



MINUTES

Senate Meeting

Monday, May 26, 2014

4:00 pm

Surrey Campus Boardroom (2110)

Present:

Androsiuk, Mary
Au, Jennifer
Button, Steven
Cserepes, Dana / Vice Chair
Davis, Alan / Chair
Davis, Bob
Ferreras, Sal
Hensley, Robert

Kampschuur, Marc
Kazymierchyk, Stan
Klimek, Connie
Kumar, Gaurav
McGonigal, Don
Mason, Shawn
Michaels, Kari
Mundle, Todd

Parmar, Jas
Purvey, Diane
Reiser, Henry
Robertson, Carolyn
Tebb, Wayne
Wade, Tally
Wood, Robert
Worobec, Elizabeth

Regrets:

Ash, Kristan
Bubber, Arvinder
Bains, Harpeet
Deisman, Wade
Freeman, Tru
Pikios, Christina
Pritchard, Mark
Rose, Kim

University Secretariat:

Klassen, Sandi
MacKenzie, Maggie

Guests:

Fee, Jane / AVP Academic &
Vice Provost
Hearn, Karen / Executive
Director, Facilities Services
Mitchell, Zena / Project
Director, University
Transitions

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- 1. Call to Order** The Chair called the meeting to order at 4:05 pm.

Alan Davis welcomed newly elected Student Senator Gaurav Kumar who agreed to fill the remainder of Christopher Girodat's term on Senate.
 - 2. Approval of Agenda** **Moved by Kari Michaels; seconded by Steven Button:**
THAT Senate approve the agenda. **MOTION CARRIED**
 - 3. Approval of Minutes April 28, 2014** **Moved by Carolyn Robertson; seconded by Robert Wood:**
THAT Senate approve the minutes of the April 28, 2014 Regular Senate meeting. **MOTION CARRIED**
 - 4. Chair's Report**

 - 4.1 President's Report to Senate**
A report was received.
 - 4.2 Extended Hours of Operation**
Alan Davis reviewed the memo addressed to Senate outlining a request from the Faculty of Arts for extended hours of operations. Dr. Davis also reviewed the costing for the proposed extension and the recommendation from the Senate Executive Committee that the matter be referred to the 2015/16

budget process due to begin shortly. Senate concurred.

- 5. Election Results/ Senator Resignation** Robert Hensley announced that Steven Button, Amandeep Cheema, Gaurav Kumar and Kari Michaels were elected for the term September 1, 2014 to August 31, 2015. It was noted that Christopher Girodat resigned his Senate seat and that Gaurav Kumar agreed to fill the remainder of Mr. Girodat's term on Senate.

Robert Hensley advised that the election results announcement was delayed while a reported violation of elections rules was examined, adjudicated and confirmed.

- 6. Academic Plan** Sal Ferreras thanked Senators for the feedback, unanimous endorsement in principle and recommendation to the Board for approval received at the last meeting. Dr. Ferreras also thanked everyone involved in the development of the Academic Plan noting the exceptional efforts of his team.

The Final Draft of the Academic Plan presented at this meeting is for information and will be presented to the Board on June 4, 2014.

Alan Davis congratulated Dr. Ferreras and his team and stated that KPU's first Academic Plan is a historic moment. Dr. Davis also noted that reporting to Senate on the Academic Plan will begin next year.

- 7. Senate Standing Committee on Curriculum** **7.1 Program Revision: Career Choices and Life Success Program**
Moved by Jennifer Au; seconded by Tally Wade:
THAT Senate approve the revision to the Career Choices and Life Success Program. MOTION CARRIED

7.2 Program Revision: English Language Studies Diploma Program Admission Requirements

It was confirmed that the memo would be amended to clarify that the Program Admission Requirements for the ELST Diploma require that only one of the four standards must be met.

Moved by Jennifer Au; seconded by Jas Parmar:
THAT Senate approve the revision to the English Language Studies Diploma Program Admission Requirements as amended. MOTION CARRIED

7.3 Undergraduate English Equivalencies for Admission

The Undergraduate English Equivalencies for Admission was approved by Senate in June 2013 and was presented for information.

- 8. Senate Executive Committee** **8.1 Revision of Faculty Qualifications – Sociology**
Moved by Diane Purvey; seconded by Dana Cserepes:
THAT Senate approve revisions to Faculty Qualifications for Sociology as presented. MOTION CARRIED

8.2 Appointment to Search Advisory Committee – Dean of Trades & Technology

Moved by Henry Reiser; seconded by Bob Davis:

THAT Senate ratify the Senate Executive Committee's decision to appoint Roger Cannon to the Dean of Trades and Technology Search Advisory Committee as a replacement for Gerard Laverty. MOTION CARRIED

9. Senate Standing Committee on University Budget

9.1 Draft Budget Development Process

Wayne Tebb presented the Senate Standing Committee on University Budget (SSCUB) report.

Moved by Wayne Tebb; seconded by Robert Wood:

THAT Senate approve the Draft 2015-2016 Budget Development Process. MOTION WITHDRAWN

MOVED BY Steven Button; seconded by Betty Worobec:

That Senate endorse the Draft Budget Development Process in principal, contingent upon the ability for SSCUB or the VP Finance to adjust specific dates.

MOTION CARRIED

9.2 Five-Year Capital Plan

Karen Hearn reviewed the Five-Year Capital Plan and highlighted proposed projects where provincial funds are being sought, major ongoing/planned self-funded projects and an example of a completed overview for the Academic Building.

10. Board / Senate Task Force on Bi-cameral Governance

No report

11. Senate Governance Committee

11.1 Revision to Senate Bylaws Regarding Electronic Voting

Moved by Don McGonigal; seconded by Steven Button:

THAT Senate approve an amendment to the Senate Bylaws, adding Bylaw 2.14, *Electronic Voting for Senate and Its Committees*, with current Bylaw 2.14 re-numbered as Bylaw 2.15, *Changes to Bylaws*. MOTION CARRIED

It was confirmed that Electronic Voting for Senate and its Committees would not be the norm. Electronic voting will only be used when circumstances require.

11.2 Governance Retreat Date

Alan Davis reviewed the proposal and draft agenda for a Senate Retreat on Governance to be held in the Surrey Conference Centre on August 22, 2014. Members of Senate, alternates and Senate Committee and Standing Committee members will be among those invited. The number of attendees is estimated to be 100 people. Alan Davis, Dana Cserepes, Jennifer Au, Wade Deisman, Sandi Klassen

and Maggie MacKenzie will serve as the working group to finalize details for the event which will include a guest speaker, panel discussion, workshops and a session to look at the year ahead. Attendees can select to attend 2 of the 4 workshops offered.

Discussion followed regarding the inclusion of orientation for new senators, other opportunities for governance training and the challenges of acquiring candidates to run for Senate.

It was agreed that Kari Michaels would join the working group for the retreat.

**12. Senate
Nominating
Committee** No report.

**13. Senate
Standing
Committee on
Academic
Planning &
Priorities** No report.

**14. Senate
Standing
Committee on
the Library** No report.

**15. Senate
Standing
Committee on
Policy Review** Bob Davis advised that the committee will bring proposed changes to the Presidential Search procedures to the next Senate Meeting.
15.1 Admission Policy and Procedures

Jane Fee reviewed the consultation and development process and implications of the Admission Policy and Procedures confirming that the new policy is effective for the Fall 2015 admissions.

Discussion followed regarding the benefit of the new policy development process providing opportunities for comment prior to presentation to Senate, the definition of mature students, applicant classifications and student representation on the Aboriginal Advisory Committee.

**Moved by Bob Davis; seconded by Jennifer Au:
THAT Senate approve the Admission Policy and Procedures, and the elimination of Policies C1 Assessment of Student Eligibility, C2 Legal Requirements for Student Interviews, C32 Concurrent Academic Studies and L1 Joint Education Offerings Between Kwantlen Polytechnic University and Other Institutions.**

MOTION CARRIED

Moved by Kari Michaels; seconded by Steven Button:

THAT the Procedures in Support of the Admission Policy be amended as follows: Section F, Subsection 3 (d) (ii) be edited to include, in the composition of the committee, the following line:

"one student selected by the Kwantlen Student Association".

MOTION DEFEATED

Sal Ferreras stated that he would review the composition of the Aboriginal Advisory Committee with the view of adding a student representative to the membership.

15.2 Transfer Credit and Advanced Standing Policy and Procedures

Jane Fee confirmed that the new policy would be effective for the Fall 2015 registration.

Moved by Bob Davis; seconded by Connie Klimek:

THAT Senate approve the Transfer Credit and Advanced Standing Policy and Procedures, and approve the elimination of Policies B8 *Credit for Advanced Placement Program Courses*, B9 *Credit for International Baccalaureate Program Courses* and B15a *Transfer Credit Approval Process*.

MOTION CARRIED

**16. Senate
Standing
Committee on
Program
Review**

A report was received and Mary Androsiuk advised that due to recent changes the 5 year plan will be presented in June.

**17. Senate
Standing
Committee on
Tributes**

No report.

**18. Approval of
Graduates**

Moved by Gaurav Kumar; seconded by Dana Cserepes:

THAT Senate approve the graduates to May 26, 2014 as amended.

MOTION CARRIED

**19. Items for
Discussion**

- Thanks to Jas Parmar for her service as Dean pro tem, Faculty, Academic and Career Advancement.
- Farewell and thanks to Henry Reiser for his service as Dean, Faculty of Trades and Technology as he moves into his new role as President of the College of New Caledonia.

20. Next Meeting

June 23, 2014, 4:00 pm – 7:00 pm, Surrey Campus

21. Adjournment

The meeting adjourned at 5:50 pm.