to the bylaw would mean that abstaining would reduce the overall number of votes required for a majority, allowing a member to be neutral on a given issue.

**Moved by Wade Deisman, seconded by Christopher Girodat;  
THAT Senate approve the revisions to Senate Bylaws 2.04 and 2.12.2**

**MOTION CARRIED**

**11. Senate Nominating Committee**

**Moved by Mary Androsiuk, seconded by Christopher Girodat;  
THAT Senate approve the following as members of Senate Standing Committees:**

**Senate Executive Committee**

- Wayne Tebb, Faculty of Business, Dean

**Senate Governance Committee**

- Henry Reiser, Faculty of Trades and Technology, Dean
- Wendy Royal, Faculty of Academic and Career Advancement, faculty

**Senate Standing Committee on the University Budget**

- Wayne Tebb, Faculty of Business, Dean
- Seema Ahluwalia, Faculty of Arts, faculty

**Senate Standing Committee on Curriculum**

- Carolyn Robertson, Faculty of Community and Health Studies
- Francis Chiang, Faculty of Arts, faculty

**Senate Task Force on Academic Rank and Advancement**

- Kevin Hamilton, Faculty of Arts, faculty
- Heather Harrison, Faculty of Arts, faculty

**MOTION CARRIED**

**12. Senate Standing Committee on Academic Planning & Priorities (Report received)**

**13. Senate Standing Committee on the Library (Report received)**

### **13.1 Approval of Committee Chair**

**Moved by Dana Cserepes, seconded by Kari Michaels;  
THAT Senate approve Robert Wood as the Chair of the Senate Standing Committee on  
the Library.**

**MOTION CARRIED**

## **14. Senate Standing Committee on Policy Articulation**

### **14.1 Approval of Committee Chair**

**Moved by Dana Cserepes, seconded by Christopher Girodat;  
THAT Senate approve Bob Davis as the Chair of the Senate Standing Committee on Policy  
Articulation.**

**MOTION CARRIED**

### **14.2 Approval of the Academic Schedule 2013/2014**

Robert Hensley, Registrar, reviewed the proposed Academic Schedule for 2013/2014.

Discussion underscored that a university-wide consultation process would need to occur before considering a traditional 'Spring break' in place of the current two day 'Reading break'. Issues for consideration: trades program needs, science lab schedules and a Fall reading break. It was agreed that the issue requires further exploration.

**Moved by Bob Davis, seconded by George Verghese;  
THAT Senate approve Kwantlen Polytechnic University's 2013/2014 Academic Schedule.**

**MOTION CARRIED**

### **14.3 Approval of the 2014 Academic Summer Schedule**

**Moved by Bob Davis, seconded by Christine Crowe;  
THAT Senate approve Kwantlen Polytechnic University's 2014 Academic Summer  
Schedule.**

**MOTION CARRIED**

## **15. Senate Standing Committee on Program Review**

**Moved by Mary Androsiuk, seconded by Wade Deisman;  
THAT Senate approve Christina Pikios as Vice Chair of the Senate Standing Committee on Program  
Review.**

**MOTION CARRIED**

## **16. Senate Standing Committee on Tributes**

The Committee sought the advice of Senate on increasing the number of Distinguished Service Awards. Senate supported the idea of funding three separate awards (staff, faculty and administration). Further discussion will occur at the committee level.

## **17. Approval of Graduates**

**Moved by Dana Cserepes, seconded by Christopher Girodat;  
THAT Senate approve the graduates to October 29, 2012.**

**MOTION CARRIED**

## **18. Dean's Honour Roll (For Information)**

The Dean's Honour Roll was presented for Senate's information.

## **19. Items for Discussion**

### **19.1 Board Procedures as Final Appeal Board - Non-academic Misconduct**

Fulsome discussion occurred. Advice to the Board of Governors resulting from the discussion will be provided to the Board Governance Committee.

### **19.2 Developmental Education Plan**

Kwantlen has developed a four-year plan to address the underproduction of developmental education FTEs (includes Adult Basic Education, Adult Special Education, English Language Studies, Career Choices, Life Success and Qualifying courses). The goal is to meet a target of 968 FTEs and to increase ABE tuition-free FTEs to 507.

## **20. For Information**

No items were raised.

### **20.1 Baccalaureate Registered Nurse Program Review**

A report regarding the Baccalaureate Registered Nurse Program review conducted by the College of Registered Nurses of British Columbia (CRNBC) was provided for information.

## **21. Next Meeting**

November 26, 2012, 4:00 – 7:00pm, Surrey Campus Boardroom (2110)

## **22. Adjournment**

The meeting adjourned at 6:11pm.