



**SENATE**  
**MINUTES OF REGULAR MEETING**  
**Monday, February 25, 2019**  
**4:00 p.m. – 7:00 p.m.**  
**Surrey Campus Boardroom, Cedar 2110**

<b>Present: Quorum 17 members</b>		<b>Non-voting Members</b>
Herbie Atwal David Burns (Vice-Chair) Carlos Calao Alan Davis (Chair) Bob Davis Murdoch De Mooy Robert Dearle Harleen Deol Jane Fee Sal Ferreras David Florkowski Paola Gavilanez Stephanie Howes	Andre Iwanchuk Amy Jeon Brian Moukperian Todd Mundle Diane Purvey Carolyn Robertson Lincoln Saugstad Chris Traynor Elizabeth Worobec Waheed Taiwo Randal Thiessen Aimee Begalka Rebecca Harbut Marti Alger	Zena Mitchell (Secretary)
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Tom Westgate Christina Wilcox Rawan Ali Tahir Joseph George Melville (Chancellor) Natasha Campbell	Meredith Laird Stephen Yezerinac	Lori McElroy Jon Harding

**1. Call to Order**

The Chair called the meeting to order at 4:00 p.m.

**2. Approval of Agenda**

Jane Fee moved the agenda be confirmed as circulated.

**The motion carried.**

**3. Approval of Minutes, January 28, 2019.**

Carolyn Robertson moved the minutes be accepted as circulated.

**The motion carried.**

**4. Chair's Report**

The Chair submitted his report. He announced that Dr. Sandy Vanderburg will be the new Provost effective July 1<sup>st</sup>, 2019. He thanked all those who participated in the Search Advisory Committee for their admirable job.

#### **4.1. President's Report to Senate**

The President provided a written report.

#### **4.2. Provost's Report to Senate**

The Provost provided a written report. He also reported on the outcomes of the projects funded by Creative Capital grants, on Open Education and mentoring programs.

### **5. Senate Standing Committee on Curriculum**

#### **5.1. Consent Agenda**

**David Burns moved that Senate approve the attached list of new, revised and discontinued courses.**

**The motion carried.**

#### **5.2. Program Changes:**

##### **5.2.1. Bachelor of Design, Product Design**

**David Burns moved that Senate approve the wording change for Elective Requirements in Bachelor of Design, Product Design.**

**The motion carried.**

##### **5.2.2. Bachelor of Design, Graphic Design for Marketing**

**David Burns moved that Senate approve the wording change for Elective Requirements in Bachelor of Design, Graphic Design for Marketing.**

**The motion carried.**

### **6. Senate Executive Committee**

The Chair of the Senate Executive Committee gave a verbal report.

### **7. Senate Governance and Nominating Committee**

David Florkowski, Chair, provided a written report.

Senate discussed the bylaws, voting procedures and minutes of meetings, and the audio recordings of Senate meetings.

#### **7.1. Senate Standing Committee: Appointments**

David Florkowski informed the Senate of the following appointments to Senate Standing Committees:

##### **Senate Standing Committee on Academic Planning and Priorities**

Zena Mitchell, University Registrar or designate  
(September 1, 2018 – ongoing)  
University Registrar Appointment

##### **Senate Standing Committee on Curriculum**

Nadia Henwood, University Registrar or designate  
(September 1, 2019 – August 31, 2022)  
University Registrar Appointment

##### **Senate Standing Committee on Program Review**

Stephen Yezerinac, University Registrar or designate  
(September 1, 2019 – August 31, 2022)  
University Registrar Appointment

Aimee Begalka, (Acting) Dean  
(January 29, 2019 – ongoing)  
Provost Appointment

**Senate Standing Committee on Tributes**

Stephen Yezerinac, University Registrar or designate (September 1, 2019 – August 31, 2022)  
University Registrar Appointment

**7.2. Senate Standing Committee: Nominations**

**David Florkowski moved that Senate approve the following nominations:**

**Senate Standing Committee on Academic Planning and Priorities**

Andre Iwanchuk, faculty member,  
Faculty of Educational Support and Development  
(March 1, 2019 – August 31, 2021)

**Senate Standing Committee on Curriculum**

Jen Adams, faculty member,  
Faculty of Educational Support and Development  
(March 1, 2019 – August 31, 2021)

**Senate Standing Committee on the Library**

Marti Alger, faculty member,  
Faculty of Educational Support and Development  
(March 1, 2019 – August 31, 2021)

**The motion carried.**

**7.3. GV 9 Task Force Nominations**

<b>Department Representatives</b>	<b>Name of Nominee</b>
Senate Standing Committee of Academic Planning and Priorities	Chair of SSCAPP, or designate.
Faculty of Academic and Career Advancement	
Academic and Career Preparation	Sean Conway Danny Wrench as back up
English Language Studies	Lynette Manton
Access Programs for People with Disabilities	Teresa Swan
Faculty of Arts	
English	Robert Dearle
Faculty of Science and Horticulture	

Math	Allyson Rozell
<b>Individual Members</b>	
Pathway Student	Sherehan Husain, Yunyang (Tim) Liu as back up
Student Continuous Intake	Heidi Dosch

**Bob Davis moved that the motion be amended to read “to discuss and advise the Provost...”**

**The motion carried.**

**After amendment and discussion, David Florkowski, moved that Senate appoint the nominees listed in the table to a GV 9 Task Force to discuss and advise the Provost on the discontinuance of the Faculty of Academic and Career Advancement.**

**The motion carried.**

**8. Senate Standing Committee on Academic Planning and Priorities.**

Jane Fee provided a report.

**9. Senate Standing Committee on University Budget.**

David Burns provided background and context for the process of budget development and consultation. He thanked the team in KPU Finance who worked through the holiday break to provide a revised forecast.

Jon Harding, VP Finance, spoke about the process for drafting the budget and indicated he would be pleased to bring further detail to Senate for information. He reported that the budget process for fiscal 2020/2021 is planned to commence in April of 2019.

The Chair spoke about the alignment between priorities as expressed by the Senate and the budget draft.

**9.1. Budget Endorsement Letter**

**Harleen Deol moved that a ballot vote be held.**

**The motion carried.**

**David Burns moved that Senate forward the letter to the Board of Governors.**

**The motion carried.**

**Votes: Yeas 19, Nays 7, Abstentions 1.**

**10. Senate Standing Committee on the Library.**

The Chair provided a report.

**10.1. Classification of Policies**

Jane Fee provided background about the *University Act* and clarified that, unless the Act denotes an area of policy as academic, it is administrative.

**Chris Traynor moved that Senate request the Senate Standing Committee on Policy Review clarify the standards by which policies are classified as “Senate (Academic)” policies or “Office of the President (Administration)” polices.**

The motion carried.

**11. Senate Standing Committee on Policy Review**

**11.1. AC3 Program Review**

David Burns provided background and context for the discussion.

Senate discussed the differences between site visits for KPU Program Reviews and those for external accreditations.

**David Burns moved that Senate recommend that the Board of Governors approve the draft AC3 Program Review policy and procedure.**

The motion carried.

**12. Senate Standing Committee on Program Review**

No report.

**13. Senate Standing Committee on Research**

No report.

**14. Senate Standing Committee on Teaching and Learning**

**14.1. Definitions for Quality Teaching and Learning Environments.**

David Burns, Chair of Senate Standing Committee on Teaching and Learning, provided background and context for the discussion. He thanked a student, Amanda Grey, for her work.

Senate discussed the purpose of the draft definitions and the meaning of “intellectually safe”, “success”, “creativity” and “classroom”.

**After discussion, David Burns moved that the working definitions of quality teaching and quality learning environments be referred to Senate Standing Committee on Teaching and Learning.**

The motion carried.

**15. Office of the Registrar**

**15.1. Approval of Graduates to May 28, 2018**

**Herbie Atwal moved that Senate approve the list of graduates to February 25, 2019.**

The motion carried.

**16. Items for discussion**

The Vice-Chair clarified that the Task Force may request from Senate an extension to its April 2019 deadline.

**17. Adjournment**

The meeting adjourned at 5:43 p.m.