



MINUTES

Senate Meeting

Monday, January 25, 2016

4:00 pm

Surrey Campus Boardroom (2110)

Present:

| | | |
|-------------------------|--------------------|-------------------|
| Jennifer Au, Vice Chair | Adnan Hifzur | Carolyn Robertson |
| Harpreet Bains | Stan Kazymierchuk | Angela Ryan |
| Chamkaur Cheema | Connie Klimek | Renu Seru |
| Alan Davis, Chair | Romy Kozak | Brenda Snaith |
| Patrick Donahoe | Don McGonigal | Carol Stewart |
| Jane Fee | Kimberley McMartin | Wayne Tebb |
| Wayne Fenske | Zena Mitchell | Puneet Thiara |
| Salvador Ferreras | Todd Mundle | Chris Traynor |
| Tru Freeman | Jerry Murphy | Tally Wade |
| Andhra Goundrey | Diane Purvey | Elizabeth Worobec |

Regrets:

Brian Haugen
Jim Murray
Thomas Westgate

University Secretariat:

Natalie Walker, Executive Secretary to Senate
Lori Scanlan, Administrative Assistant

Guest(s):

Tanya Corbet

- 1. Call to Order** The Chair called the meeting to order at 4:02 pm.
- 2. Approval of Agenda** **Moved by Patrick Donahoe; seconded by Don McGonigal: THAT Senate approve the agenda. MOTION CARRIED**
- 3. Approval of Minutes December 14, 2016** Amendment: Item 15.2 change Spring by-election to Spring election.
Moved by Chris Traynor; seconded by Chamkaur Cheema: THAT Senate approve the minutes of the December 14, 2016 Regular Senate meeting as amended. MOTION CARRIED
- 4. Chair's Report**
 - 4.1 President's Report to Senate**

The President's Report to Senate was received.
 - 4.2 Provost Report to Senate**

The Provost's Report to Senate, inclusive of the Academic Plan progress report, was received.

5. Senate Standing Committee on Curriculum

The Senate Standing Committee on Curriculum report was received.

5.1 Senate Sub-committee on Course Curriculum Report

Jennifer Au presented the Senate Sub-committee on Course Curriculum Report.

**Moved by Jennifer Au; seconded by Brenda Snaith:
THAT Senate approve the following new and revised course outlines for implementation on September 1, 2016:**

- **New course outlines: MATH 1216, ASIA 3860, CUST 3860, ASIA 3870, CUST 3870, CRIM 3211, ENGL 1104, EDAS 1120**
- **Revised course outlines: HORT 1102, 1104, 1105, 1110, 1118, 1155, 1193, 1217, 1240, 1261, 1293, 2302, 2306, 2334, 2375, 2378, 2393, 2442, 2463, 2473, 2477, 2490, 2493, 1230, 2330, 2436, 2437**

MOTION CARRIED

5.2 Program Revision: Bachelor of Science in Health Science

Jennifer Au presented the revisions to the Bachelor of Science, Major in Health Science.

**Moved by Jennifer Au; seconded by Elizabeth Worobec:
THAT Senate approve the revisions of the Bachelor of Science, Major in Health Science for implementation on September 1, 2016.**

MOTION CARRIED

5.3 Program Name Revision: Diploma in Horticulture Technology, Sustainable Crop Production Specialization

Jennifer Au presented the program name and credential change revision for the Diploma in Horticulture Technology, Sustainable Crop Production Specialization.

**Moved by Jennifer Au; seconded by Elizabeth Worobec:
THAT Senate approve the program name and credential change from Diploma in Horticulture Technology, Sustainable Crop Production Specialization, to Diploma in Horticulture Technology, Sustainable Production Horticulture Specialization, to Senate for implementation on September 1, 2016.**

MOTION CARRIED

5.4 Program Revision: Certificate in General Business Studies

Jennifer Au presented the revisions to the Certificate in General Business Studies.

**Moved by Jennifer Au; seconded by Wayne Tebb:
THAT Senate approve the revisions of the Certificate in General Business Studies program for implementation September 1, 2016.**

MOTION CARRIED

5.5 Program Revision: Certificate in Accounting

Jennifer Au presented the revisions to the Certificate in Accounting.

Moved by Jennifer Au; seconded by Wayne Tebb:

THAT Senate approve the revisions of the Certificate in Accounting program for implementation September 1, 2016.

MOTION CARRIED

5.6 Program Concept and Full Program Proposal: Post Baccalaureate Diploma, Operations and Supply Chain Management Specialist

Jennifer Au presented the Program Concept and Full Program Proposal (FPP) for a Post Baccalaureate Diploma, Operations and Supply Chain Management Specialist.

Moved by Jennifer Au; seconded by Wayne Tebb:

THAT Senate endorse the Program Concept and Full Program Proposal for a Post Baccalaureate Diploma, Operations and Supply Chain Management Specialist and recommend it to the Board of Governors for approval.

MOTION CARRIED

5.7 Program Concept and Full Program Proposal: Post Baccalaureate Diploma, Technical management and Services

Jennifer Au presented the Program Concept and FPP for a Post Baccalaureate Diploma, Technical Management and Services.

Moved by Jennifer Au; seconded by Wayne Tebb:

THAT Senate endorse the Program Concept and Full Program Proposal for a Post Baccalaureate Diploma, Technical Management and Services and recommend to the Board of Governors for approval.

MOTION CARRIED

5.8 Document Revision: Course Outline Template (Phase 2)

Jennifer Au presented the amendments to the Phase 2 revision of the Course Outline Template. Zena Mitchell, University Registrar, provided clarification on the use of the "Cross-listed, Equivalent, and Credit Exclusion Courses" check box found under the "Revision for approval by Faculty Curriculum Committee" section of the Course Outline Template summary page.

Moved by Jennifer Au; seconded by Tru Freeman:

THAT Senate approve the revised Course Outline Template (Phase 2).

MOTION CARRIED

**6 Senate
Executive
Committee**

No report.

7. Senate Standing Committee on University Budget

Jennifer Au reported for Tom Westgate that the Senate Standing Committee on University Budget (SSCUB) met on Friday Jan 22, 2016 and endorsed the two program concept and full program proposal submissions for Post Baccalaureate Diplomas from the Faculty of Business. SSCUB reviewed the 2016/17 draft University Budget and 2016/17 Skills Gap Plan. The draft University Budget will be discussed further at the February 5, 2016 SSCUB meeting.

7.1 2016/17 Skills Gap Plan

The 2016/17 Skills Gap Plan was received.

8. Senate Governance Committee

The Senate Governance Committee report was received.

8.1 Bylaw Revision: Faculty of Health

Patrick Donahoe presented the revisions to the Faculty of Health Bylaws.

**Moved by Patrick Donahoe; seconded by Tru Freeman:
THAT Senate approve the revisions to the Faculty of Health Bylaws.**

MOTION CARRIED

8.2 Election Rules & Regulations Revision

Patrick Donahoe presented the revisions to the Election Rules and Regulations.

**Moved by Patrick Donahoe; seconded by Don McGonigal:
THAT Senate approve the revised rules and regulations governing the election of representatives to the University Board and Senate, effective February 1, 2016.**

MOTION CARRIED

9. Senate Nominating Committee

The Senate Nominating Committee (SNC) report was received.

9.1 Appointments to Senate Standing Committee

Jennifer Au presented the recommendations for appointments to the Senate Executive Committee and the Senate Nominating Committee.

**Moved by Jennifer Au; seconded by Puneet Thiara:
THAT Senate approve the following as members of Senate Standing Committees:
Senate Executive Committee:**

Student Senator – Kimberley McMartin, Student Senator

Senate Nominating Committee:

Senator – Renu Seru, faculty Senator, Faculty of Educational Support and Development

MOTION CARRIED

Senate was informed that KPU would be commencing an Associate Dean search and an Associate Dean renewal process within the Faculty of Arts. Recommendations for members on these two committees are expected to be forwarded to Senate at its February meeting.

10. Senate Standing Committee on Academic Planning & Priorities The Senate Standing Committee on Academic Planning and Priorities report was received.

11. Senate Standing Committee on the Library No report.

12. Senate Standing Committee on Policy Review The Senate Standing Committee on Policy Review report was received.

12.1 GV10: Mission, Vision and Values Development and Amendment Policy/Procedures.

Connie Klimek presented GV10: Mission, Vision and Values Development and Amendment Policy and Procedures.

**Moved by Connie Klimek; seconded by Tru Freeman:
THAT Senate endorse GV10: Mission, Vision and Values Development Policy and Procedures and recommend it to the Board of Governors for approval.**

MOTION CARRIED

13. Senate Standing Committee on Program Review No report.

14. Senate Standing Committee on Tributes No report.

15. Update from the Office of the Registrar No report.

15.1 Approval of Graduates to January 25, 2016

Moved by Romy Kozak; seconded by Adnan Hifzur:

THAT Senate approve the addended list of graduates to January 25, 2016.

MOTION CARRIED

- 16. Items for Discussion** Senate engaged in a discussion regarding risk assessment and safety process as it relates to international travel for the purpose of field school participation or employment.
- 17. Next Meeting** February 22, 2016, Start Time: 4pm, Surrey Campus, Cedar Building Room 2110.
- 18. Adjournment** The meeting adjourned at 4:47pm.