



SENATE

MINUTES OF REGULAR MEETING

Monday, June 25, 2018

4:00 PM –7:00 PM

Surrey Campus Boardroom, Cedar 2110

Present: Quorum 16 members		Non-voting Members
Herbie Atwal Stefanie Broad David Burns Chamkaur Cheema Alan Davis (Chair) Bob Davis Harleen Deol Patrick Donahoe Jane Fee Wayne Fenske David Florkowski Paola Gavilanez Amanda Grey	Stan Kazymierchuk Kimberley McMartin Todd Mundle Diane Purvey Carolyn Robertson Angela Ryan Renu Seru Wayne Tebb Chris Traynor Leeann Waddington Michael Wong Elizabeth Worobec	Suzanne Pearce
Regrets:	Senate Office	Guests:
Murdoch De Mooy Tahir Joseph Zena Mitchell (Secretary) Denise Nielson Tom Westgate	Stephen Yezerinac, Associate Registrar Rita Zamluk, Administrative Assistant	Mike Bomford Rajiv Jhangiani Lori McElroy

1. Call to Order

The Chair called the meeting to order at 4:03 p.m.

2. Approval of Agenda

Add:

6.1 Empowering the Senate Executive for June 26, 2018 – August 31, 2018

Patrick Donahoe moved the agenda be confirmed as amended.

The motion carried.

3. Approval of Minutes, May 28, 2018

Add:

Bob Davis as opposed for motions 10.1 and 10.2.

Renu Seru moved the minutes be accepted as amended.

The motion carried.

4. Chair's Report

The Chair submitted his report.

4.1. President's Report to Senate

The President provided his report.

4.1.1. Vision 2018 Report Card

Lori McElroy presented the final progress assessment of VISION 2018.

4.2. Provost's Report to Senate

The Provost provided his report.

He presented an update on the score card for the Academic Plan 2018. He outlined the ways in which KPU used the Plan to direct activities, seek funding, incorporate program changes and use the Creative Fund.

5. Senate Standing Committee on Curriculum

5.1. Consent Agenda: June 6, 2018

David Burns moved that Senate approve the attached list of new, revised, and discontinued courses.

The motion carried.

5.2. Program Changes: Bachelor of Science in Nursing, Advanced Entry

5.2.1. Admission Requirements

David Burns moved that Senate approves the change to the Bachelor of Science in Nursing, Advanced Entry admission requirements effective September 1, 2019.

The motion carried.

5.2.2. Curriculum Option

David Burns moved that Senate approves the curriculum option change in the Bachelor of Science in Nursing, Advanced Entry effective September 1, 2019.

The motion carried.

5.2.3. Ethics Option

David Burns moved that Senate approves the change to the Bachelor of Science in Nursing, Advanced Entry ethics option effective September 1, 2019.

The motion carried.

5.3. Guidelines for Pathway Approval

David Burns provided background and context for the discussion. Senate discussed the use of the phrase "*cannot be program restricted*", and agreed to change the phrase to "*should not be program restricted*".

David Burns moved that Senate approves the attached amended Guidelines for Pathway Approval for use in the attribution of Pathway status, and that the Guidelines be added to the Course Outline Manual.

The motion carried.

5.4. Building Open Education Resources into the Course Outlines

David Burns introduced the topic and speaker. Rajiv Jhangiani, Special Assistant to the Provost, provided background and context for the discussion. Senate discussed promoting open education resources in the fall.

David Burns moved that Senate approves two attached fields be added to the Course Outline Template.

The motion carried.

6. Senate Executive Committee

The Vice-Chair of Senate gave a brief report.

6.1. Empowering the Senate

Bob Davis moved THAT Senate empower the Senate Executive Committee to act for Senate on urgent matters of regular business between June 26, 2018 and August 31, 2018.

The motion carried.

7. Senate Governance Committee

7.1. AC13 Minimum Qualifications

7.1.1. Faculty of Science and Horticulture

Senate discussed ensuring the listing of the current minimum qualifications matches the listing in the posted AC13 minimum qualifications document, adding a note to the policy website when amending minimum qualifications for faculty, the impact of external accreditation on maintaining the same minimum qualifications for full-time faculty and for part-time faculty, ensuring the minimum qualifications enables a sufficient number of applicants to qualify, that policy principles do not include recruitment, experience requirements being dependent on the needs of individual program, the value of industry experts as instructors, and developing data to support the hiring of faculty complements in preparation for the 2020 audit.

Bob Davis moved to refer the Brewing minimum qualifications back to the Faculty of Science and Horticulture for further review.

The motion did not carry.

Patrick Donahoe moved that Senate approves the amended AC13 Minimum Qualifications for the Faculty of Science and Horticulture.

The motion carried.

7.1.2. Wilson School of Design

Senate discussed specifying the combination of credentials and experience for full-time and part-time faculty.

Amendment:

“in Product Design or related disciplines, *or a combination of* academic credentials and experience.”

Patrick Donahoe moved that Senate approves the amended AC13 Minimum Qualifications for the Wilson School of Design.

The motion carried.

7.1.3. Faculty of Arts

Senate discussed the process the Faculty used to revise the minimum qualifications, and ensuring a track change copy of the minimum qualifications is provided in future.

Patrick Donahoe moved that Senate approves the amended AC13 Minimum Qualifications for the Faculty of Arts.

The motion carried.

7.2. Committee Membership Revision: Senate Standing Committee on Policy Review

Patrick Donahoe moved that Senate approves the revision to the membership composition of the Senate Standing Committee on Policy Review.

The motion carried.

8. Senate Nominating Committee

8.1. Senate Standing Committees

8.1.1. Nominations

Kimberley McMartin moved that Senate approve the following appointments:

Senate Governance and Nominating Committee

- **Herbie Atwal, Senator and Professional Support Staff
(September 1, 2018 – August 31, 2019)**
- **Rawan Ali, Senator and Student
(September 1, 2018 – August 31, 2019)**
- **Robert Dearle, Senator
(September 1, 2018 – August 31, 2021)**
- **Amy Jeon, Senator
(September 1, 2018 – August 31, 2021)**
- **Christina Wilson, Senator
(September 1, 2018 – August 31, 2019)**

Senate Standing Committee on Academic Planning and Priorities

- **Peter Warren, Professional Support Staff
(September 1, 2018 – August 31, 2021)**
- **Richelle Hughes, Student
(September 1, 2018 – August 31, 2019)**
- **Allyson Rozell, faculty member,
Faculty of Science and Horticulture
(July 1, 2018 – August 31, 2021)**

Senate Standing Committee on Curriculum

- Anton Kietaihl, faculty member,
School of Business
(September 1, 2018 – August 31, 2021)
- Christina Wilcox, Student
(September 1, 2018 – August 31, 2019)

Senate Standing Committee on Library

- Jasmeet Kaur, Student
(September 1, 2018 – August 31, 2019)
- Khairunnisa Ali, faculty member
Faculty of Educational Support and Development
(September 1, 2018 – August 31, 2021)

Senate Standing Committee on Policy Review

- Carlos Calao, Senator, faculty-at-large
(September 1, 2018 – August 31, 2021)

Senate Standing Committee on Program Review

- Charvi Gulati, Student
(September 1, 2018 – August 31, 2019)
- Jendy Wu, faculty member,
School of Business
(July 1, 2018 – August 31, 2021)
- Michael Whitmore, faculty member,
Faculty of Science and Horticulture
(September 1, 2018 – August 31, 2021)

Senate Standing Committee on Research

- Paul Adams, faculty member
Faculty of Science and Horticulture
(July 1, 2018 – August 31, 2021)

Senate Standing Committee on Teaching and Learning

- Christina Jeyakumar, Student
(September 1, 2018 – August 31, 2019)
- Heather Clark, faculty member
School of Design
(July 1, 2018 – August 31, 2021)
- Robert Ironside, faculty member
School of Business
(July 1, 2018 – August 31, 2021)
- Christina Page, faculty member
Faculty of Educational Support and Development
(July 1, 2018 – August 31, 2021)

Senate Standing Committee on University Budget

- Kristan Ash, faculty member
School of Business
(July 1, 2018 – August 31, 2021)
- Seanna Takacs, faculty member
Faculty of Educational Support and Development
(July 1, 2018 – August 31, 2021)

The motion carried.

8.1.2. Appointments

Senate Executive Committee

Stephanie Howes, (Acting) Dean

School of Business
(September 1, 2018 – no end date)
Appointed by Provost

Senate Standing Committee on Appeals

Rawan Ali, Student

(May 1, 2018 – August 31, 2019)
Renewed by Provost

Senate Standing Committee on Library

Jennifer Adams, Librarian

(July 1, 2018 – August 31, 2019)
Appointed by Lisa Hubick, Library faculty Chair

Senate Standing Committee on Tributes

Stephanie Howes, (Acting) Dean

School of Business
(September 1, 2018 – no end date)
Appointed by Provost

Senate Standing Committee on University Budget

Stephanie Howes, (Acting) Dean

School of Business
(September 1, 2018 – no end date)
Appointed by Provost

8.2. Search Advisory Committees

8.2.1. Provost and Vice-President, Academic

Kimberley McMartin moved that Senate appoint the following members to Search Advisory Committee for the appointment of the Provost and Vice-President, Academic:

- Regular faculty members
 - Angela Ryan, Faculty of Educational Support and Development
 - Leeann Waddington, Faculty of Health
 - Paul Adams, Faculty of Science and Horticulture
 - Carol Stewart, School of Business
 - Lucie Gagne, School of Design
- Student Senator
 - Lincoln Saugstad

The motion carried.

8.2.2. Dean, School of Business

Correct key message in cover sheet:

Key message 2A: KFA was not officially requested to send names before the Senate Nominations Committee made its recommendations.

Kimberley McMartin moved THAT Senate appoint the following members to Search Advisory Committee for the appointment of the Dean, School of Business:

- **Regular faculty members**
 - **Amanda Bickell, Marketing**
 - **Colleen Formisano, Legal Administrative Studies**
 - **Catherine Maydan, Computer Science and Information Technology**
 - **Andrea Niosi, Marketing**
 - **Brad Sacho, Accounting**
 - **Valerie Warren, Accounting**
- **Student Senator**
 - **Rawan Ali**

The motion carried.

9. Senate Standing Committee on University Budget

David Burns reported on the joint meeting of the Senate Standing Committees on Academic Planning and Priorities and on University Budget where the committees discussed the budget assessment process. He highlighted the earlier setting of initial priorities, and the discussion with the President and the Vice-President, Finance and Administration.

David Burns moved that Senate affirms the attached list of initial priorities for the preparation of the 2019 / 2020 University budget.

The motion carried.

10. Senate Standing Committee on Academic Planning and Priorities

This Committee report is included as part of Senate Standing Committee on University Budget report.

11. Senate Standing Committee on Library

No report

12. Senate Standing Committee on Policy Review

No report

13. Senate Standing Committee on Program Review

Stan Kazymierchuk presented his report and provided an overview of the programs reviewed during the past year. He commented on the assistance of the Deans, David Burns, Rita Zamluk, Sunita Wiebe, and Lori McElroy who enabled the progress made. He introduced the new Chair of the Committee, Chris Traynor. Chris Traynor thanked Stan Kazymierchuk for his work and his legacy of an improved quality of the program review process.

14. Senate Standing Committee on Research

No report

15. Senate Standing Committee on Teaching and Learning

No report.

16. Office of the Registrar

16.1. Approval of Graduates to June 25, 2018

David Burns moved that Senate approve the list of graduates to June 25, 2018.

The motion carried.

17. Items for discussion

17.1. AC 13 minimum qualifications

Senate discussed adding a review of AC 13 to the list of policies for review next year.

17.2. Thanks to Departing Senators

The Chair thanked the following for their work, and wished them good health and a good summer.

- Suzanne Pearce, Board Representative
- Faculty of Arts
 - Wayne Fenske
- Faculty of Educational Support and Development
 - Angela Ryan
 - Renu Seru
- Faculty of Science and Horticulture
 - Stan Kazymierchuk
- School of Business
 - Chamkaur Cheema
- Student Senators
 - Amanda Grey
 - Kimberley McMartin
 - Michael Wong

18. Adjournment to in-Camera Meeting

The meeting adjourned at 4:50 p.m.