



MINUTES OF REGULAR MEETING

Senate

Monday, February 27, 2017

4:00 PM –7:00 PM

Surrey Campus Boardroom, Cedar 2110

Alan Davis, Chair Chamkaur Cheema David Burns David Florkowski Diane Purvey Herbie Atwal Jennifer Au, Vice Chair Salvador Ferreras Sarbjeet Sarai Wayne Fenske Wayne Tebb	Allison Gonzalez Biagi Andhra Goundrey Brian Haugen Connie Klimek Harpreet Bains Jane Fee Kimberley McMartin Patrick Donahoe Sonja Kreuzkamp Stan Kazymierchuk Todd Mundle Zena Mitchell, Secretary	Angela Ryan Brenda Snaith Carol Stewart Carolyn Robertson Chris Traynor Denise Nielson Elizabeth Worobec Renu Seru
Regrets:	Senate Office	Guests:
Jim Murray Thomas Westgate Bob Davis Caitlin McCutchen	Stephen Yezerinac, Associate Registrar Rita Zamluk, Administrative Assistant	Lori McElroy Jennifer Chung Jon Harding

1. Call to Order

The Chair called the meeting to order at 4:01 pm.

2. Approval of Agenda

Zena Mitchell moved the agenda be confirmed.

The motion carried.

3. Approval of Minutes, January 30, 2017

Corrections: 4.1 “The reported drop in domestic enrollment” – drop the “reported”.

Renu Seru moved that the minutes be accepted as amended.

The motion carried.

4. Chair’s Report

4.1. President’s Report to Senate

The President’s Report to Senate was received.

4.2. Provost's Report to Senate

The Provost's Report to Senate was received. In his discussion of the Academic Plan Impact Report, he spoke on funding received for indigenous learners, co-op placements, innovative projects, facilities, policies and education renewals, processes to improve well-being, strategic activities to increase enrolment, and marketing programs. He also spoke of opportunities for further improvement such as curriculum development, communications, structural concerns, and admission processes. Finally, he discussed details of impacts of the Academic Plan on KPU and ways to move forward over the next 17 months.

4.2.1. ST7 Student Conduct Non Academic Policy

Salvador Ferreras reported that the Board had approved the policy to be implemented in May.

5. Senate Standing Committee on Curriculum

The Chair of the Senate Standing Committee on Curriculum, Jennifer Au, presented her report.

6. Senate Executive Committee

The President reported that the Senate Executive Committee met and reviewed the Agenda.

7. Senate Governance Committee

The Chair of the Senate Governance Committee, Patrick Donahoe, presented his report and spoke to the following motion.

7.1. Senate Bylaw Revision: Senate Bylaws 2.05 and 2.15

Patrick Donahoe moved that Senate approve the following revisions to Senate Bylaws 2.05 and 2.15:

"2.05.1.1 In-person attendance at Senate Standing Committee meetings is ~~preferable~~ preferred where at all possible.

2.05.1.4 ~~Three weeks'~~ **Three working days'** notice **to the Chair and Senate Office** is required to participate electronically in a meeting.

2.15.1 In-person attendance at Senate meetings is required where at all possible.

2.15.3 ~~One month's~~ **Three working days'** notice **to the Chair and Senate Office** is required to participate electronically in a meeting."

The motion carried.

7.2. Bylaws for the Faculty of Educational Support and Development

Jane Fee, Dean of the Faculty of Educational Support and Development, spoke to the following motion.

Patrick Donahoe moved that Senate approve the Bylaws for the Faculty of Educational Support and Development.

The motion carried.

7.3. Membership Revision: Subcommittee on Course Curriculum

Patrick Donahoe moved that Senate approve the following change to the membership for the Subcommittee on Course Curriculum:

~~Associate VP Academic~~ Vice Provost, Teaching and Learning

The motion carried.

8. Senate Standing Committee on University Budget

In the committee Chair's absence, the Vice Chair, introduced the draft University Budget.

8.1. Draft 2017/18 University Budget

The Chair introduced Jennifer Chung, the new Controller for KPU. The Chair thanked the members of SSCUB and SSCAPP for their work.

Jennifer Au moved that Senate endorse the 2017/18 University Budget and recommend approval to the Board of Governors, and that Senate request SSCUB's recommendations be transmitted to the Board of Governors.

The motion carried.

9. Senate Nominating Committee

The Chair of the Senate Nominating Committee, Sonja Kreuzkamp, presented.

9.1. Appointments to Senate Standing Committees

Sonja Kreuzkamp moved that Senate appoint the following members to Senate standing committees:

Senate Standing Committee on the Library

- Judy Lee, faculty member, Faculty of Health (February 27, 2017 – August 31, 2019)**

The motion carried.

9.2. Search Advisory Committee: Re-Appointment of Dean, Faculty of Arts

Diane Purvey, the Dean of Arts, left the room for the vote on the motion below.

Sonja Kreuzkamp moved that Senate appoint Rajdeep Gill as the replacement faculty member on the Dean, Faculty of Arts, re-appointment advisory committee.

The motion carried.

10. Senate Standing Committee on Academic Planning and Priorities

The Chair of the Senate Standing Committee on Academic Planning and Priorities, Jane Fee, presented her report and spoke to the motion below.

10.1. Program Discontinuance: Bachelor of Science, Minor in Applications of Mathematics

Jane Fee moved that Senate endorse the discontinuation of the Bachelor of Science, Minor in Applications of Mathematics and recommend approval to the Board of Governors, effective September 1, 2017

The motion carried.

11. Senate Standing Committee on the Library

The Chair of the Senate Standing Committee on the Library, Chris Traynor, provided an update and described the committee's activity on the celebration for 40th anniversary of KPU.

12. Senate Standing Committee on Policy Review

In the committee Chair's absence, the Vice Chair, provided a verbal report and spoke to the item below.

12.1. Amendments to Policy AC13, Qualifications for Faculty Members

Jennifer Au moved that Senate endorse the decoupling of the current Policy (table), "Minimum Qualifications – Faculty Positions" from Policy AC13, and recommend it to the Board of Governors for approval on March 29, 2017.

The motion carried.

13. Senate Standing Committee on Program Review

The Chair of the Senate Standing Committee on Program Review, Stan Kazymierchuk, gave a report on the recent work of the committee. He and Lori McElroy gave an overview of the committee's historical progress.

14. Update from the Office of the Registrar

The University Registrar, Zena Mitchell, presented the list of graduates.

14.1. Approval of Graduates to February 27, 2017

Brian Haugen moved that Senate approve the amended list of graduates to February 27, 2017

The motion carried.

15. Items for discussion

15.1. Academic Schedule withdrawal dates

The University Registrar, Zena Mitchell, reported on withdrawal dates previously approved by Senate for the 2017/18 and 2018/19 Academic Years. She summarized the historical variation in withdrawal dates at KPU, and the relevant academic policies and procedures to consider in addressing current questions about the withdrawal dates. She suggested that any changes to the dates maintain consistency across Faculties, be transparent for students, and provide a rationale and formula that will be applicable in future. In the ensuing discussion, Senators expressed a general desire for withdrawal dates to be later in the teaching term, and for the effect on students to be the primary consideration.

Wayne Fenske moved that the Provost discuss the withdrawal deadlines with the Academic Council, determine and forward the matter to the appropriate Senate standing committee, and bring a report forward to Senate on April 24, 2017.

The motion carried.

15.2. Membership composition of Senate Standing Committees following approval of Bylaws for the Faculty of Educational Support and Development.

Senators discussed a thorough review of committee composition by the Senate Governance Committee.

15.3. General Updates:

Todd Mundle discussed the Freedom to Read Week and the library's display of historically banned works.

Diane Purvey reported on an upcoming presentation for the City of Refuge project.

The Chair reported on the level of activity the University has attained in community engagement.

Elizabeth Worobec gave an update on the activities of the KPU Science World Group.

Zena Mitchell reminded Senate of the deadline for nominations for election to Senate. Five faculty seats will be up for election.

16. Adjournment

The meeting adjourned at 5:31 pm.