



**SENATE  
MINUTES OF REGULAR MEETING**

**Monday, January 29, 2018**

**4:00 PM –7:00 PM**

**Surrey Campus Boardroom, Cedar 2110**

<b>Present: Quorum 16 members</b>		<b>Non-voting Members</b>
Herbie Atwal Jennifer Au David Burns Chamkaur Cheema Alan Davis (Chair) Bob Davis Murdoch De Mooy Harleen Deol Patrick Donahoe Jane Fee Wayne Fenske Sal Ferreras David Florkowski Paola Gavilanez	Amanda Grey Stan Kazymierchuk Kimberley McMartin Todd Mundle Denise Nielson Diane Purvey Carolyn Robertson Angela Ryan Renu Seru Wayne Tebb Chris Traynor Leeann Waddington Elizabeth Worobec	Zena Mitchell (Secretary) Suzanne Pearce
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Tom Westgate Tahir Joseph Stefanie Broad Michael Wong	Stephen Yezerinac, Associate Registrar  Rita Zamluk, Administrative Assistant	Steve Cardwell Bethany Borowski Jessica Davis Jenna Lavallee

**1. Call to Order**

The Chair called the meeting to order at 4:00 p.m.

**2. Approval of Agenda**

**Patrick Donahoe moved the agenda be confirmed as circulated.**

**The motion carried.**

**3. Approval of Minutes, December 18, 2017**

Change: Amanda Grey, add John Singh

**Renu Seru moved the minutes be accepted as amended.**

**The motion carried.**

#### **4. Chair's Report**

The Chair submitted his report.

##### **4.1. President's Report to Senate**

The President presented his report. He highlighted the upcoming Teaching and Learning event, encouraging participation.

###### **4.1.1. Vision 2023**

Alan Davis introduced the Vision 2023 committee, and presented an updated report. He outlined the consultations currently underway and planned. He introduced the vision architecture, a restated mission, values, and vision statement. He shared the next steps to be undertaken.

###### **4.1.2. Revision to Mission, Vision and Values of KPU**

Alan Davis provided background and context for Senate approving the changes encompassed in Vision 2023.

**Sal Ferreras moved that Senate approve the Vision 2023 process to review the Mission, Vision and Values of KPU for recommendation to the Board of Governors.**

**The motion carried.**

##### **4.2. Provost's Report to Senate**

Sal Ferreras provided his report. He discussed provincial funding available for seats in the Mechatronics program. He will be making a final report on the current Academic Plan to Senate in June. As part of developing the Academic Plan 2023, he is continuing to meet with departments. A draft document will be circulated in February to the community. Draft documents will be coming to Senate for March, April and May meetings.

#### **5. Senate Standing Committee on Curriculum**

David Burns gave a brief Chair's Report. He thanked Stan Kazymierchuk for his work with the Senate Standing Committee on Program Review, noting that the Program Review process is driving an increasing quantity of curricular changes.

##### **5.1. Courses**

###### **5.1.1. Consent Agenda, January 10, 2018**

**David Burns moved that Senate approve the revised list of new, revised, and discontinued courses.**

**The motion carried.**

###### **5.1.2. School of Business Graduate Diplomas Courses**

**David Burns moved that Senate approve the attached list of the School of Business graduate diploma courses, with a review date of 12 months added to the course outlines after implementation, effective September 1, 2018.**

**The motion carried.**

###### **5.1.3. Course attributes: Quantitative Designation, Math 3160**

**David Burns moved that Senate approve the quantitative designation for Math 3160, Group Theory.**

**The motion carried.**

**5.2. Program Changes with Courses**

**5.2.1. Bachelor of Journalism**

**David Burns moved that Senate approve the changes to the Bachelor of Journalism, effective September 1, 2018.**

**The motion carried**

**5.2.2. Journalism Minor**

**David Burns moved that Senate approve the changes to Journalism Minor, effective September 1, 2018.**

**The motion carried**

**5.2.3. Journalism Courses**

**David Burns moved that Senate approve the attached list of Journalism program courses, effective September 1, 2018.**

**The motion carried**

**5.3. Program Changes**

**5.3.1. Associate of Arts in Creative Writing**

**David Burns moved that Senate approve the changes to the Associate of Arts in Creative Writing, effective September 1, 2018.**

**The motion carried.**

**5.3.2. Education Assistant Certificate**

Sal Ferreras commented and congratulated those involved in updating the curriculum review process.

**David Burns moved that Senate approve the changes to the Education Assistant Certificate, effective September 1, 2018.**

**The motion carried.**

**5.3.3. Bachelor of Arts, Minor in Sociology**

**David Burns moved that Senate approve the changes to the Bachelor of Arts, Minor in Sociology, effective September 1, 2018.**

**The motion carried.**

**5.3.4. Health Care Assistant Certificate**

The committee discussed the English requirements, impacts on the program, and aligning the program with Registry requirements and other programs in the Province.

**David Burns moved that Senate approve the changes to Health Care Assistant Certificate effective September 1, 2018.**

The motion carried.

**5.3.5. Computer Aided Design and Drafting (Advanced Standing)**

**David Burns moved that Senate approve the changes to Computer Aided Design and Drafting program effective September 1, 2018.**

The motion carried.

**5.3.6. Computer Aided Design and Drafting (Co-op Option)**

The committee discussed the impacts and resources required if the co-op option is to be delivered, the need to consult with the Provost about substantive budget impacts, and the statutory responsibilities of the Senate.

**David Burns moved that Senate approve the changes to Computer Aided Design and Drafting program, effective September 1, 2018.**

The motion carried.

**6. Senate Executive Committee**

No report.

**7. Senate Governance Committee**

Patrick Donahoe presented his report.

**7.1. AC13 Minimum Qualifications: Faculty of Health, Health Unit Coordinator**

**Patrick Donahoe moved that Senate approve the Health Unit Coordinator (HUC) addition to the Faculty of Health AC13 Minimum Qualifications.**

The motion carried.

**7.2. Committee Membership Revision: Senate Standing Committee on Program Review**

**Patrick Donahoe moved that Senate approves the revision to the membership composition of the Senate Standing Committee on Program Review.**

The motion carried.

**8. Senate Nominating Committee**

No report

**9. Senate Standing Committee on University Budget**

David Burns provided background and context for the discussion.

**9.1. 2018 / 19 Budget Priorities**

**David Burns moved that Senate approve the list of priorities for the 2018 / 19 budget.**

The motion carried.

**9.2. Draft Budget Endorsement Memo**

Alan Davis reviewed the budget endorsement memo; the process, the structure, and the priorities. The committee discussed the timelines and tasks, the budget development process, providing priorities before budget presentations are made, and ensuring the priorities of the Academic Plan and Vision 2023 are aligned with the budget development priorities.

Sal Ferreras updated the Senate on the development of the Faculty of Graduate Studies, and encouraged Senate to continue discussing the feasibility of a Faculty of Graduate Studies.

In review of the budget documents, the committee discussed the impact of international revenues, providing specialized services to support international students, quality and inclusiveness being exclusive metrics, and curtailing applications of international students to focus on the capacity to help students succeed.

The committee continued to discuss the need to identify the capacity of KPU overall to support students, declining provincial funding, costs associated with deliverables of a polytechnic university, establishing a process that encourages candid discussions about the budget, and defining the appropriate mix of international and domestic students.

**David Burns moved that Senate forward the budget endorsement memo to the Board of Governors.**

**The motion carried.**

**10. Senate Standing Committee on Academic Planning and Priorities**

No report

**11. Senate Standing Committee on Library**

No report

**12. Senate Standing Committee on Policy Review**

No report

**13. Senate Standing Committee on Program Review**

No report

**14. Office of the Registrar**

**14.1. Approval of Graduates to January 29, 2018**

**David Burns moved that Senate approve the list of graduates to January 29, 2018.**

**The motion carried.**

**15. Items for discussion**

**15.1. Next meeting**

Add a discussion for feedback on Vision 2023, at the end of the agenda.

**15.2. New Committees**

David Burns announced people are needed for the new Teaching & Learning, and Research committees.

**16. Adjournment**

The meeting adjourned at 5:25 p.m.