



**MINUTES OF REGULAR MEETING**

**Senate**

**Monday, June 26, 2017**

**4:00 PM –7:00 PM**

**Surrey Campus Boardroom, Cedar 2110**

<b>Present:</b>		
Herbie Atwal Jennifer Au, Vice-Chair Harpreet Bains David Burns Chamkaur Cheema Patrick Donahoe Jane Fee Wayne Fenske David Florkowski Salvador Ferreras	Allison Gonzalez Andhra Goundrey Brian Haugen Connie Klimek Sonja Kreuzkamp Kimberley McMartin Zena Mitchell, Secretary Todd Mundle	Diane Purvey Carolyn Robertson Angela Ryan Renu Seru Brenda Snaith Carol Stewart Wayne Tebb Chris Traynor Thomas Westgate Sarbeet Sarai
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Elizabeth Worobec Denise Nielson Stan Kazymierchuk Alan Davis, Chair Bob Davis Caitlin McCutchen	Stephen Yezerinac Associate Registrar  Rita Zamluk, Administrative Assistant	Joel Murray Travis Higo Lori McElroy

**1. Call to Order**

In the absence of the Chair, the Vice-Chair chaired the meeting and called the meeting to order at 4:02 pm. She introduced guests: Mr. Doug Beaton, Chair of the Board Finance and Audit Committee, Mr. Joel Murray, Associate Dean for the Faculty of Science and Horticulture, Dr. Luis Fernando Villalba, Associate Dean for the School of Business, and Mr. Travis Higo, Divisional Business Manager for the School of Business.

**2. Approval of Agenda**

**Dean Patrick Donahoe moved the agenda be confirmed.**

**The motion carried.**

**3. Approval of Minutes, May 29, 2017**

**Senator Brenda Snaith moved the minutes be accepted as circulated.**

The motion carried.

#### 4. Chair's Report

##### 4.1. Board's Response to Senate Budget Recommendations

Mr. Doug Beaton, Chair of the Board Audit and Finance Committee, thanked the Senate Standing Committee on University Budget and Senate on behalf of the Board for their work preparing the budget.

##### 4.2. President's Report to Senate

Dr. Sal Ferreras, Provost and Vice-President, Academic, presented the President's Report to Senate.

##### 4.2.1. The Vision 2023 Development Process

Dr. Lori McElroy, Executive Director, Institutional Analysis and Planning, answered questions on the Vision 2023 Development Process in place of the Chair.

##### 4.3. Provost's Report to Senate

Provost Sal Ferreras presented his report, highlighting the *Open Doors, Open Minds* presentation, development in Continuing and Professional Studies, progress in development of graduate studies, defining polytechnic aspects of KPU, partnerships with other institutes, and progress on the Academic Plan.

#### 5. Senate Standing Committee on Curriculum

Senator Jennifer Au reported that her two-year term as Chair of the Senate Standing Committee on Curriculum, will be ending on August 31, 2017. Effective September 1, 2017, Senator David Burns, the in-coming Vice-Chair of Senate will be the new Chair of this committee.

#### 6. Senate Executive Committee

##### 6.1. Empowering the Senate Executive for July 1, 2017- August 31, 2017

Dean Brian Haugen moved that Senate empower the Senate Executive Committee to act for Senate on urgent matters of regular business during the months of July and August, 2017.

The motion carried.

##### 6.2. Nominations from the Faculty of Educational Support and Development

Senator Renu Seru moved that Senate ratify the following appointments to Senate standing committees made by the Senate Executive Committee:

##### Senate Standing Committee on Curriculum

- Leanne MacKenzie, faculty member, Faculty of Educational Support and Development (September 1, 2017 – August 31, 2020)

##### Senate Standing Committee on Program Review

- Marti Alger, faculty member, Faculty of Educational Support and Development (September 1, 2017 – August 31, 2020)

The motion carried.

## **7. Senate Governance Committee**

Dean Patrick Donahoe presented his report to Senate.

### **7.1. Election Rules and Regulations: Working Group Recommendations**

**Dean Patrick Donahoe moved that Senate approve the recommendations of the Senate Governance Committee Election Rules and Regulations Working Group.**

The motion carried.

### **7.2. Changes to the Senate Standing Committee on the Library Membership Composition**

**Dean Patrick Donahoe moved that Senate approve the following changes to the membership composition of the SSCL.**

- **Remove “One faculty member who is not a member of a Faculty and is not a Librarian.”**
- **Replace the sentence “One faculty member from each Faculty” with “One faculty member from each Faculty who is not a Librarian.**

The motion carried.

### **7.3. Amendment to Minimum Qualifications for Faculty Positions in the School of Business, Human Resources Management Program**

**Dean Patrick Donahoe moved that Senate approve the following amendment to the minimum qualifications for faculty positions in the School of Business, Human Resources Management Program under the subheading “Professional”: from CHRP or equivalent designation to CPHR or equivalent designation.**

The motion carried.

### **7.4. Curricular Governance Reform: The Senate Committees**

**Dean Patrick Donahoe moved that Senate disband the Subcommittee on Course Curriculum [SCC], add the 1st, 2nd and 3rd terms of reference for SCC to the terms of reference of the Senate Standing Committee on Curriculum [SSCC], delegate to SSCC the authority to revise the course outline manual, and approve a review of the transition by SSCC a year after SCC is disbanded.**

The motion carried.

The Vice-Chair congratulated Senator David Burns for successfully spearheading the curricular governance reform.

### **7.5. Creation of Senate Standing Committee Subcommittees**

The Provost strongly supported this motion. Dr. Stephanie Chu will continue in the position of Associate Vice-President, Research until the position is filled.

**Dean Patrick Donahoe moved that Senate approve the creation of a working group on the governance of Teaching and Learning; and Research. The working group will propose formal terms of reference and membership composition for governance committees in these two areas. The working group members will be the Vice-Chair of Senate, the Vice-Provost of**

Teaching and Learning, the Associate Vice-President of Research, the Secretary of Senate or designate, Chamkaur Cheema as a representative from the Senate Governance Committee, and Jennifer Au as a representative from the Senate Standing Committee on Academic Planning and Priorities.

The motion carried.

**8. Senate Standing Committee on University Budget**

**8.1. 2018 / 19 Budget Development Principles and Criteria**

Senator Thomas Westgate moved that Senate endorse the 2018/19 budget development principles and criteria as recommended by the Senate Standing Committee on University Budget.

The motion carried.

**9. Senate Nominating Committee**

**9.1. New Appointments to Senate Standing Committees**

Senator Sonja Kreuzkamp moved that Senate approve the following appointments:

Senate Standing Committee on Program Review

- Laura Vail, representative, Student Services (September 1, 2017 – August 31, 2020)
- Charvi Gulati, student (September 1, 2017 – August 31, 2018)

Senate Standing Committee on Academic Planning and Priorities

- Angelina Desjarlais, representative, professional support staff (September 1, 2017 – August 31, 2020)
- Rahil Faruqi, student (September 1, 2017 – August 31, 2018)

Senate Standing Committee on Curriculum

- Parthiphan Krishnan, faculty member, Faculty of Arts (September 1, 2017 –September 30, 2017)
- Sheamus Collins, student (September 1, 2017 – August 31, 2018)

The motion carried.

**9.2. Renewals of Appointments to Senate Standing Committees**

Senator Sonja Kreuzkamp moved that Senate approve the following renewal of appointments:

Senate Standing Committee on Policy Review

- Ann Marie Davison, faculty at large, Faculty of Science and Horticulture (September 1, 2016 – August 31, 2019)

Senate Standing Committee on Curriculum

- Nadia Henwood, representative, Office of the Registrar (September 1, 2016 – August 31, 2019)
- Greg Harris, faculty member, Faculty of Science and Horticulture (September 1, 2017 – August 31, 2020)

**Senate Standing Committee on the Library**

- Vicki Effertz, library staff (September 1, 2017 – August 31, 2020)
- Brian Pegg, faculty member, Faculty of Arts (September 1, 2017 – August 31, 2020)

**Senate Standing Committee on Tributes**

- Debbie Musil, faculty at large, School of Business (September 1, 2017 – August 31, 2020)

**Senate Standing Committee on University Budget**

- Sukey Samra, representative, Information Technology (September 1, 2016 – August 31, 2019)
- Faith Auton-Cuff, faculty member, Faculty of Arts (September 1, 2017 – August 31, 2020)

The motion carried.

**10. Senate Standing Committee on Academic Planning and Priorities**

Dean Jane Fee introduced the concept papers, noting that the Registrar still needs to approve the four letter subject codes used throughout the documents.

**10.1. Concept Paper: Graduate Diploma in Business Administration, Green Business Management and Sustainability Concentration**

Jane Fee moved that Senate endorse the endorse the Program Concept for the Graduate Diploma in Business Administration - Green Business Management & Sustainability (GRMT) and recommend approval to the Board of Governors to proceed with development of the full program proposal for implementation September 1, 2018.

The motion carried.

**10.2. Concept Paper: Graduate Diploma in Business Administration, Global Business Management Concentration**

Jane Fee moved that Senate endorse the Concept Paper for the Graduate Diploma in Business Administration – Global Business Management Concentration (IBUS) and recommend approval to the Board of Governors to proceed with development of the full program proposal for implementation September 1, 2018.

The motion carried.

**11. Senate Standing Committee on the Library**

No report

**12. Senate Standing Committee on Policy Review**

No report

### **13. Senate Standing Committee on Program Review**

Dr. Lori McElroy, Executive Director of Institutional Analysis and Planning, provided a report on the activities of the committee.

### **14. Update from the Office of the Registrar**

The University Registrar, Ms. Zena Mitchell, presented.

#### **14.1. Approval of Graduates to June 26, 2017**

**Herbie Atwal moved that Senate approve the list of graduates to June 26, 2017.**

**The motion carried.**

#### **14.2. Notice of Fall By-election: Professional Support Member**

Ms. Zena Mitchell informed the Senate that a fall by-election will take place to fill the Senate Professional Support Staff vacancy created by the resignation of Mr. Jim Murray.

### **15. Items for discussion**

Dr. Jennifer Au reminded senators to complete the Senate effectiveness survey.

#### **15.1. Recognition of Service for Departing Senators**

The Vice-Chair presented seven senators with a small gift in recognition of their service on Senate. These senators will be departing Senate when their terms end after August 31, 2017.

- Senator Harpreet Bains, alumni representative, who served for six years on Senate
- Senator Andhra Goundrey, faculty member, Wilson School of Design
- Senator Brenda Snaith, faculty member, Wilson School of Design
- Senator Carol Stewart, faculty member, School of Business
- Senator Connie Klimek, faculty member, Faculty of Health
- Senator Allison Gonzalez, Student Senator
- Senator Caitlin McCutchen, Student Senator
- Senator Kimberley McMartin, Student Senator

The Vice-Chair also recognized Student Senator Caitlin McCutchen, whose term on Senate will end after August 31, 2017.

In place of the Chair, Senator Wayne Fenske presented a gift to Senator Jennifer Au, in recognition of her contributions and service as Vice-Chair of Senate. Dr. Au served for three years as Vice-Chair and will be stepping down from this role after August 31, 2017.

### **16. Adjournment**

The meeting adjourned at 4:40pm.