



## MINUTES

### Senate Meeting

Monday, June 27, 2016

4:00 pm

Surrey Campus Boardroom (2110)

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#### Present:

Jennifer Au, Vice Chair  
Harpreet Bains  
Chamkaur Cheema  
Alan Davis, Chair  
Patrick Donahoe  
Jane Fee  
Wayne Fenske  
Salvador Ferreras  
Tru Freeman  
Andhra Goundrey

Brian Haugen  
Stanley Kazymierchuk  
Connie Klimek  
Romy Kozak  
Don McGonigal  
Kimberley McMartin  
Zena Mitchell  
Todd Mundle  
Jerry Murphy  
Diane Purvey

Carolyn Robertson  
Angela Ryan  
Brenda Snaith  
Carol Stewart  
Wayne Tebb  
Puneet Thiara  
Chris Traynor  
Tally Wade  
Thomas Westgate  
Elizabeth Worobec

#### Regrets:

Tanya Corbet  
Adnan Hifzur  
Jim Murray  
Renu Seru

#### University Secretariat:

Lori Scanlan, Administrative Assistant

#### Guests:

Anita Hamm  
Jon Harding  
Vivian Lee

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1. **Call to Order** The Chair called the meeting to order at 4:00 pm.

2. **Approval of Agenda** **Moved by Tru Freeman; seconded by Thomas Westgate:**  
**THAT Senate approve the agenda.**

**MOTION CARRIED**

3. **Approval of Minutes May 30, 2016** **Moved by Diane Purvey; seconded by Tally Wade:**  
**THAT Senate approve the minutes of the May 30, 2016 Regular Senate meeting as amended.**

Item 17 from the May 30, 2016 minutes was revised to read as follows:  
"A discussion occurred regarding a pathway issue which prevents students from using their ENGQ 1099 credits to register in their next course. Discussions are underway to resolve the issue."

**MOTION CARRIED**

4. **Chair's Report** **4.1. President's Report to Senate**

The President's Report to Senate was received.

#### **4.1.1. Department Name Change: Geology and Geography**

Information was provided regarding the President's approval of a department name change from the "Department of Geology and Geography" to the "Department of Geography and the Environment" effective April 11, 2016. It was

noted that for future changes, the effective date should reflect the semester following the date of approval.

#### **4.1.2. Copyright Update**

The University Librarian, Todd Mundle, presented an update on two copyright items that will have an impact at KPU: Access Copyright's lawsuit against York University and an outstanding case in front of the Copyright Board of Canada regarding the per student tariff cost for the Access copyright license which ended August 31, 2012.

#### **4.2. Provost Report to Senate**

The Provost's Report to Senate was received.

##### **4.2.1. Academic Plan 2018 – Annual Report**

Information on the performance of the Academic Plan 2018 was reviewed. The Provost noted that essential skills (the last strategy in Goal 3) should be better contained within the first strategy of the same goal, namely the cultivation of core competencies, because the bulleted points in this strategy are more encompassing than the essential skills.

#### **5. Senate Standing Committee on Curriculum**

The Chair of the Senate Standing Committee on Curriculum, Jennifer Au, presented. The report from the Senate Standing Committee on Curriculum was received.

##### **5.1 Program Revision: Bachelor of Design in Fashion and Technology**

**Moved by Jennifer Au; seconded by Carolyn Robertson:  
THAT Senate approve the revisions to the Bachelor of Design, Fashion and Technology for implementation on September 1, 2017.**

**MOTION CARRIED**

##### **5.2 Senate Sub-committee on Course Curriculum Report**

**Moved by Jennifer Au; seconded by Carolyn Robertson:  
THAT Senate approve the following new and revised course outlines for implementation on September 1, 2017:**

###### **New course outlines**

- FASN 1130, 1116, 1121, 1225, 1231, 2116, 2121, 2201, 2215, 2216, 2221, 2241, 3101, 3110, 3121, 3131, 3151, 3900, 4101, 4120, 4151, 4211, 4221

###### **Revised course outlines**

- GNQU 1301, 1309, 1321
- FASN 1100, 1215, 2100, 3250, 4130
- CRIM 5000
- PHIL 2210, 2215

**MOTION CARRIED**

**5.3 Program Admission Revision: Diploma of Technology in Environmental Protection**

**Moved by Jennifer Au; seconded by Elizabeth Worobec:**

**THAT Senate approve the revisions to the Diploma of Technology in Environmental Protection for implementation on September 1, 2017.**

**MOTION CARRIED**

**5.4 Program Admission Revision: Diploma in Brewing and Brewery Operations**

**Moved by Jennifer Au; seconded by Elizabeth Worobec:**

**THAT Senate approve the revisions to the Diploma in Brewing and Brewery Operations for implementation on September 1, 2017.**

**MOTION CARRIED**

**5.5 For Information: Amendments in Appendix A of the Procedures to Policy AC10, Establishment, Revision, Suspension and/or Discontinuance of Programs**

Information was presented regarding amendments in Appendix A of the Procedures to Policy AC10, Establishment, Revision, Suspension and/or Discontinuance of Programs.

**5.6 For Information: prerequisites for ENGL 1100, 1202 and 1204**

Information was provided to Senate to clarify a discrepancy in the May 30, 2016 Senate agenda package regarding the proposed changes to the ENGL 1100, 1202 and 1204 prerequisites.

**6 Senate Executive Committee**

The President reported that the Senate Executive Committee met and in addition to reviewing the agenda discussed the motion for empowering the Senate during the summer months of July and August.

**6.1 Empowering the Senate Executive for July 1, 2016 - August 31, 2016**

**Moved by Jennifer Au; seconded by Wayne Tebb:**

**THAT Senate empower the Senate Executive Committee to act for Senate on urgent matters of regular business during the months of July and August, 2016**

**MOTION CARRIED**

**7. Senate Governance Committee**

The Chair of the Senate Governance Committee, Patrick Donahoe, presented. The report from the Senate Governance Committee was received.

Discussion occurred regarding a reference in the report to Policy AC13, Qualifications for Faculty Members, and an action item stating that the attachment to Policy AC13 should be sent to Faculty Councils for review and update. It was pointed out that for educational administrative units not operating under the authority of a Faculty Council, the procedures to Policy AC13 indicate that recommendations for changes to the qualifications required for faculty appointments would be reviewed by the heads of the educational administrative

units. To that end, it was agreed that the Senate Governance Committee report would be revised as follows:

“As an action item, it was agreed that the attachment should be sent to each Faculty council and Heads of Educational Administrative Units so that the minimum qualifications required for faculty appointments in each department may be updated.”

The Provost informed Senate that his office intends to review the attached appendix to Policy AC13, conduct consultation with stakeholders, including the Senate Standing Committees, and then bring forward to Senate for further discussion.

#### **7.1 Document Revision: Senate and Senate Standing Committee Cover Template**

The Vice Chair of Senate, Jennifer Au, presented the revisions to the Senate and Senate Standing Committee cover template.

**Moved by Patrick Donahoe; seconded by Jennifer Au:  
THAT Senate approve the revision to the Senate and Senate Standing Committee cover template.**

**MOTION CARRIED**

#### **8. Senate Standing Committee on University Budget**

The Chair of the Senate Standing Committee on University Budget, Thomas Westgate, presented.

The report from the Senate Standing Committee on University Budget was received.

#### **8.1 Budget Development and Management Principles and Criteria**

**Moved by Thomas Westgate; seconded by Tru Freeman:  
THAT Senate endorse the Budget Development and Management Principles and Criteria.**

**MOTION CARRIED**

#### **8.2 2017-2018 Budget Development Process - Further Information**

The Vice President Finance and Administration, Jon Harding, provided information and a presentation on the Zero Based budget process being adopted for the development of the 2017-18 draft budget. Senate agreed to a request to remove the Excel spreadsheet from the Senate agenda package.

**Action: The Excel spreadsheet will be removed from the Senate agenda package that is posted online.**

#### **9. Senate Nominating Committee**

The Chair of the Senate Nominating Committee, Brenda Snaith, presented. The report from the Senate Nominating Committee was received.

#### **9.1 Appointments to Senate Standing Committees**

**Moved by Brenda Snaith; seconded by Tru Freeman:**

**THAT Senate approve the following nominees as members of the following Senate Standing Committees (effective September 1, 2016):**

**Senate Standing Committee on the Library**

Bob Davis, Senator, Faculty of Trades and Technology

**Senate Standing Committee on the University Budget**

Renu Seru, faculty member, Faculty of Educational Support and Development

**MOTION CARRIED**

### **9.2 Search Advisory Committee: Appointment of Dean, Faculty of Health**

**Moved by Brenda Snaith; seconded by Don McGonigal:**

**THAT Senate approve the following nominees for appointment to the Search Advisory Committee for the Appointment of Dean, Faculty of Health:**

- **Up to six regular faculty members from the Faculty of Health:**
  - Donna Malyon
  - Leeann Ring
  - Shawn Mason
  - Joan Boyce
- **One student, preferably a Senator**
  - Zoe Smith (Shauna Remin was identified as a replacement should Zoe Smith be unavailable)

**MOTION CARRIED**

### **9.3 Search Advisory Committee: Appointment of Associate Dean, Faculty of Business**

**Moved by Brenda Snaith; seconded by Wayne Tebb:**

**THAT Senate approve the following nominees for appointment to the Search Advisory Committee for the Appointment of Associate Dean, Faculty of Business:**

- **Up to six regular faculty members from the Faculty of Business:**
  - Carol Stewart
  - Bruce Weir
  - Andrea Niosi
  - Valerie Warren
- **One student majoring in a program offered by the Faculty of Business**
  - Puneet Thiara

**MOTION CARRIED**

## **10. Senate Standing Committee on Academic Planning & Priorities**

The Chair of the Senate Standing Committee on Academic Planning and Priorities, Jennifer Au, presented.

The report from the Senate Standing Committee on Academic Planning and Priorities was received.

### **10.1 For Information: Strategic Enrolment Management Plan, Update**

An update to the Strategic Enrolment Management Plan was received.

### **10.2 For Information: Field School Guidelines**

The International Field School Guidelines were presented as information. Discussion occurred regarding the flexibility of the guidelines as it applies to currently existing and domestic field schools. The Director of Partnerships and Pathways, Anita Hamm, was invited to the table to answer questions. A number of questions were raised specific to field schools within the Wilson School of Design.

**Action: Prior to the Field School Guidelines being presented for information to the Senate Standing Committee on Academic Planning and Priorities in the Fall, the Dean of the Wilson School of Design, Carolyn Robertson, will convene a meeting between herself, Brenda Snaith and Anita Hamm to address the concerns raised.**

**11. Senate  
Standing  
Committee on  
the Library**

No report.

**12. Senate  
Standing  
Committee on  
Policy Review**

The Vice Chair of Senate presented on behalf of the Senate Standing Committee on Policy Review.

The report from the Senate Standing Committee on Policy Review was received.

**12.1 For Information: Adjustment to the 2016/17 Academic Schedule**

Information regarding an adjustment to the 2016/17 Academic Schedule was received.

**12.2 Policy HR15: Diversity and Inclusiveness Policy**

Information was provided regarding an error in the approving jurisdiction for Policy HR15 as presented to Senate on April 25, 2016.

**Moved by Jennifer Au; seconded by Wayne Fenske:**

**THAT Senate amend the motion relating to Policy HR15: Diversity and Inclusiveness Policy that was previously adopted at the April 25, 2016 Senate meeting by substituting the word "President" for "Board of Governors".**

**MOTION CARRIED**

**13. Senate  
Standing  
Committee on  
Program  
Review**

The Chair of the Senate Standing Committee on Program Review, Stanley Kazymierchuk, presented.

The report from the Senate Standing Committee on Program Review was received.

**14. Update from  
the Office of  
the Registrar**

The University Registrar, Zena Mitchell, presented.

**14.1 Approval of Graduates to June 27, 2016**

**Moved by Romy Kozak; seconded by Wayne Tebb:**

**THAT Senate approve the list of graduates to June 27, 2016.**

**MOTION CARRIED**

**15. Items for Discussion**

**15.1 Recognition of Service for Departing Senators**

The Vice Chair of Senate recognized the contribution of the following departing Senators: Tally Wade, Tru Freeman, Jerry Murphy, Don McGonigal, Puneet Thiara, Adnan Hifzur and Kimberley McMartin (Kimberley McMartin's departure is pending the outcome of the Student Senator Election results).

**15.2 Opportunities to Raise Awareness of Environmental Issues**

Senator Jerry Murphy proposed that a plaque be erected and/or a ceremony be held to recognize the commitment and dedication of environmental activists whose lives have been ended in the pursuit of their cause. Discussion occurred regarding various environmental issues with specific mention to domestic (Fort McMurray) and international catastrophes (India and Bangladesh). The President stated that opportunities for raising awareness of the issues would be reviewed by his office.

**15.3 Good News from the Turf Management Program**

Stanley Kazymierchuk presented information regarding the fund raising achievements, community support, and outreach activities that the students in the Turf Management Program and "Turf Club" have been involved.

**16. Next Meeting**

The next meeting will be held on Monday, September 26, 2016 from 4pm to 7pm in the Surrey Campus Boardroom, Room 2110.

**17. Adjournment**

The meeting adjourned at 6:00pm.