



**SENATE**  
**MINUTES OF REGULAR MEETING**  
**Monday, June 24, 2019**  
**4:00 p.m. – 7:00 p.m.**  
**Surrey Campus Boardroom, Cedar 2110**

<b>Present: Quorum 17 members</b>		<b>Non-voting Members</b>
Marti Alger Herbie Atwal Aimee Begalka David Burns (Vice-Chair) Carlos Calao Alan Davis (Chair) Bob Davis Robert Dearle Jane Fee Sal Ferreras David Florkowski Paola Gavilanez Rebecca Harbut	Stephanie Howes Amy Jeon Brian Moukperian Todd Mundle Diane Purvey Andhra Goundrey Lincoln Saugstad Waheed Taiwo Randal Thiessen Chris Traynor Tom Westgate Elizabeth Worobec	Zena Mitchell (Secretary)
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Natasha Campbell Harleen Deol Tahir Joseph Murdoch De Mooy Andre Iwanchuk George Melville (Chancellor) Christina Wilcox	Meredith Laird Rita Zamluk	Farhad Dastur

**1. Call to Order**

The Chair called the meeting to order at 4:03 p.m.

**2. Approval of Agenda**

David Burns moved the agenda be confirmed as circulated.

The motion carried.

**3. Approval of Minutes, May 27 2019**

Robert Dearle moved the minutes be accepted as circulated.

The motion carried.

#### **4. Chair's Report**

##### **4.1. Board Response to Senate 2019-20 Budget Recommendations**

Alan Davis presented the Board's response to the recommendations from Senate on the 2019-20 budget.

##### **4.2. President's Report to Senate**

The President provided a brief overview of his report.

###### **4.2.1. Vision 2023 Update**

Alan Davis provided the update as information.

###### **4.2.2. 2018/19 Accountability Plan and Report**

Alan Davis recognized Lori McElroy, Executive Director, Institutional Analysis and Planning who provided a brief report.

##### **4.3. Provost's Report to Senate**

The Provost submitted his report.

###### **4.3.1. Academic Plan 2019-2023 Status Report**

Sal Ferreras presented the status report. He reported progress on each goal and advised the full report is available on the Provost's website.

#### **5. Senate Standing Committee on Curriculum**

##### **5.1. Consent Agenda, June 24, 2019**

David Burns moved that Senate approves the attached list of new, revised and discontinued courses.

The motion carried.

##### **5.2. Program Changes:**

###### **5.2.1. CADD Math Placement Test**

David Burns moved that Senate approve that the entrance examination requirement be changed to 60% for the Computer Aided Design and Drafting Math Placement Test.

The motion carried.

###### **5.2.2. CADD Diploma Co-Operative Education Option**

David Burns moved that Senate approve the revisions to the Computer Aided Design and Drafting Diploma – Co-operative Education Option, effective September 1, 2020.

The motion carried.

###### **5.2.3. Health Care Assistant Certificate**

David Burns moved that Senate approve the changes to the Health Care Assistant Certificate, effective September 1, 2020.

The motion carried.

### **5.3. Course Outline Manual: Requisites**

David Burns, Chair, Senate Standing Committee on Curriculum provided background and context for the discussion of the non-technical change.

**David Burns moved that Senate approve the attached language for use in the Course Outline Manual.**

The motion carried.

### **5.4. Automatic Course Offering Cycle**

David Burns provided background and context for the motion.

**David Burns moved that Senate approve that courses not offered for a duration of 4 years be flagged and reviewed for inactivation by Faculty Councils.**

The motion carried.

### **5.5. Reactivation of Courses**

**David Burns moved that Senate empower the Chair of the Senate Standing Committee on Curriculum to reactivate courses that meet both of the criteria identified in this memorandum.**

The motion carried.

## **6. Senate Executive Committee**

### **6.1. Empowering Senate Executive**

The Chair explained the process. Senate discussed past decisions and possible future decision of the empowered Senate Executive Committee,

*Action:*

- In future, the yearly motion to empower Senate executive should provide more information about timelines for urgent meetings and examples of topics that might be addressed while Senate is out of session.

**Waheed Taiwo moved that Senate empower the Senate Executive Committee to act for Senate on urgent matters of regular business between June 25, 2019 and August 31, 2019.**

The motion carried.

## **7. Senate Governance Committee**

### **7.1. Senate Standing Committees:**

#### **7.1.1. Nominations**

**David Florkowski moved that Senate approve the following appointments as listed below:**

#### **Senate Standing Committee on Academic Planning and Priorities**

- Kristen Ash, faculty Senator  
School of Business  
(September 1, 2019 – August 31, 2022)

#### **Senate Standing Committee on Library**

- Elise Strand, faculty Senator,  
Faculty of Health  
(September 1, 2019 – August 31, 2022)

#### **Senate Standing Committee on Research**

- Sundeep Varaich, faculty Senator,  
Faculty of Health  
(September 1, 2019 – August 31, 2022)

#### **Senate Standing Committee on University Budget**

- Robert Ironside, faculty Senator,  
School of Business,  
(September 1, 2019 – August 31, 2020)

The motion carried.

#### **7.1.2. Appointments**

Senate discussed the difference between nominations and appointments of members for the Senate Standing Committees.

David Florkowski presented the following appointments for information.

#### **Senate Standing Committee on Academic Planning and Priorities**

- Andhra Goundrey, Dean (Interim),  
(June 8, 2019 – August 31, 2022)  
Provost Appointment
- Jane Fee, Special Advisor to the President, Strategic Enrolment Management  
(July 1, 2019 – August 31, 2022)  
Presidential Appointment

#### **Senate Standing Committee on Appeals**

- Andhra Goundrey, Dean (Interim),  
(June 8, 2019 – August 31, 2022)  
Provost Appointment

#### **Senate Standing Committee on Curriculum**

- Jane Fee, Special Advisor to the President, Strategic Enrolment Management  
(July 1, 2019 – August 31, 2022)  
Presidential Appointment
- Gina Buchanan, Educational Developer,  
(September 1, 2019 – August 31, 2022)  
Vice Provost, Teaching and Learning Appointment

#### **Senate Standing Committee on Program Review**

- Gina Buchanan, Representative, Office of Teaching and Learning,  
(September 1, 2019 – August 31, 2022)  
Vice Provost, Teaching and Learning Appointment

#### **Senate Standing Committee on Teaching and Learning**

- Andhra Goundrey, Dean (Interim),  
(June 8, 2019 – August 31, 2022)  
Provost Appointment

- Larissa Petrillo, Teaching Fellow  
(September 1, 2019 – August 31, 2022)  
Vice-Provost, Teaching and Learning Appointment
- Gina Buchanan, Representative, Office of Teaching and Learning,  
(September 1, 2019 – August 31, 2022)  
Vice Provost, Teaching and Learning Appointment

**Senate Standing Committee on University Budget**

- Sukey Samra  
Representative, Information Technology  
(September 1, 2017 – August 31, 2020)  
Correction of appointment made June 17, 2017

**7.2. Search Advisory Committees:**

**7.2.1. Vice-President, Students**

Senate discussed the reasons for the position falling under HR20, and the consultation process.

**David Florkowski moved that Senate appoint the following members to the Search Advisory Committee, for the position Vice-President, Students**

**Student Senator**

- Lincoln Saugstad

**Regular faculty members**

**Faculty of Arts**

- Valerie Vezina

**School of Business**

- George Broderick

**Wilson School of Design**

- Sharon Greeno

**The motion carried.**

**7.2.2. Associate Vice-President, International**

Senate discussed the reasons for the position being included as part of HR20.

**David Florkowski moved that Senate appoint the following member to the Search Advisory Committee, for the position of Associate Vice-President, International:**

**Student**

- Michael Ke

**Regular faculty members**

**Faculty of Academic and Career Advancement**

- Joanna Daley (Melissa Swanink as backup)

**Faculty of Educational Support and Development**

- Shauna Halcrow

**Faculty of Health**

- Gurp Lehal

School of Business

- Guoren Zhang

Wilson School of Design

- Brenda Snaith

The motion carried.

**7.2.3. Dean, Faculty of Academic and Career Advancement**

David Florkowski moved that Senate appoint the following members to the Search Advisory Committee for the appointment of Dean, Faculty of Academic and Career Advancement:

Regular faculty members:

- Rachelle Hollaway (ACP)
- Elizabeth Spalding (ELS)
- Lynette Manton (ELS)
- Susan Saint (ELS)
- Glenda Lagasse (APPD)
- Janet Webster (ACP) (Bogdan Bryja as backup)

The motion carried.

**7.2.4. Dean, Wilson School of Design**

David Florkowski moved that Senate appoint the following members to the Search Advisory Committee for the appointment of Dean, Wilson School of Design, so listed:

Student

- Leah Katz

Regular faculty members:

- Lucie Gagné, Interior Design
- Victor Martinez, Product Design
- Stephanie Phillips, Technical Apparel
- Natasha Campbell, Foundations in Design
- Carley Hodgkinson, Graphic Design for Marketing
- Jimmy Choi, Fashion Marketing

The motion carried.

**7.3. Committee Compositions 2019 06 17**

David Florkowski moved that Senate approve the changes in *Committee Compositions 2019 06 17*.

The motion carried.

**7.4. Senate December Meeting**

Alan Davis provided the background and context for the change of the December meeting from December 23 to December 16, 2019.

**8. Senate Standing Committee on Academic Planning and Priorities and on University Budget**

**8.1. 2020/21 Executive Priorities and Budget Philosophy**

Senate discussed the experience of the past year being reflected in the document. David Burns reported on the inclusion of last year's recommendations in this year's executive priorities and budget philosophy.

**David Burns moved that Senate endorse the executive priorities and budget philosophy for the preparation of the 2020/21 budget.**

**The motion carried.**

**9. Senate Standing Committee on the Library**

No report.

**10. Senate Standing Committee on Policy**

**10.1. ST13 Course Withdrawal**

**After amendment, David Burns moved that Senate approve ST13 Course Withdrawal policy and procedure, effective September 1, 2019.**

**The motion carried.**

**11. Senate Standing Committee on Program Review**

Chris Traynor presented his Chair's report and the semi-annual report for program reviews. David Burns commended Senator Traynor on his work as Chair. Alan Davis, thanked Lori McElroy for the work of Institutional Analysis and Planning in Program Reviews.

**12. Senate Standing Committee on Research**

David Burns, Vice-Chair of Senate explained the need to have others chairing the senate standing committees. He announced two new Chairs for committees: Natasha Campbell will be chairing the Standing Committee on Academic Planning and Priorities, and Robert Ironside will be chairing the Senate Standing Committee on Teaching and Learning. Both Senators will start as Chairs effective September 1, 2019.

**12.1. Appointment of Chair**

**David Burns moved that Senate approve a variance to Senate procedure to permit a representative who is not a Senator to be eligible for the Chair of the Senate Standing Committee on Research for the next 2 years.**

**The motion carried.**

**13. Senate Standing Committee on Teaching and Learning**

David Burns, Chair, Senate Standing Committee on Teaching and Learning provided a verbal report. He noted the background work being done by the Committee on student success rates.

**14. Senate Standing Committee on Tributes**

Alan Davis, Chair, Senate Standing Committee on Tributes reported the Senate Standing Committee on Tributes met in June.

**15. Office of the Registrar**

**15.1. Approval of Graduates to June 24, 2019**

Jane Fee moved that Senate approve the amended list of graduates to June 24, 2019.

**The motion carried.**

**16. Items for discussion**

The Chair thanked Lincoln Saugstad for his work. Two others who are ending their terms on Senate are:

- Jane Fee will be moving to Strategic Enrolment Management,
- Sal Ferreras will be retiring effective June 30, 2019.

**17. Adjournment to Senate Closed Meeting**

The meeting adjourned at 5:46 p.m.