



MINUTES

Senate Meeting

Monday, June 23, 2014

4:00 pm

Surrey Campus Boardroom (2110)

Present:

Ash, Kristan
Au, Jennifer
Bains, Harpreet
Button, Steven
Cserepes, Dana / Vice Chair
Davis, Alan / Chair
Davis, Bob
Donahoe, Patrick
Freeman, Tru
Han, Terry

Hensley, Robert
Kampschuur, Marc
Kazymerchyk, Stan
Klimek, Connie
Kumar, Gaurav
McGonigal, Don
Mason, Shawn
Michaels, Kari
Pikios, Christina
Purvey, Diane

Robertson, Carolyn
Tebb, Wayne
Wade, Tally
Worobec, Betty

Regrets:

Androsiuk, Mary
Bubber, Arvinder
Deisman, Wade
Ferrerias, Sal
Mundle, Todd
Pritchard, Mark
Rose, Kim
Wood, Robert

University Secretariat:

Klassen, Sandi
MacKenzie, Maggie

Guests:

Bhatti, Harpreet
Bigsby, Kathleen
Fee, Jane
Lee, Gordon

- 1. Call to Order** The Chair called the meeting to order at 4:01 pm.

Alan Davis welcomed Patrick Donahoe, Dean, Academic & Career Advancement and Terry Han, Dean Pro Tem, Trades & Technology.

Dr. Davis advised that the terms of office for Mary Androsiuk, Christina Pikios, Marc Kampschuur and Connie Klimek have been extended until the next by-election. Harpreet Bains, Alumni Representative was reappointed to Senate. Kristan Ash will continue as Board of Governors Representative to Senate until Marc Kampschuur's Senate term ends following the next by-election and he begins his term as Board Representative to Senate. It was also noted that there is a Faculty of Academic & Career Advancement vacancy.

- 2. Approval of Agenda**

Moved by Kari Michaels; seconded by Carolyn Robertson:

THAT Senate approve the agenda with the addition of:

- **4.5 Audited Financial Statements for the Year Ended March 31, 2014; and,**
- **Items for Discussion: 17.1 Governance Retreat on August 22, 2014 and 17.2 Kwantlen Faculty and Graduates Assist Kwantlen Student's Family.**

MOTION CARRIED

3. Approval of Minutes May 26, 2014
- Moved by Connie Klimek; seconded by Shawn Mason:
THAT Senate approve the minutes of the May 26, 2014 Regular Senate meeting with the following corrections:
- 9.1 committee reference should state “SSCUB”;
 - 11 Title should read “Senate Governance Committee”; and,
 - 15.1 Admission Policy and Procedures on Page 4 should read “effective for the Fall 2015 Admission”.
- MOTION CARRIED**

4. Chair’s Report 4.1 President’s Report to Senate

A report was received.

4.2 Board Response to Senate Budget Recommendations

Gordon Lee reviewed the annual budget and communication process: Senate Standing Committee on University Budget (SSCUB) forwards its comments to Senate, Senate then forwards the comments to the Board and the Board approves the budget and replies to the comments and advice it received from Senate.

Alan Davis introduced Harpreet Bhatti, Chair of the Board Finance & Audit Committee. Ms. Bhatti advised that the Board has reviewed and discussed the Report and Recommendations on the University Budget from Senate. The Board acknowledged the time and effort invested in the budget review by SSCUB on behalf of Senate. The Board instructed management to reply to Senate’s memo and the response was included in the Senate Package. The Board also noted that a new budget development process would be effective 2015/16.

Discussion followed regarding the high cost of ESL programming at KPU as compared to other providers, withdrawal of government funding and the inability to charge tuition for domestic ESL, the establishment of a working group to examine opportunities and options for ESL programming and the potential for offering language training aligned with other programming e.g. Trades and Technology and Business providing an opportunity for students to earn dual credit.

Gordon Lee advised that the interim budget letter from the Ministry of Advanced Education (AVED) was received and provided to the BC Government Employees Union (BCGEU) and will also be provided to the Kwantlen Faculty Association (KFA). Mr. Lee also confirmed that the inability to charge tuition for domestic ESL remains under review.

Christina Pikios thanked Gordon Lee for his presentation and discussions with SSCUB at the committee’s recent meeting. Ms. Pikios noted that SSCUB would develop criteria and principles to guide the budget review for 2014/15 and provide a written report to Senate.

Harpreet Bains and Gordon Lee were excused from the meeting and left the Boardroom.

4.3 Appointment of the Alumni Representative to Serve on Senate

Harpreet Bains was appointed to a second three-year term as the Alumni representative on Senate commencing September 1, 2014.

4.4 Resources Planning Task Force Recommendations to the President

Kathleen Bigsby presented highlights of the Resources Planning Task Force's recommendations to the President noting that the full report can be found on the Resources Planning Project Reports and Recommendations web page.

Alan Davis highlighted Kathleen's significant contributions to post-secondary education in BC as well as the Yukon and Australia and congratulated her on her retirement.

4.5 Audited Financial Statements for the Year Ended March 31, 2014

As required under Section 32(2) of the University Act, the Audited Financial Statements for the Year Ended March 31, 2014 were distributed for information as an addendum to the meeting package.

5. Senate Standing Committee on Curriculum

The committee report was received.

5.1 Program Revision: Citation in Parts and Warehousing

Moved by Dana Cserepes; seconded by Shawn Mason:

THAT Senate approve the revision to the Citation in Parts and Warehousing.

MOTION CARRIED

5.2 Program Revision: Associate of Science Degrees

Moved by Dana Cserepes; seconded by Betty Worobec:

THAT Senate approve the revisions to the Associate of Science in General Science Degree and the Associate of Science in Mathematics Degree.

MOTION CARRIED

5.3 Undergraduate Faculty Admission Requirements

5.3.1 Faculty Undergraduate Admission Requirement: Chip and Shannon Wilson School of Design

Moved by Dana Cserepes; seconded by Carolyn Robertson:

THAT Senate approve the Faculty Undergraduate Admission Requirement for the Chip and Shannon Wilson School of Design.

MOTION CARRIED

5.3.2 Faculty Undergraduate Admission Requirement: Faculty of Health

Moved by Dana Cserepes; seconded by Tru Freeman:

THAT Senate approve the Faculty Undergraduate Admission Requirement for the Faculty of Health.

MOTION CARRIED

5.3.3 Faculty Undergraduate Admission Requirement: Faculty of Trades and Technology

Moved by Dana Cserepes; seconded by Terry Han:

THAT Senate approve the Faculty Undergraduate Admission Requirement for the Faculty of Trades and Technology. **MOTION CARRIED**

5.3.4 Faculty Undergraduate Admission Requirement: Faculty of Business

Moved by Dana Cserepes; seconded by Wayne Tebb:

THAT Senate approve the Faculty Undergraduate Admission Requirement for the Faculty of Business. **MOTION CARRIED**

5.3.5 Faculty Undergraduate Admission Requirement: Faculty of Science and Horticulture

Moved by Dana Cserepes; seconded by Betty Worobec:

THAT Senate approve the Faculty Undergraduate Admission Requirement for the Faculty of Science and Horticulture. **MOTION CARRIED**

6. Senate Executive Committee

6.1 Empowering the Senate Executive Committee for July and August, 2014

Moved by Dana Cserepes; seconded by Connie Klimek:

THAT Senate empower the Senate Executive Committee to act for Senate on urgent matters of regular business during the months of July and August 2014. **MOTION CARRIED**

7. Senate Standing Committee on University Budget

The committee report was received.

8. Board / Senate Task Force on Bi-cameral Governance

No report.

9. Senate Governance Committee

The committee report was received.

9.1 Bylaws Revision: Faculty of Arts

There was a discussion regarding concerns about the proposal to reduce the number of students on the Arts Faculty Council to one and the importance of retaining student representation.

Moved by Dana Cserepes; seconded by Diane Purvey:

THAT Senate approve the revision to the Faculty of Arts Bylaws.

MOTION WITHDRAWN

Following withdrawal of the motion, it was determined that each motion would be presented for approval individually as outlined in the memo from Diane Purvey, Dean, Faculty of Arts.

Moved by Dana Cserepes; seconded by Diane Purvey:

THAT the Faculty of Arts Bylaw 31.a. be revised to read *“One (1) representative from each department within the Faculty. Each representative shall be a Faculty member as defined in Bylaw 6.a. (elected, voting).”*

MOTION CARRIED

Moved by Dana Cserepes; seconded by Diane Purvey:

THAT the Faculty of Arts Bylaw 84 be revised to read *“Each committee shall elect a Chair and at least one Vice Chair from within its membership for a term specified by that committee. The committee Chair must be a member of the Faculty and at least one voting member of the committee, apart from the Dean or designated Associate Dean, must be an elected member of the Faculty Council. Until such time as a Chair is elected, the Dean or designated Associate Dean shall chair the committee.”*

MOTION CARRIED

Moved by Dana Cserepes; seconded by Diane Purvey:

THAT, if the composition of Arts Faculty Council changes at the Faculty General Meeting on May 6, 2014, that the Faculty of Arts Bylaw 31 e. be changed to read: *“One (1) student. Nominations will go forward to the Nominations and Governance Committee, which shall recommend one nominated student to Faculty Council for endorsement (appointed, voting).”*

MOTION DEFEATED

**10. Senate
Nominating
Committee**

10.1 Senate Standing Committees

**Moved by Don McGonigal; seconded by Jennifer Au:
THAT Senate approve the following as members of Senate Standing
Committees:**

Senate Governance Committee

- Dana Cserepes – Senator *(Effective September 1, 2014)*

Senate Nominating Committee

- Shawn Mason – Senator *(Effective September 1, 2014)*

Senate Standing Committee on Curriculum

- Michael Pope – Representative, Chip and Shannon Wilson School of Design *(Effective September 1, 2014)*
- Dana Cserepes – Senator *(Effective September 1, 2014)*

Senate Standing Committee on Policy Review

- Bob Davis – Faculty, Trades and Technology *(Effective September 1, 2014)*

Senate Standing Committee on Program Review

- Robert Hensley – Representative, Office of the Registrar *(Effective September 1, 2014)*

MOTION CARRIED

10.2 Search Advisory Committee for Vice-Provost, Student Affairs

In response to a question and discussion regarding broader representation on the Search Advisory Committee for the Vice-Provost, Student Affairs, Alan Davis confirmed that the committee was constituted in accordance with policy and that there are opportunities within the search process for interaction with stakeholders.

**Moved by Don McGonigal; seconded by Steven Button:
THAT Senate approve the following members of the Search Advisory
Committee for Vice-Provost, Student Affairs:**

Five regular faculty members, appointed by the Senate

Mohammad Akbar – Faculty of Business
Geoff Dean – Faculty of Academic and Career Advancement
Chris Traynor – Faculty of Academic and Career Advancement
Bob Hiltz - Faculty of Trades and Technology
Tak Sato - Faculty of Science and Horticulture

One student Senator, appointed by the Senate

Kari Michaels – Faculty of Arts

MOTION CARRIED

11. Senate Standing Committee on Academic Planning & Priorities **11.1 Program Discontinuation: Associate of Science Degrees**
Moved by Dana Cserepes; seconded by Betty Worobec:
THAT Senate recommend the request to discontinue the Associate of Science in Biology, Associate of Science in Chemistry and Associate of Science in Physics to the Board of Governors for approval. **MOTION CARRIED**

11.2 Program Discontinuation: Post Baccalaureate Certificate in Critical Care

Moved by Dana Cserepes; seconded by Tru Freeman:
THAT Senate recommend the request to discontinue the Post Baccalaureate Certificate in Critical Care to the Board of Governors for approval.
MOTION CARRIED

12. Senate Standing Committee on the Library No report.

Alan Davis was excused from the meeting and left the Boardroom. Dana Cserepes assumed the role of Chair.

13. Senate Standing Committee on Policy Review **13.1 Presidential Search Advisory, Appointment and Re-appointment Policy and Procedures**
Bob Davis highlighted changes made to the Procedures in line with discussions at the last Senate meeting. Discussion followed and it was noted that if the Presidential Search Advisory Committee (PSAC) felt that a substantive change was required to the Presidential Candidate Profile a recommendation would be presented to the Board for consultation and approval. Discussion also ensued as to whether the statement that the PSAC identify a short list of not less than two or more than three candidates was sufficient wording in the event that no qualified candidates were identified for a short list. A number of potential options were discussed and it was agreed that the Policy and Procedures would be sent back to the Sponsor for further review.

Moved by Bob Davis; seconded by Steven Button:
THAT Senate approve the Presidential Search Advisory, Appointment and Re-appointment Policy and Procedures and recommend the policy to the Board of Governors for approved as amended. **MOTION DEFEATED**

Bob Davis noted that the Establishment, Revision, Suspension and/or Discontinuance of Programs Policy and Procedures are posted on the policy blog and Senators and the University community are encouraged to provide comment. Due to a blackout period for posting policies during July and August, comments will close on September 19, 2014.

Alan Davis rejoined the meeting and assumed the role of Chair.

- 14. Senate Standing Committee on Program Review** Report received.
- 15. Senate Standing Committee on Tributes** Dana Cserepes advised that Shawn Mason was acclaimed as Chair of the Senate Standing Committee on Tributes at the meeting held on June 16, 2014.
- 16. Approval of Graduates** **Moved by Kari Michaels; seconded by Harpreet Bains: THAT Senate approve the graduates to June 23, 2014.**
- MOTION CARRIED**
- 17. Items for Discussion** Alan Davis noted that this is the last regular meeting that Dana Cserepes will serve as Senate Vice Chair and thanked her for her service.
- 17.1 Governance Retreat**
- Alan Davis also reminded Senators of the inaugural Governance Retreat scheduled for August 22, 2014 in the Surrey Conference Centre. All current and incoming Senators and Senate Committee members are invited to attend. Further details will be provided shortly.
- 17.2 Kwantlen Faculty and Graduates Assist Kwantlen Student's Family**
- Stan Kazymierchuk showed a PowerPoint Presentation documenting how KPU faculty and graduates assisted a student's family by transforming their front yard into a putting green. The student's husband was stricken with Gillian-Barre syndrome and recently returned home from GF Strong Rehabilitation Centre for a visit. Mr. Kazymierchuk thanked Betty Worobec, Dean, Faculty of Science & Horticulture and the many volunteers who worked tirelessly on the project.
- It was noted that details for another project and information on how people can volunteer would be available shortly.
- 18. Next Meeting** September 29, 2014, 4:00 pm – 7:00 pm, Surrey Campus
- 19. Adjournment** The meeting adjourned at 6:03 pm.