

**Present:**

Ash, Kristan	Girodat, Chris	Reiser, Henry
Au, Jennifer	Hensley, Robert	Robertson, Carolyn
Bains, Harpreet	Kampschuur, Marc	Worobec, Elizabeth
Button, Steven	Kazymerchyk, Stan	
Cserepes, Dana / Vice Chair	Klimek, Connie	
Davis, Alan / Chair	Mason, Shawn	
Davis, Bob	McGonigal, Don	
Deisman, Wade	Michaels, Kari	
Ferreras, Sal	Mundle, Todd	
Freeman, Tru	Purvey, Diane	

**Regrets:**

Androsiuk, Mary	Rose, Kim	<b>University Secretariat:</b>
Bubber, Arvinder	Tebb, Wayne	Sandi Klassen
Mendes, Helen	Wade, Tally	MacKenzie, Maggie
Pikios, Christina	Wood, Robert	
Pritchard, Mark		

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**1. Call to Order**

The meeting was called to order at 4:00 pm by Vice Chair of Senate who chaired the meeting.

**2. Confirmation of Agenda**

**Additions:**

**11 Appointment to the Resources Plan Task Force**

**11.1 Revision to Appointments to the Search Advisory Committee for Dean, Faculty of Academic and Career Advancement**

**Moved by Don McGonigal; seconded by Kari Michaels:**

**THAT the agenda be confirmed with additions.**

**MOTION CARRIED**

**3. Approval of Minutes (December 16, 2013)**

**Moved by Tru Freeman; seconded by Henry Reiser;**

**THAT Senate approve the minutes of the December 16, 2013 Regular Senate meeting as revised.**

**MOTION CARRIED**

**4. Business Arising from the Minutes**

Nil

## **5. Chair's Report**

A report was received.

### **5.1 Traditional Chinese Medicine Update**

KPU's Expression of Interest for the School of Traditional Chinese Medicine was approved by the Ministry of Advanced Education (AVED). Sal Ferreras congratulated Tru Freeman and her team.

A memorandum outlining the next steps and initial timeline based on commencement of the program in September 2016 was circulated and highlighted.

### **5.2 ESL Update**

Sal Ferreras advised that discussions with the Ministry are ongoing and that there is nothing further to report at this time. A meeting with the Faculty of Academic and Career Advancement is scheduled for Friday to answer questions. Any new information will be passed along at that time.

### **5.3 Declaration of Vacant Senate Seat and Resignation from Senate**

As specified under Senate Bylaw 1.08 the seat held by Helen Mendes from the Faculty of Academic and Career Advancement is declared vacant effective immediately. A by-election for the seat will be held in the upcoming Senate elections.

Tabitha Swanson, a student representative, has tendered her resignation from Senate effective December 31, 2013. Her seat will be filled in the upcoming elections.

### **5.4 Resources Plan Update**

Alan Davis provided an update on development of the Resources Plan that will inventory how KPU's resources are currently deployed and determine what needs to be done to ensure KPU resource allocation is optimal. The process for development of the Resource Plan will be open and transparent with the report completed by June.

### **5.5 Update: Core Review of Programming at KPU**

Dr. Davis noted that the Resources Plan and the Core Review requested by the Ministry of Advanced Education are aligned. An update on the Core Review was received and it was noted that the report would be submitted in May and that action plans must be implemented by December 31, 2014.

Dr. Davis also confirmed that the report would be provided to Senate.

**6. Senate Standing Committee on Curriculum**

**6.1 Memo: BA Minor in Policy Studies**

**Moved by Jennifer Au; seconded by Diane Purvey;  
THAT Senate approve the BA Minor in Policy Studies.**

**MOTION CARRIED**

**6.2 Program Revision: Fashion Marketing Diploma**

**Moved by Jennifer Au; seconded by Carolyn Robertson:  
THAT Senate approve the program revision to the Fashion Marketing Diploma.**

**MOTION CARRIED**

**6.3 Program Revision: Computer Aided Design and Drafting Diploma**

**Moved by Jennifer Au; seconded by Henry Reiser:  
THAT Senate approve the program revision to the Computer Aided Design and Drafting  
Diploma.**

**MOTION CARRIED**

**7. Senate Executive Committee**

**7.1 Request for Variance: Exemption from Reading Break for Farrier Program**

The Request for Variance: Exemption from Reading Break for Farrier Program was withdrawn. It was determined that requests on this subject require further discussion and development of a more encompassing approach.

**8. Senate Standing Committees on the University Budget and Academic Planning and Priorities**

The Senate Standing Committees on the University Budget and Academic Planning and Priorities will be meeting jointly on January 31, 2014 to review the draft 2014/15 Budget.

**9. Board/Senate Task Force on Bi-Cameral Governance**

No report.

**10. Senate Governance Committee**

Wade Deisman provided an update on the January 13, 2014 meeting. Dr. Deisman noted the discussion regarding program review and program packages that include curriculum vitae (CVs) being made public and the request that personal information be redacted from documentation posted on the public website.

### **10.1 Senate Bylaw Revision**

Discussion ensued regarding the proposed Senate Bylaw Revision regarding Alternative Voting Procedures to provide an explicit process regarding the application of a Hold response as it pertains to return of responses and majority of votes and concern was expressed about the percentage of responses required. It was agreed that the motion be withdrawn and referred back to the Senate Governance Committee (SGC) for further discussion.

### **10.2 Bylaw Revision: Faculty of Academic and Career Advancement**

**Moved by Wade Deisman; seconded by Don McGonigal:**

**THAT Senate approve revisions to the Faculty of Academic and Career Advancement Bylaws.**

**MOTION CARRIED**

### **10.3 Notice of Motion: Senate Bylaw Revision**

Following discussion it was determined that the Notice of Motion regarding recording at Senate be referred back to the SGC for the inclusion of language pertaining to in camera meetings.

### **10.4 Notion of Motion: Election Rules Revision**

Discussion ensued regarding elected senators who go on leave during their term of office and the impact of the absence on the work of Senate, lack of representation for the Faculty or constituency group and option to participate via telephone conference call. It was determined that while there was general understanding of the issue more clarity is required. It was agreed that the Notice of Motion: Election Rules Revision be withdrawn and referred back to the SGC.

## **11. Senate Nominating Committee**

**Moved by Don McGonigal; seconded by Henry Reiser:**

**THAT Senate approve the following faculty members of the Resources Planning Task Force:**

**Carol Stewart, Faculty of Business**

**Jerry Murphy, Faculty of Academic and Career Advancement**

**Kathy Dunster, Faculty of Science and Horticulture**

**Norm Chamberlain, Faculty of Trades and Technology**

**MOTION CARRIED**

### **11.1 Revision to Appointments to Search Advisory Committee for Dean, Faculty of Academic and Career Advancement**

**Moved by Don McGonigal; and Henry Reiser:**

**THAT Senate approve the following Faculty member of the Dean, Faculty of Academic and Career Advancement Search Advisory Committee:**

**Ronnie Skolnick, Department of Academic and Career Preparation**

**MOTION CARRIED**

## **11.2 Appointment of Chair of the Nominating Committee**

**Moved by Chris Girodat; seconded by Tru Freeman:**

**THAT Don McGonigal be appointed Chair of the Nominating Committee**

**MOTION CARRIED**

**Abstention: Don McGonigal**

### **12. Senate Standing Committee on the Library**

No report

### **13. Senate Standing Committee on Policy Review**

Dr. Davis chaired a Policy Summit held January 13, 2014 to discuss and develop a work plan for a review of KPU policies from a governance and administrative perspective. Specific policies were not discussed but rather discussions centered on areas such as revision date, review process, approval level, academic impact to programs and period of time for public comment. Upon completion of the review a status report will come forward to Senate.

### **14. Senate Standing Committee on Program Review**

A report was received.

### **15. Senate Standing Committee on Tributes**

No report.

### **16. Approval of Graduates**

**Moved by Tru Freeman; seconded by Shawn Mason:**

**THAT Senate approve the graduates to January 27, 2014.**

**MOTION CARRIED**

### **17. Items for Discussion**

Nil

### **18. Next Meeting: February 24, 2014, 4:00 pm, Surrey Campus**

### **19. Adjournment**

The meeting was adjourned at 5:28 pm.