



SENATE

MINUTES OF REGULAR MEETING

Monday, December 17, 2018

4:00 p.m. – 7:00 p.m.

Surrey Campus Boardroom, Cedar 2110

Present: Quorum 17 members		Non-voting Members
Marti Alger Aimee Begalka David Burns (Vice-Chair) Carlos Calao Natasha Campbell Alan Davis (Chair) Bob Davis Robert Dearle Jane Fee Sal Ferreras David Florkowski Rebecca Harbut	Stephanie Howes Andre Iwanchuk Amy Jeon Brian Moukperian Todd Mundle Diane Purvey Carolyn Robertson Lincoln Saugstad Waheed Taiwo Randal Thiessen Chris Traynor Elizabeth Worobec	Zena Mitchell (Secretary)
Regrets:	Senate Office	Guests:
Rawan Ali Herbie Atwal Harleen Deol Murdoch De Mooy George Melville (Chancellor) Tahir Joseph Paola Gavilanez Tom Westgate Christina Wilcox	Rita Zamluk, Administrative Assistant, University Senate Stephen Yezerinac, Associate Registrar, Senate and Curriculum	Farhad Dastur Meredith Laird Steve Cardwell Deepak Gupta

1. Call to Order

The Chair called the meeting to order at 4:00 p.m. He welcomed new members to Senate and guests.

2. Approval of Agenda

Carolyn Robertson moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, November 26, 2018

Robert Dearle moved the minutes be accepted as amended.

The motion carried.

4. Chair's Report

The Chair gave a verbal report.

4.1. President's Report to Senate

Alan Davis, President, provided a report.

4.2. Provost's Report to Senate

Sal Ferreras, Provost and Vice-President, Academic provided a verbal report. He highlighted recent activity regarding research, indigenization of curriculum, updates on the K-12 curriculum, and future activity regarding the Policy GV9 proposal for the Faculty of Academic and Career Advancement.

The Committee discussed the timeline and activities regarding the Policy GV-9 proposal, consultations with the Faculty of Arts, and the Faculty of Academic and Career Advancement, and the process and documents required to proceed with the proposal.

Chris Traynor moved that a written GV9 proposal be presented to the Faculty of Academic and Career Advancement Faculty Council before the proposal proceeds to the Senate Standing Committee on Academic Planning and Priorities.

The motion carried.

5. Senate Standing Committee on Curriculum

5.1. Consent Agenda, December 17, 2018.

David Burns moved that Senate approve the attached list of new, revised and discontinued courses.

The motion carried.

6. Senate Executive Committee

Alan Davis, the Chair, provided a verbal report.

7. Senate Governance and Nominating Committee

David Burns, Chair, Senate Governance and Nominating Committee, presented a brief verbal report. He highlighted the election of a new Chair, David Florkowski, and Robert's Rules for conducting a vote on a motion.

The Committee discussed the recording of votes, and option of amending the Senate by-laws in order for individual votes to be noted.

7.1. AC13 Qualifications for Faculty Members:

7.1.1. Faculty of Health

David Burns moved that Senate approve the amended AC 13 Qualifications for Faculty Members from the Faculty of Health Traditional Chinese Medicine program.

The motion carried.

7.1.2. Faculty of Trades and Technology

Senate discussed adding a valid BC Teaching Certificate to each category, the differences between BC Teaching Certificate, the Provincial Instructors Diploma, and the Instructional Skills Workshop Certificate, recruitment of teachers, the role of Industry Training Authority Ltd. In determining the

qualifications for, and the differences in qualifications among, the trades. Senate requested that a valid BC Teaching Certificate be added under preferred Teaching qualifications for each category.

David Burns moved that Senate approve the amended AC 13 *Qualifications for Faculty Members for the Faculty of Trades and Technology.*

The motion carried.

7.2. Senate Standing Committees:

7.2.1. Nominations

David Burns moved that Senate approve the following appointments:

Senate Governance and Nominating Committee

- **Natasha Campbell, Senator,
(December 1, 2018 – August 31, 2021)**

Senate Standing Committee on Policy Review

- **Waheed Taiwo, Professional Support Staff,
(December 17, 2018 – August 31, 2021)**

Senate Standing Committee on University Budget

- **Waheed Taiwo, Professional Support Staff,
(December 17, 2018 – August 31, 2021)**

The motion carried.

7.2.2. Appointments

David Burns informed the Senate of the following appointments:

Senate Governance and Nominating Committee

- **David Florkowski, Dean
(November 6, 2018 – no end date)
Appointed by the Provost**

8. Senate Standing Committee on University Budget

No report.

9. Senate Standing Committee on Academic Planning and Priorities

9.1. Establishment of a new post-baccalaureate department

The Senate discussed the projected 5-year budget and the proposed release time for the program Coordinator or Chair.

After debate and amendment, Jane Fee moved that Senate recommend that the Board of Governors approve the establishment of a new post-baccalaureate department: Operations & Technical Management effective April 1, 2019 and with the Program Chair / Coordinator release to be determined.

The motion carried.

9.2. Establishment of a new department

Senate discussed the participation of faculty members in developing the proposal, circumstances that support deferring proposals, the outcomes of the Public Relations Program Review process, and the overhead budget for the department.

After debate, Bob Davis moved that this item be deferred until the January Senate meeting.

The motion was not carried.

Jane Fee moved that Senate recommend that the Board of Governors approve the creation of a new academic department called Applied Communications and Public Relations effective April 1, 2019.

The motion carried.

9.3. Contract for Services: KPU and Orient Education Services

Alan Davis, President, provided a report on the contract.

10. Senate Standing Committee on the Library

Chris Traynor, Chair, Senate Standing Committee on the Library provided a report.

11. Senate Standing Committee on Policy Review

No report.

12. Senate Standing Committee on Program Review

Chris Traynor, Chair, Senate Standing Committee on Program Review provided a report. He highlighted the number of reports completed, by the committee, report writers, and Institutional Analysis and Planning. He overviewed the steps of the Program Review process for Senate. He reported a number of requests he had received for additional institutional support for those preparing reports.

The Senate requested clarity regarding the discussion of aspects of diversity, indigenization and decolonization, and universal learning related to programs, and editing the self-study guide to provide direction. Senators discussed the structure of the Program Review policy and procedures, the reviews currently underway, and the process for policy and program reviews. Senators expressed support for providing additional institutional support for departments preparing program reports.

Bob Davis moved that Senate request that a budgetary item of supports for the program review process be considered in the development and preparing for 2019 – 2020 University Budget and report back to Senate on that item.

The motion carried.

13. Senate Standing Committee on Research

No report.

14. Senate Standing Committee on Teaching and Learning

No report.

15. Senate Standing Committee on Tributes

Alan Davis, Chair, Senate Standing Committee on Tributes presented an overview of the committee activities.

15.1. AD 5 Honorary Degrees and Awards: Procedures Amendment

Alan Davis informed the Senate of a change in the deadline to receive applications within the AD5 Procedures.

16. Office of the Registrar

16.1. Approval of Graduates to December 17, 2018

Jane Fee moved that Senate approve the list of graduates to December 17, 2018.

The motion carried.

17. Items for discussion

Alan Davis, President, read letters received from a parent and a student, respectively.

18. Adjourn to closed meeting

The meeting adjourned at 5:44 p.m.