



SENATE

MINUTES OF REGULAR MEETING

Monday, October 29, 2018

4:00 p.m. – 7:00 p.m.

Surrey Campus Boardroom, Cedar 2110

Present: Quorum 16 members		Non-voting Members
Stefanie Broad David Burns (Vice-Chair) Carlos Calao Alan Davis (Chair) Bob Davis Murdoch De Mooy Robert Dearle Harleen Deol Jane Fee Sal Ferreras David Florkowski	Paola Gavilanez Stephanie Howes Andre Iwanchuk Amy Jeon Brian Moukperian Todd Mundle Diane Purvey Carolyn Robertson Lincoln Saugstad Chris Traynor Christina Wilcox Elizabeth Worobec	Zena Mitchell (Secretary)
Regrets:	Senate Office	Guests:
Rawan Ali Herbie Atwal Tahir Joseph George Melville (Chancellor) Tom Westgate	Rita Zamluk, Administrative Assistant, University Senate Stephen Yezerinac, Associate Registrar, Senate and Curriculum	Natasha Campbell Sandra Case Mike Bomford Faith Auton-Cuff Laurel Tien

1. Call to Order

The Chair, David Burns, called the meeting to order at 4:00 p.m. and welcomed guests to the meeting.

2. Approval of Agenda

Add: 16.1 Pathway Step 4 and Student Success

Carolyn Robertson moved the agenda be confirmed as amended.

The motion carried.

3. Approval of Minutes, September 24, 2018

Diane Purvey moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

The President submitted his report of activities.

4.1. President's Report to Senate

The President provided a written report.

4.1.1. Vision 2023 Update

The President updated the Senate on progress. He highlighted the integrated planning approach, as well as the impact of the analysis completed by Institutional Analysis and Planning, and KPU Finance on improved financial health and on increased flexibility to achieve strategic priorities.

Senate discussed maximizing the value of programs that have varying outcomes and costs, and the improved clarity of financial information within Faculties.

4.1.2. Goals for 2019 / 20

The President shared his goals, which were approved by Board of Governors, and discussed his progress towards them. He highlighted connecting with the external community. The Senate discussed the importance of transparency of decision making, tracking decisions and follow-up, and being more disciplined in decision making.

4.1.3. Submission to the Select Standing Committee on Finance and Government Services

The President presented his report. He highlighted the request for funding, the limits of relying on international education, and the importance of additional revenue.

4.2. Provost's Report to Senate

The Provost provided a written report. He highlighted the success of convocation, advancing research in a meeting with industry associates at the Wilson School of Design, the vibrancy of the Spruce Building, progress on the roll-out of the Academic Plan, and the successful hire of an Associate Vice-President of Research.

5. Senate Standing Committee on Curriculum

5.1. Program Change: Bachelor of Science in Nursing

David Burns introduced the topic.

David Florkowski moved that Senate approves the change to the Bachelor of Science in Nursing, effective September 1, 2019.

The motion carried.

6. Senate Executive Committee

No report.

7. Senate Governance Committee

7.1. Faculty Bylaw Revisions: Faculty of Science and Horticulture

Mike Bomford provided background and context for the discussion. Senate discussed the elected representative for directors of research institutes on the Faculty Council.

Elizabeth Worobec moved that Senate approves the revisions to the Faculty of Science and Horticulture bylaws.

The motion carried.

7.2. AC 13 Qualifications for Faculty Members: Faculty of Health

Laurel Tien and David Florkowski provided an overview of the changes. Senate discussed having consistency in language across all the programs in the Faculty of Health, meeting the requirements of the upcoming quality audit by ensuring faculty have applicable teaching experience, and the role of Senate and the role of departments in approving minimum qualifications.

David Florkowski moved that Senate approves the amended AC 13 Qualifications for the Faculty of Health programs.

Diane Purvey moved to postpone the motion to a future meeting.

The motion to postpone carried with 2 opposed.

7.3. Senate Advisory Committee: Associate Dean, School of Business

David Burns reported that Catriona Eigenfeldt, Accounting, has resigned from the Search Advisory Committee for the appointment of the Associate Dean, School of Business. The School of Business Faculty Council has nominated Pamela Ip, Marketing, to take her place on the committee.

Stephanie Howes moved that Senate appoints the following replacement member to Search Advisory Committee for the appointment of the Associate Dean, School of Business:

- **Regular faculty member: Pamela Ip, Marketing**

The motion carried.

7.4. Committee Membership Revisions:

7.4.1. Office of the Registrar

David Burns introduced and provided background for the discussion.

Jane Fee moved that Senate approves the alignment of Office of the Registrar membership roles in the Senate Standing Committees.

The motion carried.

7.4.2. Associate Vice-President, Research

Murdoch de Mooy moved that Senate approves the change of name of the Associate Vice-President, Research non-voting membership role in the Senate Standing Committee on Academic Planning and Priorities.

The motion carried.

7.4.3. Provost

Amy Jeon moved that Senate approves the addition of the word “designate” to the non-voting Provost membership roles in the Senate Standing Committees.

The motion carried.

7.5. Committee Mandate Revision: Senate Governance and Nominating Committee

David Burns provided background for the discussion. Senate discussed #7, and changing librarians to the University Librarian.

After amendment, Todd Mundle moved that Senate approves the addition of the statement, “Advise Senate on matters related to minimum qualifications of faculty members” and the revised

statement #7 “Advise Senate on procedures for the recommendation and selection of candidates for president, deans, the University Librarian, the registrar and other senior academic administrators”, to the mandate of the Senate Governance and Nominating Committee,

The motion carried.

8. Senate Standing Committee on University Budget

8.1. Senate Budget Development Process and 2019 / 2020 Key Dates

David Burns provided background and context. Sal Ferreras commented on the quality of the questions put forward by the Senate Standing Committees on Academic Planning and Priorities and University Budget during the Senate budget presentations.

Carlos Calao moved that Senate approves the revised *Role of Senate in Budget Assessment and 2019 / 2020 Key Dates* document and forwards to KPU Finance for inclusion in their planning documents.

The motion carried.

9. Senate Standing Committee on Academic Planning and Priorities

9.1. Program Concept: Bachelor of General Studies

Faith Auton-Cuff answered questions from the Senate.

Senate discussed the involvement of faculty in the development of the concept paper, the budgetary impact of the program, the structure of the program, and the development of AC10.

Jane Fee moved that Senate endorses the concept paper for the Bachelor of General Studies and recommends that the Board of Governors approves developing the full program proposal.

The motion carried.

10. Senate Standing Committee on Library

No report

11. Senate Standing Committee on Policy Review

No report

12. Senate Standing Committee on Program Review

No report

13. Senate Standing Committee on Research

No report.

14. Senate Standing Committee on Teaching and Learning

No report.

15. Office of the Registrar

15.1. Approval of Graduates to October 29, 2018

Jane Fee moved that Senate approve the list of graduates to October 29, 2018.

The motion carried.

15.2. Senate By-Election Report, Fall 2018

Zena Mitchell provided the following Senate by-election report for Faculty senators.

Faculty Senators acclaimed

- Chip and Shannon Wilson School of Design: Natasha Campbell (acclaimed)
Term: October 31, 2018 – August 31, 2021
- Faculty of Educational Support and Development: Marti Alger (acclaimed)
Term: October 31, 2018 – August 31 2021
- Faculty of Science and Horticulture: Rebecca Harbut (acclaimed)
Term: October 31, 2018 – August 31, 2019

Seats remaining vacant

- Faculty of Academic and Career Advancement: 1 seat remains vacant – no candidates
Term: October 31, 2018 – August 31, 2019
- Faculty of Health: 1 seat remains vacant – no candidates
Term: October 31, 2018 – August 31, 2019
- School of Business: 1 seat remains vacant – no candidates
Term: October 31, 2018 – August 31, 2020

16. Items for discussion

16.1. Pathway Step 4 and Student Success

Chris Traynor outlined a registration problem that Pathway 4 students encounter.

Diane Purvey moved that this matter be referred to the Senate Standing Committee on Curriculum.

The motion carried.

17. Adjournment

The meeting adjourned at 5:08 p.m.