



**MINUTES OF REGULAR MEETING**

**Senate**

**Monday, September 25, 2017**

**4:00 PM –7:00 PM**

**Surrey Campus Boardroom, Cedar 2110**

<b>Present: Quorum 16 members</b>		<b>Non-voting Members</b>
Herbie Atwal Jennifer Au David Burns Chamkaur Cheema Bob Davis Alan Davis (Chair) Murdoch De Mooy Harleen Deol Patrick Donahoe Jane Fee Wayne Fenske Sal Ferreras David Florkowski Paola Gavilanez Amanda Grey	Tahir Joseph Stan Kazymierchuk Kimberley McMartin Todd Mundle Denise Nielson Diane Purvey Carolyn Robertson Renu Seru Wayne Tebb Chris Traynor Leeann Waddington Tom Westgate Michael Wong Elizabeth Worobec	Zena Mitchell
<b>Regrets</b>	<b>Senate Office</b>	<b>Guests:</b>
Suzanne Pearce Angela Ryan	Stephen Yezerinac, Associate Registrar  Rita Zamluk, Administrative Assistant	Keri van Gerven Steve Cardwell Anya Goldin Lori McElroy Stephanie Chu

**1. Call to Order**

The Chair called the meeting to order at 4:00 p.m. He welcomed new members and guests.

**2. Approval of Agenda**

**Chris Traynor moved the agenda be confirmed.**

**The motion carried.**

**3. Approval of Minutes, June 26, 2017**

**Jane Fee moved the minutes be accepted as circulated.**

**The motion carried.**

**4. Chair's Report**

#### **4.1. President's Report to Senate**

The President reported on summer activities.

##### **4.1.1. Vision 2023 Update**

Alan Davis deferred the update to the discussion after the meeting adjournment. Areas to add to the Vision 2023 consultations include the Faculty of Educational Support and Development, and Student Services.

#### **4.2. Provost's Report to Senate**

Sal Ferreras presented his report. He highlighted the large projects currently underway, developments with government, and strategic planning.

### **5. Senate Standing Committee on Curriculum**

#### **5.1. Program Change: Health Unit Coordinator Certificate (HUC)**

**David Burns moved that Senate approve the following changes to the Health Unit Coordinator Certificate Program, effective September 1, 2018:**

- 1. Increase the admission typing requirement from 40 wpm to 50 wpm to align with the benchmark for the Unit Coordinator role, by the Hospital Employees Union (HEU).**
- 2. Remove the Note: regarding computer skills recommended.**
- 3. Add an explanatory paragraph regarding the requirement for a Criminal Record Check.**

**The motion carried.**

#### **5.2. Course Outline Manual as a Living Document**

David Burns gave an update of changes to the Course Outline Manual. He outlined a variety of communications to be used to inform the community about curricular matters.

### **6. Senate Executive Committee**

The Chair informed Senate that the Senate Executive Committee (SEC) met on August 30, 2017 and, as empowered "to act for Senate on urgent items of regular business during the months of July and August", approved the following Awards:

- Darrell Jones, Doctor of Laws
- June Laitar, Doctor of Laws
- Sheri-D Wilson, Doctor of Letters

### **7. Senate Governance Committee**

#### **7.1. Revision to Senate Standing Committee on University Budget Membership**

**Patrick Donahoe moved that Senate approve the following change to the Ex Officio – Non Voting membership for the Senate Standing Committee on University Budget to Senate:**

**~~Controller~~ Executive Director, Financial Services.**

**The motion carried.**

### **8. Senate Standing Committee on University Budget**

Tom Westgate gave a brief report on the activities of the committee.

## 9. Senate Nominating Committee

David Burns reported on the activities of the Senate Nominating Committee.

### 9.1. New Appointments to Senate Standing Committees

David Burns moved that Senate approve the following appointments:

#### Senate Standing Committee on Program Review

- Sabrina del Monte, representative, School of Business (October 1, 2017 – August 31, 2020)

#### Senate Executive Committee

- Kimberley McMartin, Student Senator, (September 25, 2017 – August 31, 2018)

#### Senate Nominations Committee

- Kimberley McMartin, Student Senator, (September 25, 2017 - August 31, 2018)

The motion carried.

### 9.2. Renewals of Appointments to Senate Standing Committees

David Burns moved that Senate approve the following renewal of appointments:

#### Senate Standing Committee on Curriculum

- Parthi Krishnan, representative, Faculty of Arts (October 1, 2017 – August 31, 2020)

The motion carried.

### 9.3. Nominees for Teaching Fellows Selection Committee

David Burns moved that Senate recommend the following faculty nominee(s) to the Provost as representatives on the Teaching Fellows Selection Advisory Committee:

- Leland Harper, Faculty of Arts, (October 1, 2017 – August 31, 2019)
- Laurel Tien, Faculty of Health (October 1, 2017 – August 31, 2018)
- Bogdan Bryja, Faculty of Academic and Career Advancement, (October 1, 2017 – August 31, 2018)

## 10. Senate Standing Committee on Academic Planning and Priorities

No report

## 11. Senate Standing Committee on Library

No report

## 12. Senate Standing Committee on Policy Review

### 12.1. AD5, Honorary Degrees and Awards

Bob Davis moved that Senate approve the draft Policy and Procedure AD5, Honorary Degrees and Awards.

The motion carried.

### 12.2. Academic Schedule 2018/19 and 2019/20

Bob Davis moved that Senate approve the 2018/19 and 2019/20 Academic Year Schedules.

The committee discussed the revised schedules and the impact of having the first day of the spring semester classes on Friday, January 3, 2020 in the 2019 / 20 Academic Year Schedule.

**Michael Wong moved to divide the motion into two parts as follows:**

1. that Senate approve the 2018 / 19 Academic Year Schedule,
2. that Senate approve the 2019/20 Academic Year Schedule.

The motion to divide carried.

**Bob Davis moved that Senate approve the 2018/19 Academic Year Schedule.**

The motion carried.

**Bob David moved that Senate approve the 2019/20 Academic Year Schedule.**

The committee discussed moving the Grade Submission Deadline to May 1, 2020. The Registrar will review and bring the 2019 / 20 Academic Schedule to the October 30, 2017 meeting of Senate.

**Bob Davis moved to table the motion to the October 30, 2017 Senate meeting.**

The motion carried.

### **13. Senate Standing Committee on Program Review**

No report

### **14. Office of the Registrar**

Zena Mitchell, University Registrar, presented her report. .

#### **14.1. Gender Nomenclature Options in KPU Application Process**

Zena Mitchell provided the background and context for the changes in gender nomenclature in the KPU Application Process.

#### **14.2. Approval of July 2017 and August 2017 Graduates**

Zena Mitchell reported on the graduates approved in the summer.

#### **14.3. Approval of Graduates to September 25, 2017**

**Jane Fee moved that Senate approve the list of graduates to September 25, 2017.**

The motion carried.

#### **14.4. Declaration of Senate Vacancy**

Zena Mitchell informed the Senate of the resignation of Senator Sonja Kreuzkamp, and the acclamation of Kimberley McMartin, as the new Student Senator.

### **15. Items for discussion**

No items for discussion.

### **16. Adjournment**

The meeting adjourned at 4:38 p.m.