



MINUTES

Senate Meeting

Monday, October 24, 2016

4:00 pm

Surrey Campus Boardroom (2110)

Present:

Herbie Atwal
Jennifer Au, Vice Chair
Harpreet Bains
Chamkaur Cheema
Tanya Corbet
Alan Davis, Chair
Bob Davis
Patrick Donahoe
Jane Fee
Wayne Fenske
Salvador Ferreras

Allison Gonzalez Biagi
Brian Haugen
Stan Kazymierchuk
Connie Klimek
Romy Kozak
Sonja Kreuzkamp
Caitlin McCutchen
Kimberley McMartin
Zena Mitchell
Todd Mundle

Denise Nielson
Diane Purvey
Carolyn Robertson
Angela Ryan
Renu Seru
Brenda Snaith
Carol Stewart
Chris Traynor
Elizabeth Worobec

Regrets:

Andhra Goundrey
Jim Murray
Thomas Westgate
Wayne Tebb

Senate Office:

Lori Scanlan, Administrative Assistant
Stephen Yezerinac, Associate Registrar

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- 1. Call to Order** The Chair called the meeting to order at 4:01 pm. Stephen Yezerinac was introduced as the new Associate Registrar for Senate and Curriculum.
 - 2. Approval of Agenda** **Moved by Patrick Donahoe; seconded by Chris Traynor:**
THAT Senate approve the agenda. MOTION CARRIED
 - 3. Approval of Minutes September 26, 2016** **Moved by Carolyn Robertson; seconded by Brenda Snaith:**
THAT Senate approve the minutes of the September 26, 2016 Regular Senate meeting. MOTION CARRIED

Action Item 8.1 from September 26, 2016 Minutes:The Provost informed Senate that KPU is supportive of apprenticeship programs and even though the cost of the KPU project referenced is well below \$15 million and therefore not mandated to comply with the B.C. Government's apprenticeship requirement, KPU has advised the Wilson Building contractor, D.G.S. Construction, that we would like to ensure this construction project sponsors apprentices. The Provost also agreed to communicate to the KPU community its intention to comply with the spirit of the BC Government commitment to apprenticeship by encouraging all capital projects to sponsor apprentices.
 - 4. Chair's Report** **4.1 President's Report to Senate**

The President's Report to Senate was received.

4.2 Provost Report to Senate

The Provost's Report to Senate was received. The Provost updated Senate on recent events and activities he attended.

It was noted that the Academic Council meeting referenced in the Provost's report will occur on October 27th not 22nd.

5. Senate Standing Committee on Curriculum

The Chair of the Senate Standing Committee on Curriculum, Jennifer Au, presented. The report from the Senate Standing Committee on Curriculum was received.

5.1 Senate Sub-committee on Course Curriculum Report

Moved by Jennifer Au; seconded by Connie Klimek:

THAT Senate approve the following course outlines for implementation on September 1, 2017:

Course outline revisions:

- MATH 1152, PHIL 1150

Course outline discontinuances:

- GEOL 1210, POLI 2120, PHIL 2150

MOTION CARRIED

5.2 Program Admissions Revision: Certificate in Health Foundations

Moved by Jennifer Au; seconded by Elizabeth Worobec:

THAT Senate approve the revisions to the Certificate in Health Foundations admissions requirements for implementation on September 1, 2017.

MOTION CARRIED

5.3 Program Admissions Revision: Bachelor of Science in Nursing, Post Baccalaureate

Senate reviewed the proposed revisions and requested the following amendments:

Calendar entry of the program revision form:

- Clarify that the biology courses could be equivalents by amending the second bullet to read "Successful completion of first-year anatomy and physiology courses (BIOL 1160 and BIOL 1260, or equivalent) with a minimum grade of C+."
- Use the same language to indicate the equivalent of ENGL 1100 in the last bullet: "3 credits of English (ENGL 1100 or equivalent) with a minimum grade of C+."

Moved by Jennifer Au; seconded by Elizabeth Worobec:

THAT Senate approve the revisions to the Bachelor of Science in Nursing, Post Baccalaureate, admission requirements for implementation on September 1, 2017 as amended.

MOTION CARRIED

5.4 Program Admissions Revision: Certificate in Engineering

Moved by Jennifer Au; seconded by Elizabeth Worobec:

THAT Senate approve the revisions to the Certificate in Engineering admissions requirements for implementation on September 1, 2017.

MOTION CARRIED

5.5 Program Admissions Revisions: Baccalaureate Degrees in the Wilson School of Design

Senate reviewed the proposed revisions and requested that they be amended to use consistent phrasing (“KPU’s English proficiency requirement”) in the following instances:

- Key message section of the Senate cover page
- “Proposed change” section of all four program revision forms
- The calendar entry section in all four program revision forms

Moved by Jennifer Au; seconded by Carolyn Robertson:

THAT Senate approve the revisions to the following programs in the Wilson School of Design for implementation on September 1, 2017 as amended:

- Bachelor of Design, Fashion and Technology
- Bachelor of Design, Graphic Design in Marketing
- Bachelor of Design, Product Design
- Bachelor of Interior Design

MOTION CARRIED

5.6 Program Admissions Revision: Diploma in Computer Aided Design and Drafting

Moved by Jennifer Au; seconded by Brian Haugen:

THAT Senate approve the revisions to the Diploma in Computer Aided Design and Drafting admissions requirements for implementation on September 1, 2017.

MOTION CARRIED

5.7 Program Admissions Revision: Citation in Parts, Warehousing, Logistics & Distribution

Moved by Jennifer Au; seconded by Brian Haugen:

THAT Senate approve the revisions to the Citation in Parts, Warehousing, Logistics & Distribution admissions requirements for implementation on September 1, 2017.

MOTION CARRIED

6 Senate Executive Committee

The President reported that the Senate Executive Committee (SEC) met and approved the agenda as presented. SEC referred items which arose from discussion to the relevant Senate Standing Committees.

7. Senate Governance Committee

No report.

8. Senate Standing Committee on University Budget

No report.

9. Senate Nominating Committee

The Chair of the Senate Nominating Committee, Brenda Snaith, presented.

The report from the Senate Nominating Committee was received. The committee Chair informed Senate of the name of the Faculty of Academic and Career Advancement nominee, (Barnabe) Dossou Assogba, that was referenced in section 2 of the report.

9.1 Appointments to Senate Standing Committees

**Moved by Brenda Snaith; seconded by Connie Klimek:
THAT Senate approve Leeann Ring, Senator, Faculty of Health as a member of the Senate Nominating Committee.**

MOTION CARRIED

Further to the information that Brenda Snaith provided Senate regarding (Barnabe) Dossou Assogba in the Senate Nominating Committee report, Senate approved this appointment to the Senate Standing Committee on University Budget. The motion that Senate approved this appointment may be found in an addendum to these minutes.

9.2 Search Advisory Committee: Re-appointment/Renewal of Dean Faculty of Arts

**Moved by Brenda Snaith; seconded by Wayne Fenske:
THAT Senate appoint the following members to the Search Advisory Committee for the Re-Appointment of Dean, Faculty of Arts:**

- **Up to six regular faculty members from the Faculty of Arts:**
 - **David Burns, Educational Studies Department**
 - **Ann-Marie McLellan, Educational Studies Department**
 - **Billeh Nickerson, Creative Writing Department**
 - **Lisa Kitt, Criminology Department**
 - **Yanfeng Qu, Languages and Culture Department**
 - **Erling Christensen, Sociology Department**

- **One student, preferably a Senator:**
 - **Caitlin McCutcheon, Student Senator**

MOTION CARRIED

9.3 Search Advisory Committee: Appointment of Associate Dean, Chip and Shannon Wilson School of Design

It was agreed that future search advisory committee membership submissions be accompanied, where possible, by the full slate of members inclusive of

appointments from: the Kwantlen Faculty Association, the British Columbia Government Employees Union and the Kwantlen Student Association.

Moved by Brenda Snaith; seconded by Carolyn Robertson:

THAT Senate appoint the following members to the Search Advisory Committee for the Appointment of Associate Dean, Chip and Shannon Wilson School of Design:

- **Up to six regular faculty members from the Chip and Shannon Wilson School of Design:**
 - **Mark Pritchard, Interior Design**
 - **Michael Pope, Fashion and Technology/Fashion Marketing**
 - **Evelyn May, Post Baccalaureate Diploma in Technical Apparel Design**
 - **Brenda Snaith, Interior Design**
 - **Victor Martinez, Product Design**

- **One student majoring in a program offered by the Chip and Shannon Wilson School of Design:**
 - **Catherine Munoz-Smith, Product Design**

MOTION CARRIED

10. Senate Standing Committee on Academic Planning & Priorities

The Chair of the Senate Standing Committee on Academic Planning and Priorities, Jennifer Au, presented.

The report from the Senate Standing Committee on Academic Planning and Priorities was received.

10.1 Proposed Criteria for Recognition of Post-Secondary Institutions or Organizations

During Senate's review of the proposed criteria, it was noted that a procedure does not exist for withdrawing recognition of an institution or organization prior to the end of the three-year probationary period, nor for withdrawing recognition of an institution or organization that was previously recognized.

ACTION: the University Registrar, Zena Mitchell, will review the current procedures and determine how they might be revised to include a process for withdrawing an active recognition.

Moved by Jennifer Au; seconded by Chamkaur Cheema

THAT Senate approve the proposed criteria for recognition of institutions or organizations.

MOTION CARRIED

10.2 For Information: Field School Guidelines

Senate received the Field School Guidelines for information. It was recommended that when periodic changes occur, the guidelines could be referred to the Senate Standing Committee on Academic Planning and Priorities to determine if the revisions are substantive enough to require Senate's review. The Provost thanked all the members of KPU International for developing the Field School Guidelines.

- 11. **Senate Standing Committee on the Library** No report.
- 12. **Senate Standing Committee on Policy Review** No report.
- 13. **Senate Standing Committee on Program Review** No report.
- 14. **Update from the Office of the Registrar** The University Registrar, Zena Mitchell, presented.

14.1 Approval of Graduates to October 24, 2016

**Moved by Romy Kozak; seconded by Alison Gonzalez-Biagi:
 THAT Senate approve the list of graduates to October 24, 2016.**

MOTION CARRIED

- 15. **Items for Discussion** No items were brought forward.
- 16. **Next Meeting** November 21, 2016, 4pm – 6pm, Surrey Campus Room 2110.
- 17. **Adjournment** The meeting adjourned at 4:57pm

- 18. **Addendum from the October 24, 2016 In-Camera Meeting of Senate** **Moved by Brenda Snaith; seconded by Connie Klimek:
 THAT Senate approve (Barnabe) Dossou Assogba, faculty member, Faculty of Academic and Career Advancement, as a member of the Senate Standing Committee on University Budget.**

MOTION CARRIED

Senate agreed by consensus to take the previously approved motion regarding the appointment of (Barnabe) Dossou Assogba to the Senate Standing Committee on University Budget out of camera and report it in the regular meeting minutes.