



## MINUTES

### Senate Meeting

Monday, October 27, 2014

4:00 pm

Surrey Campus Boardroom (2110)

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#### Present:

Au, Jennifer / Vice Chair  
Bains, Harpreet  
Button, Steven  
Cserepes, Dana  
Davis, Alan / Chair  
Deisman, Wade  
Donahoe, Patrick  
Freeman, Tru  
Haugen, Brian  
Kampschuur, Marc

Kazymerchyk, Stan  
Klimek, Connie  
Kumar, Gaurav  
McGonigal, Don  
Mason, Shawn  
Michaels, Kari  
Mundle, Todd  
Pikios, Christina  
Pritchard Mark  
Purvey, Diane

Robertson, Carolyn  
Rose, Kim  
Snaith, Brenda  
Tebb, Wayne  
Wade, Tally  
Westgate, Tom  
Wood, Robert  
Worobec, Betty

#### Regrets:

Cheema, Amandeep  
Ferrerias, Sal  
Melville, George  
Hensley, Robert

#### University Secretariat:

Klassen, Sandi  
MacKenzie, Maggie

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- 1. Call to Order**      The Chair called the meeting to order at 4:02 p.m. and welcomed new Senator Brenda Snaith / Wilson School Of Design and Marc Kampschuur in his new role as the Board of Governors' Senate appointee. The Chair thanked outgoing Senators Kristan Ash, Mary Androsiuk, Wade Deisman and Christina Pikios for their contributions and service.
- 2. Approval of Agenda**      **Moved by Brian Haugen; seconded by Gaurav Kumar:**  
**THAT Senate approve the agenda as circulated.**      **MOTION CARRIED**
- 3. Approval of Minutes September 29, 2014**      **Moved by Diane Purvey; seconded by Gaurav Kumar:**  
**THAT Senate approve the minutes of the September 29, 2014 Regular Senate meeting.**      **MOTION CARRIED**
- 4. Chair's Report**      **4.1 President's Report to Senate**

The President's Report to Senate was received.

Christina Pikios advised that students from two ESL Programs attended, and are writing reports about, convocation as part of a class assignment. A selection of the reports will be shared with the President.

5. **Senate Standing Committee on Curriculum** The report from the Senate Standing Committee on Curriculum was received.

### **5.1 Proposal on Minors**

Diane Purvey provided the background for development of the proposal on Minors noting that, with the exception of Trades and Technology, all other Faculties worked on the proposal. Trades and Technology is excluded at this time pending further consultations regarding red seal certifications.

**Moved by Dana Cserepes; seconded by Diane Purvey:**

**THAT Senate approve the Proposal on Minors.**

**MOTION CARRIED**

6. **Senate Executive Committee** No report from the Senate Executive Committee.

7. **Senate Standing Committee on University Budget** No report from the Senate Standing Committee on University Budget.

Jennifer Au advised that 2015/16 Budget presentations by Faculties and Administrative areas are substantially complete.

8. **Board / Senate Task Force on Bicameral Governance** No report from the Board /Senate Task Force.

The next meeting is scheduled for November 27, 2014 and the Agenda will be posted on the website when available.

9. **Senate Governance Committee** Wade Deisman advised that the committee has calculated the time commitment required by Senators to be about 15 hours per month totalling approximately 500 hours over a 3-year term.

### **9.1 Revisions: Faculty of Science and Horticulture Bylaws**

**Moved by Wade Deisman; seconded by Betty Worobec:**

**THAT Senate approve the revisions to the Faculty of Science and Horticulture Bylaws.**

**MOTION CARRIED**

### **9.2 Revisions: Wilson School of Design Bylaws.**

Following discussion two further amendments were noted:

1. Page 4 of 13 - 6. h. Amend to reflect one student representative and one alternate.
2. Page 5 of 13 - 7 b. Amend to reflect that a Vice Chair of Faculty Council is elected biennially.

Moved by Wade Deisman; seconded by Carolyn Robertson:  
THAT Senate approve the revisions to the Wilson School of Design Bylaws as amended. **MOTION CARRIED**

**10. Senate  
Nominating  
Committee**

**10.1 Appointment of Senate Standing Committee Members**

Moved by Don McGonigal; seconded by Dana Cserepes:  
THAT Senate approve the following as members of Senate Standing Committees:

Senate Governance Committee  
    Connie Klimek, Senator / Faculty of Health  
Senate Nominating Committee  
    Brenda Snaith, Senator / Wilson School of Design  
Senate Standing Committee on Library  
    Ulrike Kestler, Librarian / Library  
Senate Standing Committee on Policy Review  
    Connie Klimek, Senator / Faculty of Health  
Senate Standing Committee on Program Review  
    Celia Brinkerhoff, faculty member / Library  
Senate Standing Committee on University Budget  
    Robert Wood, Senator / School of Business

**MOTION CARRIED**

**10.2 Appointment of Search Advisory Committee for Associate Dean, Academic and Career Advancement**

Moved by Don McGonigal; seconded by Kari Michaels:  
THAT Senate rescind the appointment of the following:

Elly Morgan/Career Choices and Life Success  
Nicole Soles/Access Programs for People with Disabilities  
Margaret Zmudzka-Bajerski/Academic and Career Preparation  
Sherry Schoenberg/Academic and Career Preparation  
Maira de Silva/English Language Studies  
Lesley Hemsworth/English Language Studies

and appoint the following to the Search Advisory Committee for Associate Dean, Academic and Career Advancement:

**Up to a maximum of six regular faculty members to ensure representation by the Faculty of Academic and Career Advancement**

Colleen McGoff Dean / Academic and Career Preparation  
Melissa Swanink / English Language Studies  
Ronnie Skolnick / Academic and Career Preparation  
Chris Traynor / Academic and Career Preparation  
Tanya Boboricken / Academic and Career Preparation  
Alexa Karapanos / English Language Studies

**One student majoring in an ACA program**

tbd

**MOTION CARRIED**

### **10.3 Appointment of the Academic Plan Implementation Task Force**

The Academic Plan Implementation Task Force will consist of one faculty member from each Faculty.

**Moved by Don McGonigal; seconded by Robert Wood:**

**THAT Senate appoint the following faculty members to the Academic Plan Implementation Task Force:**

**Mark Diotte / Faculty of Academic and Career Advancement**

**Janine Hatfield / Faculty of Health**

**Robert Dearle / Faculty of Arts**

**Anita Braaksma / School of Business**

**Takashi Sato / Faculty of Science and Horticulture**

**MOTION CARRIED**

It was noted that one faculty member representing the Wilson School of Design and one faculty member representing the Faculty of Trades & Technology will be appointed to this Task Force.

### **10.4 Appointment of Search Advisory Committee for Associate Vice President, Research**

At its September 29, 2014 meeting, Senate approved the following nominations:

Tom Westgate/Faculty of Trades and Technology

Michelle Nakano/Faculty of Science and Horticulture

Gaurav Kumar/Student Senator

Additionally, Senate made the following appointments:

**Moved by Don McGonigal; seconded by Kari Michaels:**

**THAT Senate approve the following additional faculty member of the Search Advisory Committee for Associate Vice President, Research:**

**Jackie Quigley / Faculty of Academic and Career Advancement**

**MOTION CARRIED**

#### **11. Senate Standing Committee on Academic Planning & Priorities**

No report from the Senate Standing Committee on Academic Planning & Priorities.

#### **12. Senate Standing Committee on the Library**

The Senate Standing Committee on the Library Report was received.

- 13. Senate Standing Committee on Policy Review** The Senate Standing Committee on Policy Review Report was received.
- Alan Davis reviewed the background and process for developing the Employee Code of Conduct as part of a consortium of our peers with assistance from Watson Advisors Inc. and the deadline for finalization. Dr. Davis also noted other new policies including Conflict of Interest, Respectful Workplace, Protected Disclosure and Use of University Property Policy and Procedures referenced in the Employee Code of Conduct.
- It was also noted that the Employee Code of Conduct will be submitted to the Public Sector Employers' Council (PSEC) for approval, reviewed by the Board Governance and Human Resources Committees and will be presented to the Board of Governors for approval at the November 19, 2014 Board meeting.
- Discussion followed regarding,
- the decision to withdraw the Conflict of Commitment Policy and add wording to the Employee Code of Conduct and Conflict of Interest Procedures
  - the policy development process and whether changes are required
  - the intent of policy blog as a forum for all employees to provide comment and to stimulate discussion and debate
  - timelines and whether the deadline for comments could be extended to provide ample time for commentary given the number of policies posted and changes to the Employee Code of Conduct
  - technical limitations of the policy blog
- It was agreed that Alan Davis will respond to those individuals who had provided comments on the Conflict of Commitment Policy as they pertain to the revised Conflict of Interest Policy and Procedures and add a summary of comments from meetings with representatives of the KFA and BCGEU to the blog.
- 14. Senate Standing Committee on Program Review** The Senate Standing Committee on Program Review Report was received.
- Todd Mundle provided an update on KORA (Kwantlen Open Resource Access) and its launch on November 7, 2014 at the 4th Annual Sociology & Criminology Undergraduate Student Conference.
- 15. Senate Standing Committee on Tributes** No report from the Senate Standing Committee on Tributes.
- The next meeting is scheduled for November 7, 2014.
- 16. Election Results and Senator Resignation** Alan Davis presented the Election Results advising that Connie Klimek / Faculty of Health and Brenda Snaith / Wilson School of Design were elected by acclamation and that, as there were no nominations received for the Faculty of Business, the seat has been declared vacant.
- Dr. Davis also advised that Wade Deisman has tendered his resignation from Senate effective November 1, 2014. As provided under the election rules and Senate's approval that Associate Deans are eligible to serve as Senators, Romy Kozak will serve

as a Faculty of Arts representative for at most the remainder of Wade Deisman's term of office.

- 17. Approval of Graduates**      **Moved by Brian Haugen; seconded by Carolyn Robertson:  
THAT Senate approve the graduates to October 27, 2014.**

**MOTION CARRIED**

- 18. Items for Discussion**      Senate Vice Chair Jennifer Au presented Wade Deisman and Christina Pikios with a token of appreciation on behalf of Senate.

- 19. Next Meeting**      November 24, 2014, 4:00 pm – 7:00 pm, Surrey Campus

- 20. Adjournment**      The meeting adjourned at 5:31 p.m.