

Present:

Androsiuk, Mary

Ash, Kristan

Au, Jennifer

Bains, Harpreet

Button, Steven

Cserepes, Dana / Vice Chair

Davis, Alan / Chair

Davis, Bob

Deisman, Wade

Ferreras, Sal

Hensley, Robert

Kampschuur, Marc

Kazymerchyk, Stan

Klimek, Connie

Mason, Shawn

McGonigal, Don

Michaels, Kari

Mundle, Todd

Parmar, Jas

Pikios, Christina

Pritchard, Mark

Purvey, Diane

Rose, Kim

Wade, Tally

Wood, Robert

Worobec, Elizabeth

Regrets:

Bubber, Arvinder

Girodat, Christopher

Freeman, Tru

Reiser, Henry

Robertson, Carolyn

Tebb, Wayne

Guests:

Bigsby, Kathleen / Resources

Planning Project

Fee, Jane / Deputy Provost

Gray, Harry / AVP Administration

Howes, Stephanie / Associate Dean,
Faculty of Community and Health
Studies

Lee, Gordon / VP Finance and
Administration

University Secretariat:

Klassen, Sandi

MacKenzie, Maggie

1. Call to Order

The meeting was called to order at 4:01 pm by the Vice Chair of Senate who chaired the meeting.

The chair welcomed new Senator Jas Parmar, Dean Pro Tem, Academic & Career Advancement. The chair also welcomed Stephanie Howes, Associate Dean, Community and Health Studies who is attending on behalf of Tru Freeman.

Additionally, the chair introduced and welcomed students from the Non-Governmental Organizations (NGOs) in Practice course and noted that these students would be taking notes and preparing minutes as part of the curriculum.

2. Confirmation of Agenda

**Moved by Kim Rose; seconded by Shawn Mason:
THAT the agenda be confirmed.**

MOTION CARRIED

3. Approval of Minutes (January 27, 2014)

Moved by Don McGonigal seconded by Robert Wood:

THAT Senate approve the minutes of the January 27, 2014 Regular Senate meeting.

MOTION CARRIED

4. Business Arising from the Minutes

Nil

5. Chair's Report

5.1 President's Report to Senate

A report and addendum were received.

Alan Davis highlighted the interim draft report on the core review of programming that will be submitted to Ministry of Advanced Education by Thursday, February 27, 2014. The report highlights major accomplishments, key issues and some of the initiatives the university has undertaken and is engaged in.

Discussion ensued and a number of comments and suggestions for additions and amendments were made. Sal Ferreras noted that while an abundance of ideas were presented the interim report is limited to 10 pages. Dr. Davis asked that any further comments and suggestions be sent to Kathleen Bigsby as soon as possible.

Dr. Davis advised that the final report is due in May and that requirements for the final report have not yet been communicated.

5.2 KPU Scheduling and Timetable Discussion

Alan Davis led the discussion regarding the KPU Scheduling and Timetable noting that the Scheduling Policy Work Group (SPWG) recommendations, supported by the Timetable Advisory Group (TAC) and President's University Executive (PUE) are aligned with Vision 2018. The recommendations also support the Transitions Project to improve processes to attract people to KPU, have them become students and be successful.

Jane Fee advised that the scheduling and timetabling issue was identified by students two years ago and that TAC determined that the discussion be elevated to a senior policy group to include semester length and how courses are scheduled across the semester. The next steps are to draft an amendment to Policy B.1 Academic Schedule and develop a new timetable policy in consultation with SPWG and TAC, post the draft policies for public comment and ultimately present them to Senate for approval. The projected timeline is September 2015 for implementation.

Discussion followed regarding a number of scheduling options that are being explored and it was confirmed that specialized programs would be consulted. It was noted that, as requested by Senate, the results of the 2010 pilot matrix were presented to the Senate Standing Committee on Curriculum (SSCC). Additionally, it was noted that the Summer Semester was inadvertently included for Vancouver Island University (VIU) in the Semester Length Comparison worksheet.

6. Senate Standing Committee on University Budget

Christina Pikios noted that SSCUB and SSCAP held individual and joint meetings to review and discuss the budget. Ms. Pikios highlighted the Report to the Senate including commentary; recommendations and concern about the budget process; and, evaluation tools given the absence of an academic plan, resources plan and associated metrics.

Gordon Lee introduced the budget including projections for domestic/international tuition, FTE growth, increase in incremental funding as compared to budget requests, maintaining the status quo and the cuts in ESL funding. Mr. Lee noted that the budget includes new programs approved by Senate and the Board, commitments to students and investments in IT infrastructure to support programs. It was also confirmed that capital reserves are restricted and cannot be used as part of the operating budget and that the full budget is online and provides detailed information on individual areas.

Discussion ensued regarding the lack of supporting evaluation tools to assist in reviewing the budget, a need to review the SSCUB mandate, implementing a more consultative process in developing the budget and the need to revisit the Board / Senate Task Force agreement.

Gordon Lee confirmed that KPU has submitted a response to the Federal Government's Request for Proposals (RFP) for funding for the provision of ESL education and is awaiting a response.

Further discussion followed regarding requirements under the University Act to provide ESL post-secondary programs; impact of the ESL funding cuts when the need throughout KPU's service area is so great; the University's commitment to meet the needs of the students and community; and, providing funding to allow time to explore new ways of delivering ESL training and recognizing its role as a conduit to other programs. It was also noted that additional ESL funding will have to come from another program or area and there is a need for caution and diligence when revisiting the budget.

Moved by Christina Pikios; seconded by Robert Wood:

THAT Senate considers the proposed budget and allocation plan as presented consistent with the Strategic Plan of Kwantlen Polytechnic University.

MOTION DEFEATED

7 in favour; 11 against; 2 abstentions

Moved by Bob Davis; seconded by Robert Wood:

THAT the vote of the previous motion be recorded and conveyed to the Board of Governors.

MOTION CARRIED

Moved by Wade Deisman; seconded by Steven Button:

WHEREAS Senate has reviewed the budget provided to it on its February 24, 2014 meeting,

BE IT RESOLVED THAT Senate relay, for the consideration and response of the Board of Governors, the following observations, reservations and requests with respect to both the budget process and several of the line items therein:

- 1. The decision to suspend program offerings in regard to ESL are inconsistent with the academic priorities of the institution and the processes whereby this decision was reached**

were insufficiently consultative.

2. The process did not allow the committee to examine the total budget allocation, but rather involved only new 'asks'. Which constitute less than two percent of the full budget amount. The University Act requires the Committee to deal with the *whole* budget, not small parts.
3. The process was inconsistent with or failed to comply with the guidelines agreed to by the Board-Senate task force. More specifically, according to the budget development process envisaged by the Task Force:
 6. Efforts will be made, both by members of the SSCUB as well as management, to encourage the participation of the broader University community in the development of budget priorities, recognizing that this participation can be accomplished through existing organizational channels or through SSCUB members.
 9. Budget planning information will be provided to SSCUB, in print or electronic form, in a timely manner providing adequate timeframes for Committee members to review the information and seek clarification about specific items.
 10. Issues raised during budget meetings involving SSCUB and that cannot be dealt with at the meeting will be responded to in writing by the appropriate member of the administration.

MOTION DEFEATED

Moved by Robert Wood; seconded by Steven Button:

BE IT RESOLVED THAT Senate requests that the President review the submitted budget to find appropriate ways to continue ESL funding for 12 months while Senate and the wider University body develop other ways to address this type of situation in the future.

MOTION DEFEATED

Moved by Wade Deisman; seconded by Bob Davis:

BE IT RESOLVED THAT Senate asks the President to convene a summit with appropriate stakeholders to rethink the budget in order to sustain domestic ESL for a period of one year starting April 1, 2014.

MOTION CARRIED

Alan Davis thanked Senators for their candour and noted that finalization of the Academic Plan and Resources Plan will add tools to make the budget process more strategic. Dr. Davis stated that a meeting would be scheduled with members of SSCUB to discuss revisions to the draft budget for 2014/15 and that the Board would be apprised of the discussions and concerns expressed.

7. Senate Standing Committee on Curriculum

7.1 Program Revision: Accounting Diploma

Moved by Tally Wade; seconded by Shawn Mason:

THAT Senate approve the program revision to the Accounting Diploma.

MOTION CARRIED

7.2 Program Revision: Diploma in Horticulture Technology

Moved by Tally Wade; seconded by Elizabeth Worobec:

THAT Senate approve the program revision to the Diploma in Horticulture Technology.

MOTION CARRIED

7.3 Program Revision: Bachelor of Horticulture Science Programs

Moved by Tally Wade; seconded by Elizabeth Worobec:

THAT Senate approve the program revision to the Bachelor of Horticulture Science Programs.

MOTION CARRIED

7.4 Variance: Brewing and Brewery Operations Program

Moved by Tally Wade; seconded by Jennifer Au:

THAT Senate approve the Request for Variance to Policy C.18 Admission to the University for the Brewing and Brewery Operations Program.

MOTION CARRIED

8. Senate Executive Committee

No report.

9. Board/Senate Task Force on Bi-Cameral Governance

No report.

10. Senate Governance Committee

Wade Deisman stated that after further deliberation the Senate Governance Committee has withdrawn the previously presented Notice of Motion: Election Rules revision pertaining to a threshold for absences from Senate meetings.

10.1 Revised Notice of Motion: Senate Bylaw Revision – Audio Recording at Senate

Dr. Deisman advised that the Notice of Motion: Senate Bylaw Revision regarding Audio recording at Senate referred back to the committee has been revised to add more clarity around recordings of in-camera meetings.

The motion will be presented for approval at the next Senate meeting on March 31, 2014.

Motion to Extend

Moved by Steven Button; seconded by Kari Michaels

THAT the meeting be extended for 30 minutes

MOTION CARRIED

11. Senate Nominating Committee

11.1 Senate Standing Committees

Moved by Don McGonigal; seconded by Kari Michaels:

THAT Senate approve the following as members of Senate Standing Committees:

Senate Standing Committee on Program Review:

Seyed Haeri – Student Representative (*Effective immediately*)

Senate Standing Committee on Program Review:

Lori McElroy – Representative, Institutional Analysis and Planning (*Effective immediately*)

Senate Standing Committee on Tributes:

Jas Parmar – Dean Representative (*Effective immediately*)

Senate Standing Committee on the Library:

Elaine Samwald – Librarian (*Effective immediately*)

Senate Standing Committee on the Library:

Denise Dale – Librarian (*Effective September 1, 2014*)

Senate Standing Committee on University Budget:

Caroline Daniels – Librarian (*Effective September 1, 2014*)

Senate Standing Committee on Tributes:

Debbie Musil – Faculty at Large (*Effective immediately*)

Senate Standing Committee on Academic Planning and Priorities:

Arthur Fallick – Professional Support Staff (*Effective immediately*)

Senate Standing Committee on University Budget:

Leah Coray – Professional Support Staff (*Effective immediately*)

11.2 Appointments to Subcommittees of the Resources Planning Task Force

Moved by Don McGonigal; seconded by Shawn Mason:

THAT Senate approve the following members of Subcommittees of the Resources Planning Task Force:

Budget Modelling Working Group:

Faith Auton-Cuff – Faculty of Arts

Tru Freeman – Faculty of Community and Health Studies

Appropriate Workforce Subcommittee:

David Harvey – Faculty of Business

12. Senate Standing Committee on Academic Planning & Priorities

A report was received.

13. Senate Standing Committee on the Library

A report was received.

14. Senate Standing Committee on Policy Review

14.1 Master Policy List

The Master Policy List was received for information.

15. Senate Standing Committee on Program Review

A report was received.

16. Senate Standing Committee on Tributes

No report.

17. Approval of Graduates

Moved by Steven Button; seconded by Tally Wade:

THAT Senate approve the graduates to February 24, 2014.

MOTION CARRIED

19. Items for Discussion

20. Next Meeting: March 31, 2014, 4:00 pm, Surrey Campus

21. Adjournment

The meeting was adjourned at 7:30 pm.