



MINUTES

Senate Meeting

Monday, November 30, 2015

4:00 pm

Surrey Campus Boardroom (2110)

Present:

Jennifer Au, Vice Chair
Harpreet Bains
Chamkaur Cheema
Alan Davis, Chair
Patrick Donahoe
Jane Fee
Wayne Fenske
Andhra Goundrey
Brian Haugen
Adnan Hifzur
Marc Kampschuur
Stan Kazymierchuk

Connie Klimek
Romy Kozak
Shawn Mason
Don McGonigal
Kimberley McMartin
Zena Mitchell
Todd Mundle
Jerry Murphy
Jim Murray
Diane Purvey
Carolyn Robertson

Angela Ryan
Brenda Snaith
Carol Stewart
Wayne Tebb
Puneet Thiara
Chris Traynor
Tally Wade
Thomas Westgate
Elizabeth Worobec

Regrets:

Salvador Ferreras
Tru Freeman
Renu Seru
Kayla England

University Secretariat:

Natalie Walker, Executive Secretary to Senate
Lori Scanlan, Administrative Assistant

Guests:

Jean Nicolson-Church

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- 1. Call to Order** The Chair called the meeting to order at 4:00 pm.

 - 2. Approval of Agenda** **Moved by Don McGonigal; seconded by Patrick Donahoe:**
THAT Senate approve the agenda. **MOTION CARRIED**

 - 3. Approval of Minutes October 26, 2015** **Moved by Connie Klimek; seconded by Shawn Mason:**
THAT Senate approve the minutes of the October 26, 2015 Regular Senate meeting. **MOTION CARRIED**

 - 4. Chair's Report** **4.1 President's Report to Senate**

The President's Report to Senate was received.

4.2 Provost Report to Senate

The Provost report to Senate was received.

 - 5. Senate Standing** The Senate Standing Committee on Curriculum report was received.

Committee on Curriculum

5.1 Senate Sub-committee on Course Curriculum Report

Dr. Au presented the SCC report inclusive of new and revised course outlines submitted to Senate for approval.

Moved by Jennifer Au; seconded by Wayne Fenske

THAT Senate approve the following new and revised course outlines:

- **New course outlines: HSCI 4380, HSCI 4245, and HIST 4496**
- **Revised course outlines: HOPS 1211, HOPS 1212, MATH 2232, MATH 3421, and ASIA 2250.**

MOTION CARRIED

5.2 Document Revision: Program Concept Appendix A Consultations

Dr. Au presented the revision to the Program Concept Appendix A Consultation document.

Moved by Jennifer Au; seconded by Carolyn Robertson:

THAT Senate approve the Revision to the Concept Document Appendix A.

MOTION CARRIED

6 Senate Executive Committee

No report.

7. Senate Standing Committee on University Budget

The Senate Standing Committee on University Budget (SSCUB) report was received. It was agreed that the report be amended by removing the reference to “Ellucian degree audit software” from item two of the last bullet in the SSCUB Chair’s report.

The President advised Senate that the Provost has received feedback from SSCUB. The Provost continues consultations with the Ministry of Advanced Education and the Faculty of Health that include, but are not limited to, the financial impact of the Traditional Chinese Medicine – Acupuncture Diploma program.

7.1 Fiscal 2015/16: First Quarter Financial Report for Quarter Ending June 30, 2015

The fiscal 2015/16 First Quarter Financial Report for the Quarter Ending June 30, 2015 was received.

8. Senate Governance Committee

The Senate Governance Committee report was received.

8.1 Mandate and Membership Revision: Senate Standing Committee on Academic Planning and Priorities

Dr. Au presented the revisions to the mandate and membership of the Senate Standing Committee on Academic Planning and Priorities.

**Moved by Jennifer Au; seconded by Patrick Donahoe
THAT Senate approve the mandate and membership revision for the Senate Standing Committee on Academic Planning and Priorities.**

MOTION CARRIED

8.2 Mandate and Membership Revision: Senate Governance Committee

Dr. Au presented the revision to the mandate and membership of the Senate Governance Committee.

**Moved by Jennifer Au; seconded by Shawn Mason:
THAT Senate approve the mandate and membership revision for the Senate Governance Committee.**

MOTION CARRIED

8.3 Mandate Revision: Senate Standing Committee on Curriculum

Dr. Au presented the revision to the mandate of the Senate Standing Committee on Curriculum.

**Moved by Jennifer Au; seconded by Diane Purvey:
THAT Senate approve the mandate revision for the Senate Standing Committee on Curriculum.**

MOTION CARRIED

8.4 Bylaw Revision: Faculty of Business

The Dean for the Faculty of Business asked that the Faculty of Business bylaw revision be withdrawn. The Faculty will bring this forward to Senate in conjunction with a request for the Faculty name to be revised to "School of Business".

8.5 Bylaw Revision: Faculty of Science and Horticulture

Dr. Au presented the bylaw revision for the Faculty of Science and Horticulture.

**Moved by Jennifer Au; seconded by Elizabeth Worobec:
THAT Senate approve the revised Faculty of Science and Horticulture Bylaws.**

MOTION CARRIED

9. Senate Nominating Committee

Senate Nominating Committee

Mr. McGonigal informed Senate that his term as Chair of the Senate Nominating Committee was complete and that Shawn Mason had been unanimously elected as the Senate Nominating Chair. Mr. McGonigal presented the nominees for Senate Standing Committees.

**Moved by Don McGonigal; seconded by Brenda Snaith:
THAT Senate approve the following as members of Senate Standing Committees:**

Senate Executive Committee

Senator – Wayne Fenske, Faculty of Arts
Senate Standing Committee on Academic Planning and Priorities
Faculty of Trades and Technology – Tom Westgate, faculty member, Senator
Senate Standing Committee on University Budget
Professional Support Staff – Jim Murray, Bookstore

MOTION CARRIED

9.1 Search Advisory Committee: Vice Provost, Teaching and Learning

Mr. McGonigal presented the nominees for the Vice Provost, Teaching and Learning Search Advisory Committee. The Kwantlen Faculty Association appointees were not available to the Committee during its deliberations. There was discussion and agreement to add Larissa Petrillo, Anthropology faculty member, Faculty of Arts to the list of nominees.

Moved by Romy Kozak; seconded by Diane Purvey:

THAT Senate approve the following members of the Search Advisory Committee for the Vice Provost, Teaching and Learning:

Three or more faculty members, appointed by the Senate to ensure representation from all Faculties

Stephanie Phillips – Product Design, The Chip & Shannon Wilson School of Design

Leanne MacKenzie –Co-operative Education Department, Faculty of Educational Support and Development

Takashi Sato – Physics Department, Faculty of Science and Horticulture

Larissa Petrillo – Anthropology Department, Faculty of Arts.

MOTION CARRIED

Student Senator, Adnan Hifzur, accepted the nomination to the Search Advisory Committee.

Moved by Carol Stewart; seconded by Don McGonigal:

THAT Senate approve Adnan Hifzur as the Student Senator representative on the Search Advisory Committee for the Vice Provost, Teaching and Learning.

MOTION CARRIED

10. Senate Standing Committee on Academic Planning & Priorities

The Senate Standing Committee on Academic Planning and Priorities report was received.

10.1 Approval of Transfer arrangement for the purpose of articulation – Surrey Community College

Dr. Au presented information on the potential transfer arrangement for the purpose of articulation between the Surrey Community College Education Assistant Diploma Program and the KPU Education Assistant Program. Zena Mitchell, University Registrar, informed Senate that pursuant to Policy AR12: Transfer Credit

and Advanced Standing, in order for transfer credit to be evaluated and advanced standing awarded, Surrey Community College is required to be added to the list of recognized institutions. The item was referred to the Senate Standing Committee on Academic Planning and Priorities for additional consideration.

11. Senate Standing Committee on the Library

No report.

12. Senate Standing Committee on Policy Review

No report.

13. Senate Standing Committee on Program Review

No report.

14. Senate Standing Committee on Tributes

No report.

15. Update from the Office of the Registrar

15.1 Approval of Graduates to November 30, 2015

**Moved by Connie Klimek; seconded by Romy Kozak:
THAT Senate approve the graduates to November 30, 2015.**

MOTION CARRIED

15.2 Election Results

The Election Results for the November 2015 by-election were received.

16. Items for Discussion

No discussion.

17. Senate Nominating Committee

Search Advisory Committee: Renewal of Appointment -- President

Dr. Davis excused himself as Chair and the Vice Chair assumed the role of Chair.

The list of nominees for the Search Advisory Committee (SAC) for the Renewal of Appointment were presented. There was discussion and confirmation that the nominees put forward to Senate were in compliance with Policy HR22. Revisions to the policy and procedures will be considered by Senate following the conclusion of

the current appointment, Senate was informed that meetings of the SAC are expected to convene late February or early March of 2016.

Moved by Don McGonigal; seconded by Shawn Mason:

THAT Senate approve the following members of the Search Advisory Committee for the Renewal of Appointment - President:

Three faculty members, appointed by the Senate to ensure representation from all Faculties

Jane Hobson – Biology Department, Faculty of Science and Horticulture

Mary Androsiuk – Fashion Design Department, Chip & Shannon Wilson School of Design

Gail Hills – Bachelor of Science in Nursing, Faculty of Health

MOTION CARRIED

18. Adjournment The meeting adjourned at 4:42pm