

**Present:**

Androsiuk, Mary	Haggith, Kathleen	Purvey, Diane
Ash, Kristan	Hoogbruin, Amanda	Reiser, Henry,
Au, Jennifer	Hensley, Robert	Rose, Kim
Cserepes, Dana / Vice Chair	Kampschuur, Marc	Robertson, Carolyn
Davis, Bob	Kazymerschuk, Stan	Royal, Wendy
Freeman, Tru	Lee, Gordon	Stadnyk, Pam
Ghahremani, Iman	Michaels, Kari	Tebb, Wayne
Girodat, Christopher	Mundle, Todd	Wade, Tally
Gray, Jane	Penland, Jared	Worobec, Betty

**University Secretariat:**

Klassen, Sandi  
Lori Scanlan

**Regrets:**

Bains, Harpreet  
Bubber, Arvinder  
Davis, Alan (Chair)  
Deisman, Wade  
Pikios, Christina  
Pritchard, Mark  
Wood, Robert

**1. Call to Order**

Dana Cserepes, Vice Chair, chaired the meeting.

The meeting was called to order at 4:04pm.

**2. Approval of Agenda**

**Moved by Christopher Girodat, seconded by Kari Michaels;  
THAT Senate confirm the agenda.**

**MOTION CARRIED**

**3. Approval of Minutes (December 17, 2012)**

A revision moving Jane Gray to Regrets was noted.

**Moved by Kim Rose, seconded by Wendy Royal;  
THAT Senate approve the Minutes of December 17, 2012 with the revision.**

**MOTION CARRIED**

**4. Business Arising from the Minutes**

No business was brought forward.

## 5. Chair's Report

### 5.1. Appointment of Academic and Career Advancement faculty to Faculty of Business Dean Search

In addition to the appointment of Colleen McGoff Dean from the Faculty of Academic and Career Advancement, the Faculty of Business also appointed George Broderick as a replacement for Bob Benwick on the search advisory committee for the Faculty of Business Dean Search.

**Moved by Jared Penland, seconded by Tru Freeman;**

**THAT Senate appoint the following faculty representatives to the Dean, Faculty of Business Search Advisory Committee: Colleen McGoff Dean, Faculty of Academic and Career Advancement and George Broderick, Faculty of Business.**

**MOTION CARRIED**

### 5.2. Appointment of Search Advisory Committee for Provost Search

Senate appointed the faculty and student representatives to the Search Advisory Committee for the Provost Search.

**Moved by Christopher Girodat, seconded by Tru Freeman;**

**THAT Senate approve the following members of the Provost/VP Academic Search Advisory Committee:**

**Three regular faculty members:**

- Paola Gavilanez – Faculty of Design
- Robert Wood – Faculty of Business
- Donna Malyon Ginther – Faculty of Community & Health Studies

**One Student Senator:**

- Kari Michaels

**MOTION CARRIED**

### 5.3. Appointment of Faculty of Science & Horticulture faculty to Executive Director, Continuing & Professional Studies Search

In addition to the appointment of Bruce McTavish from the Faculty of Science & Horticulture, The Faculty of Design has also appointed Mark Pritchard to replace Pat Bennett on the Search Advisory Committee for the Executive Director, Continuing & Professional Studies Search.

**Moved by Mary Androsiuk, seconded by Carolyn Robertson;**

**THAT Senate appoint the following faculty representatives to the Executive Director, Continuing & Professional Studies Search Advisory Committee: Bruce McTavish, Faculty of Science & Horticulture and Mark Pritchard, Faculty of Design.**

**MOTION CARRIED**

## **6. Senate Standing Committee on Curriculum**

### **6.1. Transfer Agreement: College of the Rockies**

**Moved by Tally Wade, seconded by Wayne Tebb;**

**THAT Senate approve the Transfer Agreement between the College of the Rockies and the Kwantlen Polytechnic University Bachelor of Technology in Information Technology program at a 3<sup>rd</sup> year level.** **MOTION CARRIED**

### **6.2. Program Revision: Sustainable Agriculture Degree**

It was noted that the term “Selective Entry – Open Registration” should read “Open Admission – Open Registration” in the memo submitted.

Discussion occurred regarding the “optics” of allowing students to be admitted to the degree who are not eligible to register for any of the courses.

**Moved by Tally Wade, seconded by Tru Freeman;**

**THAT Senate approve the revisions to the admission requirements for the Bachelor of Applied Science in Sustainable Agriculture Degree.** **MOTION CARRIED**

### **6.3. Program Revision: Environmental Protection Technology Diploma Program**

It was noted that the change listed to the proposed entrance requirements should be a C+ in English 12 or equivalent.

**Moved by Tally Wade, seconded by Jennifer Au;**

**THAT Senate approve the revisions to the Environmental Protection Technology Diploma Program.** **MOTION CARRIED**

### **6.4. Program Revision: BBA in Marketing Management, Diploma in Marketing Management and Certificate in Marketing Programs.**

**Moved by Tally Wade, seconded by Wayne Tebb;**

**THAT Senate approve the revisions to the Diploma, Certificate, and the Bridging Requirements for the BBA of Marketing Management Program.** **MOTION CARRIED**

### **6.5. Program Revision: Computer Information Systems Diploma and the Bachelor of Technology in Information Technology**

**Moved by Tally Wade, seconded by Wayne Tebb;**

**THAT Senate approve the revisions to the Computer Information Systems Diploma and Bachelor of Technology in Information Technology.** **MOTION CARRIED**

### **6.6. Program Concept: BBA in Communications**

The members discussed the Bachelor of Journalism and the Public Relations Diploma noting similarities between them and the Program Concept being presented. Further discussion occurred regarding finding ways to make the proposed degree more accessible by the use of on-line courses, prior learning assessment and bridging between programs.

**Moved by Tally Wade, seconded by Wayne Tebb;  
THAT Senate approve the Program Concept for a Bachelor of Business  
Administration in Communications.**

**MOTION CARRIED**

**7. Senate Executive**

No report.

**8. Senate Standing Committee on the University Budget**

Marc Kampschuur, Chair of the Senate Standing Committee on the University Budget reviewed the report and presentation provided.

**9. Board Senate Task Force on Bi-Cameral Governance**

No report

**10. Senate Governance Committee**

**10.1. Revision to Election Rules**

It was noted that this item was submitted to Senate at its December 17, 2012 meeting as a notice of motion. Robert Hensley, Registrar explained that the change required was as a result of faculty members who do not belong to a Faculty being categorized within the professional support staff category as it applied to running in Senate elections.

**Moved by Christopher Girodat, seconded by Tru Freeman;  
THAT Senate approve revisions to the Election Rules, removing wording regarding  
faculty members employed in the professional support staff category and a  
professional support staff member who is also a faculty member in the section  
“Eligibility To Run for Office or Vote”.**

**MOTION CARRIED**

**11. Senate Nominating Committee**

**Moved by Pam Stadnyk, seconded by Bob Davis;  
THAT Senate approve the following as members of Senate Standing Committees:**

**Senate Standing Committee on Library**

Faculty Member – Jane Hobson, Faculty of Science & Horticulture

**Senate Standing Committee on Program Review**

Representative from the Office of the Registrar – Nadia Henwood

**Senate Task Force on Academic Rank and Advancement**

Faculty Member – Christina Pikios, Senator, Faculty of Academic and Career Advancement

Faculty Member – Lucie Gagne, Faculty of Design

Faculty Member – Susan Morris, Counseling

Faculty Member – Mike Adams, Faculty of Science & Horticulture

**Senate Standing Committee on Curriculum**

Representative from Co-operative Education - Khairunnisa Ali, Faculty Member, Co-operative Education

**Senate Standing Committee on Academic Appeals**

Student Member - Sarah Szendrei, Faculty of Community & Health Studies

**Senate Standing Committee on Curriculum**

Faculty Member - Donna Cato, Faculty of Community & Health Studies

**MOTION CARRIED**

**12. Senate Standing Committee on Academic Planning and Priorities**

No report.

**13. Senate Standing Committee on the Library**

**Moved by Dana Cserepes, seconded by Wayne Tebb;**

**THAT Senate approve Tally Wade as the Chair of the Senate Standing Committee on the Library.**

**MOTION CARRIED**

**14. Senate Standing Committee on Policy Articulation**

An orientation to the Committee's mandate and membership, as well as a review of the new Protocol for Policy Development occurred at its recent meeting. The Committee will review a list of academic policies from the Vice Provost's Office at its February meeting.

**15. Senate Standing Committee on Program Review**

Senate received a list of 27 completed reviews of program credentials and 15 program credential reviews still in progress.

**16. Senate Standing Committee on Tributes**

No report.

**17. Approval of Graduates**

Robert Hensley, Registrar presented the list of Graduates to January 28, 2013 noting a correction to program coding errors for two students.

**Moved by Gordon Lee; seconded by Diane Purvey**

**THAT Senate approve the graduates to January 28, 2013, with corrections.**

**MOTION CARRIED**

**18. Items for Discussion**

A question concerning performance contracts for students was raised regarding the consequences to a student if they refused to sign it. It was explained that the necessity of signing a performance contract is primarily to show that a student has read and understood the contract. It was agreed that Robert Hensley would investigate the topic and discuss it with the party concerned.

**19. Adjournment**

The meeting adjourned at 5:19pm.