



MINUTES

Senate Meeting

Monday, April 25, 2016

4:00 pm

Surrey Campus Boardroom (2110)

Present:

Jennifer Au, Vice Chair
Chamkaur Cheema
Tanya Corbet
Alan Davis, Chair
Patrick Donahoe
Jane Fee
Wayne Fenske
Salvador Ferreras
Tru Freeman
Andhra Goundrey

Stanley Kazymierchyk
Romy Kozak
Don McGonigal
Kimberley McMartin
Zena Mitchell
Todd Mundle
Jerry Murphy
Jim Murray
Diane Purvey
Carolyn Robertson

Angela Ryan
Renu Seru
Brenda Snaith
Carol Stewart
Wayne Tebb
Chris Traynor
Tally Wade
Thomas Westgate
Elizabeth Worobec

Regrets:

Harpreet Bains
Brian Haugen
Adnan Hifzur
Connie Klimek
Puneet Thiara

University Secretariat:

Natalie Walker, Executive Secretary to Senate
Lori Scanlan, Administrative Assistant

1. **Call to Order** The Chair called the meeting to order at 4:00 pm.

2. **Approval of Agenda** **Moved by Tru Freeman; seconded by Carolyn Robertson:**
THAT Senate approve the agenda. MOTION CARRIED

3. **Approval of Minutes March 21, 2016** **Moved by Tru Freeman; seconded by Patrick Donahoe:**
THAT Senate approve the minutes of the March 21, 2016 Regular Senate meeting. MOTION CARRIED

4. **Chair's Report** **4.1 President's Report to Senate**

The President's Report to Senate was received. Senators were informed of the Science Rendezvous event at the Langley Campus on May 7, 2016 and were encouraged to attend KPU Day on June 13, 2016 at the Richmond Oval.

The President's memo proposing a change to the academic calendar was distributed at the meeting. Senate was informed that the day-off in lieu of New Year's Day would change from January 3, 2017 to December 29, 2016. This change would result in KPU being closed from December 24, 2016 to January 2, 2017 inclusive.

Senate requested that the following concerns be addressed:

- Ensure that fish, small animals and plants in the science labs are fed and watered.
- Ensure that sufficient notice is given to student service areas, such as the print shop and book store, so that the preparation of instructional materials can be completed and made available prior to the closure.

4.2 Provost Report to Senate

The Provost provided Senate with an update on the following topics:

Strategic Enrollment Management (SEM) Plan:

The SEM plan will be presented at the Senate Standing Committee of Academic Planning and Priorities, the Senate Standing Committee on the University Budget and Senate during the month of May 2016.

Experiential Learning:

The Experiential Learning Implementation Task Group completed their consultations regarding advancing experiential learning at KPU and will be meeting with the Provost on May 19th to discuss the summary of the work and recommendations.

Learning Outcomes:

The Learning Outcomes Task Group completed their consultations for this academic year and will soon be providing a report.

Prior Learning Assessment and Recognition (PLAR):

An administrator from Thompson Rivers University has been working with Diane Purvey, Dean, Faculty of Arts, to develop a KPU PLAR framework. The PLAR framework will be presented to a number of Senate Standing Committees and Senate.

Vice Provost, Teaching and Learning:

Dr. Stephanie Chui has been hired as the Vice Provost, Teaching and Learning and will be starting at KPU on July 25, 2016.

Teaching Fellows:

The recommended attributes for Teaching Fellows at KPU have been developed. Before the positions are posted, the Provost will meet with KPU Faculty Association President Bob Davis to discuss articles within the KPU KFA Collective Agreement that address work secondments and assignment of other duties.

Senate was informed that the Festival of Learning, sponsored by the BC Teaching and Learning Council, will take place from June 6th to June 9th at the Delta Inn near the British Columbia Institute of Technology.

5. Senate Standing Committee on Curriculum

The Chair of the Senate Standing Committee on Curriculum, Jennifer Au, presented.

The report from the Senate Standing Committee on Curriculum was received.

5.1 Document Revision: Guide for Program Development and Program Revision

Moved by Jennifer Au; seconded by Tru Freeman:

THAT Senate approve the revision to the Appendix A in Policy AC10, “Program Development Flowchart”, and the Guide for Program Development and Program Revision. For work already in progress, the implementation date of the Guide for Program Development and Program Revision will be June 30, 2016; for work that

has not been started, the implementation date will be concurrent with the date on which the document is approved by Senate.

Moved by Jennifer Au; Seconded by Patrick Donahoe:

That the motion be amended by removing the statement: *Appendix A in Policy AC10, "Program Development Flowchart", and the*

AMENDMENT CARRIED

Amended Motion:

THAT Senate approve the revision to the Guide for Program Development and Program Revision. For work already in progress, the implementation date of the Guide for Program Development and Program Revision will be June 30, 2016; for work that has not been started, the implementation date will be concurrent with the date on which the document is approved by Senate.

AMENDED MOTION CARRIED

5.2 Document Revision: Course Outline Manual

Moved by Jennifer Au; seconded by Brenda Snaith:

THAT Senate approve the revisions to the Course Outline Template and the Course Outline Manual.

MOTION CARRIED

5.3 Revision to the Access Program for People with Disabilities

Moved by Jennifer Au; seconded by Chris Traynor:

THAT Senate approve the revisions to the Access Program for People with Disabilities for implementation on September 1, 2016.

MOTION CARRIED

5.4 Program Revision: Bachelor of Science, Major in Biology

Moved by Jennifer Au; seconded by Elizabeth Worobec:

THAT Senate approve the revisions to the Bachelor of Science, Major in Biology, for implementation on September 1, 2016.

MOTION CARRIED

5.5 Program Revision: Bachelor of Science, Major in Physics for Modern Technology

Moved by Jennifer Au; seconded by Elizabeth Worobec:

THAT Senate approve the revisions to the Bachelor of Science, Major in Physics for Modern Technology, for implementation on September 1, 2016.

MOTION CARRIED

5.6 Program Revision: Diploma in Public Relations

Moved by Jennifer Au; seconded by Wayne Tebb:

THAT Senate approve the revisions to the Diploma in Public Relations for implementation on September 1, 2016.

MOTION CARRIED

5.7 Program Revision: Bachelor of Business Administration in Marketing Management

Requested amendment:

- In the key messages section of the Senate cover page revise MRKT 4117 to MRKT 4177.

Moved by Jennifer Au; seconded by Wayne Tebb:

THAT Senate approve the revisions to the Bachelor of Business Administration in Marketing Management as amended for implementation on September 1, 2016.

MOTION CARRIED

5.8 Program Revision: Psychology Honours Programs

Moved by Jennifer Au; seconded by Diane Purvey:

THAT Senate approve the revisions to the Bachelor of Arts Major in Psychology Honours program, the Bachelor of Applied Arts Major in Psychology Honours program, and the Bachelor of Science in Applied Psychology Honours program, for implementation on September 1, 2016.

MOTION CARRIED

5.9 Program Revision: Bachelor of Arts, Major and Minor in Creative Writing

Moved by Jennifer Au; seconded by Diane Purvey:

THAT Senate approve the revisions to the Bachelor of Arts, Major and Minor in Creative Writing, for implementation on September 1, 2016.

MOTION CARRIED

5.10 Program Revision: Bachelor of Journalism

Moved by Jennifer Au; seconded by Diane Purvey:

THAT Senate approve the revisions to the Bachelor of Journalism for implementation on September 1, 2016.

MOTION CARRIED

5.11 Program Revision: Bachelor of Arts, Major and Minor in English

Moved by Jennifer Au; seconded by Diane Purvey:

THAT Senate approve the revisions to the Bachelor of Arts, Major and Minor in English, for implementation on September 1, 2016.

MOTION CARRIED

5.12 Program Revision: Bachelor of Arts, Major in Anthropology

Moved by Jennifer Au; seconded by Diane Purvey:

THAT Senate approve the revisions to the Bachelor of Arts, Major in Anthropology, for implementation on September 1, 2016.

MOTION CARRIED

5.13 Program Revision: Bachelor of Arts, Minor in Language and Culture

Senate was informed that in the 2015/16 University Calendar, there is a discrepancy in the spelling between the credential name, the course subject name and the departmental name. The University Registrar will consult with the Dean of Arts to resolve the discrepancy so that this may be rectified for the 2016/17 University Calendar.

Moved by Jennifer Au; seconded by Romy Kozak:

THAT Senate approve the revisions to the Bachelor of Arts, Minor in Language and Culture, for implementation on September 1, 2016.

MOTION CARRIED

5.14 Program Revision: Diploma in Music, General Studies Concentration

Moved by Jennifer Au; seconded by Diane Purvey:

THAT Senate approve the revisions to the Diploma in Music, General Studies Concentration, for implementation on September 1, 2016.

MOTION CARRIED

5.15 Program Revision: Bachelor of Interior Design

Senate engaged in a discussion regarding required courses where students are charged a mandatory supplementary fee that is in addition to their tuition. The Provost advised Senate that the Ministry of Advanced Education (AVED) does not approve of institutions charging a supplementary fee for core courses that are required for programs; these supplementary fees are inclusive of travel expenses that are not covered by tuition.

Moved by Jennifer Au; seconded by Carolyn Robertson:

THAT Senate rescind making FINA 1106 a required course in the Bachelor of Interior Design and that Senate approve the revisions to the program's General Education course listing for implementation on September 1, 2016.

MOTION CARRIED

5.16 Program Admission Revision: Bachelor of Design in Fashion and Technology

Moved by Jennifer Au; seconded by Carolyn Robertson:

THAT Senate approve the admission revisions to the Bachelor of Design in Fashion and Technology for implementation on September 1, 2016.

MOTION CARRIED

5.17 A Framework For Minors

Moved by Jennifer Au; seconded by Elizabeth Worobec:

THAT Senate approve the proposed Framework for Minors for implementation in Fall 2016.

MOTION CARRIED

5.18 Senate Subcommittee on Course Curriculum Report

Moved by Jennifer Au; seconded by Tru Freeman:

THAT Senate approve the following new and revised course outlines for implementation on September 1, 2016:

New course outlines

- BIOL 3330, 4199, 4299, 4245, 4320, 4900
- AGRI 1250, 2320, 3150
- CRWR 1200, 2900, 3240, 4140, 4150, 4250
- HIST 1100, 2302, 2351, 2365,
- ENGL 3305, ANTH 3211, JRNL 3180, COMM 3230, PHYS 4900, PRLN 2150
- LANC 1200, 1870, 3110, 3154, 3310, 3320, 3350, 3390, 4320

Revised course outlines

- APPD 0021, 0031, 0041
- CRWR 2300, 3100, 3110, 3120, 3130, 3140, 3200, 3210, 3220, 3230, 3301, 3302, 3303, 4100, 4110, 4120, 4130
- PRLN 2455, 2477, 2478
- MRKT 3211, 3311, 4177, 4331, 4332
- BIOL 2421, ANTH 3100
- HORT 1102, 1110, 1155, 1217, 1232, 2427
- FMRK 1205, 1215, 1250, 2105, 2120
- DEPD 2330, 2331, 2430, 3530
- FASN 3100, 3120, 3130, 3150, 3200, 3250
- JAPN 3350, 4320

Revised course outlines – To use the Math Alternatives Table

- MATH 1102, 1112, 1115, 1116, 1117, 1120, 1130, 1135, 1140, 1190, 1216, 2341
- APSC 1151; PHYS 1100, 1400, 1401
- CHEQ 1094; CHEM 1105, 1110, 1154, 1210
- ENVI 1106, 1206
- HORT 1104, 2334
- HSCI 1115, HEAL 1180
- PHYQ 1098; MATQ 1099, 1094, 1089
- INFO 1112, 1113, 1211, 1212, 1214

A concern was raised regarding the proposed changes to the prerequisites for MATH 1115 and MATH 1116, as the new prerequisites do not appear to be consistent with the fact that MATQ 1099 is a higher level math course than MATQ 1094.

ACTION: The Dean of Science and Horticulture will discuss the prerequisites of MATH 1116 and MATH 1115 as they relate to MATQ 1094 and MATQ 1099 with the Chair of Mathematics to determine if any revision needs to be made to the proposed prerequisites for MATH 1116 or MATH 1115.

The Dean of Arts asked to have ASIA 2351 added to the list of new courses being approved. ASIA 2351 will be cross listed with HIST 2351.

**Moved by Jennifer Au; seconded by Diane Purvey:
THAT the motion be amended by adding ASIA 2351 to the list of new courses
and by cross-listing ASIA 2351 with HIST 2351.**

AMENDMENT CARRIED

AMENDED MOTION CARRIED

6. Senate Executive Committee The Senate Executive Committee did not have business to report.

7. Senate Governance Committee The Chair of the Senate Governance Committee, Patrick Donahoe, presented.
The report from the Senate Governance Committee was received.

7.1 Qualification Revision: Faculty of Health

**Moved by Patrick Donahoe; seconded by Tru Freeman:
THAT Senate approve the revision to the Faculty of Health faculty qualifications.**
MOTION CARRIED

8. Senate Standing Committee on University Budget The Chair of the Senate Standing Committee on University Budget, Thomas Westgate, presented.
The report from the Senate Standing Committee on University Budget was received.

9. Senate Nominating Committee The Chair of the Senate Nominating Committee, Brenda Snaith, presented.
The report from the Senate Nominating Committee was received.

9.1 Appointments to Senate Standing Committees

**Moved by Brenda Snaith; seconded by Tally Wade:
THAT Senate approve the following nominees as members of Senate Standing
Committees effective May 1, 2016:**

Senate Standing Committee on Program Review (SSCPR)

Romy Kozak, faculty member, Faculty of Arts

Brian Haugen, Dean, Faculty of Trades and Technology

MOTION CARRIED

10. Senate Standing Committee on Academic Planning & Priorities The Chair of the Senate Standing Committee on Academic Planning & Priorities, Jennifer Au, presented.
The report from the Senate Standing Committee on Academic Planning & Priorities was received.

11. Senate Standing Committee on the Library The Senate Standing Committee on the Library did not have business to report.

12. Senate Standing Committee on Policy Review The Vice Chair of Senate presented on behalf of the Senate Standing Committee on Policy Review.
The report from the Senate Standing Committee on Policy Review was received.

12.1 Policy HR15: Diversity and Inclusiveness Policy

The Vice Chair informed Senate that the agenda package copy of Policy HR15 inaccurately reflected the approving jurisdiction as the President instead of the Board of Governors.

**Moved by Jennifer Au; seconded by Wayne Tebb:
THAT Senate endorse the revision to HR15 Diversity and Inclusiveness Policy and recommend approval to the Board of Governors.**

MOTION CARRIED

13. Senate Standing Committee on Program Review The Chair of the Senate Standing Committee on Program Review, Stanley Kazymierchuk, provided Senate with a verbal update on the activities of the committee.

14. Senate Standing Committee on Tributes The Senate Standing Committee on Tributes did not have business to report.

15. Update from the Office of the Registrar The University Registrar, Zena Mitchell, presented.

15.1 Approval of Graduates to April 25, 2016

**Moved by Romy Kozak; seconded by Don McGonigal:
THAT Senate approve the list of graduates to April 25, 2016.**

MOTION CARRIED

15.2 Senate and Board of Governors Election Results

The University Registrar advised Senate that the student election results have been delayed because of a voter irregularity.

15.3 Election: Vice Chair of Senate

The University Registrar conducted the election for the Vice Chair.

A first call for nominations was given.

Brenda Snaith nominated Jennifer Au.

Jennifer Au accepted the nomination.

A second call for nominations was given – no nominations were put forward.

A third call for nominations was given – no nominations were put forward.

Nominations were closed.

Jennifer Au was acclaimed as Vice Chair of Senate for the term of office from September 1, 2016 to August 31, 2017.

- 16. Items for Discussion** There were no items put forward for discussion.
- 17. Next Meeting** May 30, 2016, 4pm – 6pm, Surrey Campus, Cedar building, Room 2110.
- 18. Adjournment** The meeting adjourned at 5:35pm.