



MINUTES

Senate Meeting

Monday, September 26, 2016

4:00 pm

Surrey Campus Boardroom (2110)

Present:

Herbie Atwal
Jennifer Au, Vice Chair
Chamkaur Cheema
Alan Davis, Chair
Bob Davis
Jane Fee
Wayne Fenske
Salvador Ferreras
Allison Gonzalez-Biagi
Andhra Goundrey

Brian Haugen
Stan Kazymierchuk
Romy Kozak
Sonja Kreuzkamp
Caitlin McCutchen
Kimberley McMartin
Zena Mitchell
Todd Mundle
Denise Nielson
Diane Purvey

Carolyn Robertson
Angela Ryan
Renu Seru
Brenda Snaith
Carol Stewart
Wayne Tebb
Chris Traynor
Thomas Westgate
Elizabeth Worobec

Regrets:

Harpreet Bains
Tanya Corbet
Patrick Donahoe
Connie Klimek
Jim Murray

University Secretariat:

Lori Scanlan, Administrative Assistant

Guests:

Kevin Kelly
Michael Kelly-Gabriel
Jon Harding

1. Call to Order

The meeting was called to order at 4:20 pm by the Vice Chair who chaired the meeting. The call to order was preceded by a blessing from Kevin Kelly and Michael Kelly-Gabriel from the Kwantlen First Nations.

The Vice Chair noted that BlueJeans videoconference was being used at Senate for the first time and welcomed President Alan Davis and new Senator Denise Nielson who joined via BlueJeans.

The Vice Chair welcomed new Senators Denise Nielson, Herbie Atwal, Bob Davis, Allison Gonzalez-Biagi, Sonja Kreuzkamp and Caitlin McCutchen.

2. Approval of Agenda

Moved by Bob Davis; seconded by Brian Haugen:
THAT Senate approve the agenda.

MOTION CARRIED

3. Approval of Minutes June 27, 2016

Moved by Romy Kozak; seconded by Jane Fee:
THAT Senate approve the minutes of the June 27, 2016 Regular Senate meeting as amended.

MOTION CARRIED

Amendment: Action from Item 10.2: clarify that the Field School Guidelines will be presented **“for information”** to the Senate Standing Committee on Academic Planning and Priorities.

4. Chair's Report

4.1 President's Report to Senate

The President's Report to Senate was received.

4.2 Provost Report to Senate

The Provost welcomed the Vice Provost of Teaching and Learning, Stephanie Chu and stated that today was the first day for KPU's new Chief Information Officer, Corinne Petre-Hayes. Senate was informed of recently signed Memorandums of Understanding with the Beijing University of Chinese Medicine, the Delta School District and Siemens Canada. The Provost spoke of the advancements being made on the construction of the Wilson School of Design and 3 Civic Plaza. The Provost mentioned that KPU is half way through the implementation of the Academic Plan and that next Spring the KPU community will need to re-engage on the development of the next Academic Plan.

5. **Senate Standing Committee on Curriculum** The Chair of the Senate Standing Committee on Curriculum, Jennifer Au, presented. The report from the Senate Standing Committee on Curriculum was received.
6. **Senate Executive Committee** The Vice Chair reported that the Senate Executive Committee met and discussed a number of items which are being forwarded to the Senate Governance Committee.
7. **Senate Governance Committee** In the Senate Governance Committee Chair's absence Chamkaur Cheema presented. The report from the Senate Governance Committee was received.
8. **Senate Standing Committee on University Budget** The Chair of the Senate Standing Committee on University Budget, Thomas Westgate, presented. The report from the Senate Standing Committee on University Budget was received.

8.1 Ministry of Advanced Education Budget and Mandate Letter 2016/17

The Vice President Finance and Administration, Jon Harding, presented information regarding the Ministry of Advanced Education Budget and Mandate Letter 2016/17. A question was raised in relation to a policy from the BC Government which states that as of July 1, 2015, all new, major infrastructure projects in British Columbia, valued at over \$15 million require contractors and subcontractors to demonstrate they are engaged in apprenticeship training and use apprentices on the work site. Jon Harding and Salvador Ferreras were asked if the contractors hired to complete major KPU construction projects have sponsored apprentices. An answer was not available.

ACTION: Salvador Ferreras and Jon Harding will determine if the contractors hired on KPU construction projects have sponsored apprentices. An answer will be supplied at Senate's October meeting.

8.2 Financial Update September 2016 Presentation

The Vice President Finance and Administration, Jon Harding, presented a financial update.

8.3 2017/18 Budget Presentation Schedule

Senate received the 2017/18 Budget Presentation Schedule.

9. Senate Nominating Committee

The Chair of the Senate Nominating Committee, Brenda Snaith, presented.

The report from the Senate Nominating Committee was updated with additional members for the Teaching Fellows Selection Committee: Danny Wrench (Faculty of Academic and Career Advancement); Richard Le Grand and Ken Stark (Faculty of Arts).

9.1 Appointments to Senate Standing Committees

Moved by Brenda Snaith; seconded by Tom Westgate:

THAT Senate approve the following nominees as members of the following Senate Standing Committees:

Senate Standing Committee on Academic Planning and Priorities

Caitlin McCutchen, Student Senator

Tanvir Singh, Student

Senate Standing Committee on Curriculum

Caitlin McCutchen, Student

Senate Nominating Committee

Sonja Kreuzkamp, Student Senator

Senate Standing Committee on the University Budget

Sonja Kreuzkamp, Student

Senate Governance Committee

Allison Gonzalez Biagi, Student Senator

Senate Standing Committee on Policy Review

Allison Gonzalez Biagi, Student

Senate Standing Committee on Program Review

Tanvir Singh, Student

Senate Standing Committee on the Library

Tyron Tsui, faculty, Faculty of Science and Horticulture

MOTION CARRIED

9.2 Appointment of Search Advisory Committee for the Appointment of Dean, Faculty of Health

Moved by Brenda Snaith; seconded by Renu Seru:

THAT Senate appoint Judy Lee and Lori Shortridge as additional faculty nominees to the Search Advisory Committee for the Appointment of Dean, Faculty of Health.

MOTION CARRIED

9.3 Appointment of Search Advisory Committee for the Re-appointment of the University Librarian

Moved by Brenda Snaith; seconded by Diane Purvey:

THAT Senate appoint the following members to the Search Advisory Committee for the Re-Appointment of University Librarian:

- **Up to three regular faculty members to ensure broad representation:**
 - **Jane Hobson, Faculty of Science and Horticulture**
 - **Caroline Daniels, Faculty of Educational Support and Development**
 - **Chris Traynor, Faculty Academic and Career Advancement**
- **One student, preferably a Senator,**
 - **Alex McGowan**

MOTION CARRIED

9.4 Appointment of Senate Members to Chancellor Reappointment Committee

Moved by Brenda Snaith; seconded by Salvador Ferreras:

THAT Senate appoints Senators Todd Mundle and Carol Stewart to the University Chancellor Reappointment Search Advisory Committee.

MOTION CARRIED

10. Senate Standing Committee on Academic Planning & Priorities

The Chair of the Senate Standing Committee on Academic Planning and Priorities, Jennifer Au, presented.

The report from the Senate Standing Committee on Academic Planning and Priorities was received.

11. Senate Standing Committee on the Library

No Report

12. Senate Standing Committee on Policy Review

The Chair of the Senate Standing Committee on Policy Review, Bob Davis, reported that the committee reviewed the Academic Year Schedules for 2017/18 and 2018/19 and found them to be compliant with AR17: Academic Schedule Policy.

12.1 2017/18 and 2018/19 Academic Year Schedules

Moved by Bob Davis; seconded by Wayne Fenske:

THAT Senate approve the 2017/18 and 2018/19 Academic Year Schedules.

MOTION CARRIED

Senate discussed the discrepancy between the fewer number of classes offered on Mondays versus other days of the week. The University Registrar, Zena Mitchell, assured the committee that every effort was made to minimize the impact to Monday classes. Solutions adopted by other institutions were shared. For example,

Thompson Rivers University formalized that courses only offered once a week cannot be scheduled on a Monday.

**13. Senate
Standing
Committee on
Program
Review**

No report.

**14. Update from
the Office of
the Registrar**

The University Registrar, Zena Mitchell, presented.

14.1 Approval of July and August 2016 Graduates

In order for students to graduate at the October 2016 Convocation, the University Registrar exercised the authority granted by Senate at its September 27, 2016 meeting and confirmed that the students from the July 27, 2016 and August 29, 2016 lists were in compliance with the requirements for their graduation and approved them for participation in the Fall 2016 Convocation ceremonies.

14.2 Approval of Graduates to September 26, 2016

Moved by Romy Kozak; seconded by Diane Purvey:

THAT Senate approve the list of graduates to September 26, 2016.

MOTION CARRIED

14.3 Results of the Student Spring Election to University Senate

Zena Mitchell, University Registrar, confirmed that the four vacant student seats from the Spring 2016 election had been filled by Allison Gonzalez-Biagi, Sonja Kreuzkamp, Caitlin McCutchen and returning student Senator Kimberley McMartin for a term of office from September 1, 2016 to August 31, 2017.

**15. Items for
Discussion**

No items were added.

16. Next Meeting

October 24, 2016, 4pm – 6pm, Surrey Campus Room 2110.

17. Adjournment

The meeting adjourned at 5:02 pm