



**SENATE**

**MINUTES OF REGULAR MEETING**

**Monday, November 25, 2019**

**4:00 p.m. – 7:00 p.m.**

**Surrey Campus Boardroom, Cedar 2110**

<b>Voting Member Quorum 18 members</b>		<b>Non-voting Ex Officio</b>
Marti Alger Herbie Atwal Aimee Begalka Carlos Calao Natasha Campbell Robert Dearle Paola Gavilanez Rebecca Harbut Robert Ironside Andre Iwanchuk	Amy Jeon Mansi Ranpal Sandhu Catherine Schwichtenberg Guramritpal Singh Harshdeep Singh Waheed Taiwo Randal Thiessen Chris Traynor Tom Westgate	Zena Mitchell (Secretary) Farhad Dastur
		<b>Voting Ex Officio</b>
		Alan Davis (Chair) David Burns (Vice-Chair) Steve Cardwell David Florkowski Andhra Goundrey Stephanie Howes Brian Moukperian Todd Mundle Diane Purvey Sandy Vanderburgh Elizabeth Worobec
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Bob Davis Harleen Deol Tahir Joseph George Melville (Chancellor)	Meredith Laird	Robert Menzies Jocelyn Lymburner

**1. Call to Order**

The Chair called the meeting to order at 4:01 p.m.

**2. Approval of Agenda**

Chris Traynor moved the agenda be confirmed as circulated.

**The motion carried.**

**3. Approval of Minutes, October 28, 2019**

Robert Dearle moved the minutes be accepted as circulated.

**The motion carried.**

**4. Chair’s Report**

**4.1. President’s Report to Senate**

The committee received the Chair’s written report. Alan Davis highlighted the new, bilingual welcome signs in Halkomelem and English which have been installed on the Langley and Surrey campuses.

#### **4.2. Provost's Report to Senate**

The Senate received the Provost's written report. Sandy Vanderburgh highlighted that Dr. Karen Davison was inducted into the Royal Canadian Society in a ceremony in Ottawa. He also confirmed that the University is engaged in planning to assist employees and students should there be a disruption in transit service. He highlighted the portion of his report concerning the National Vice-Presidents Academic meeting.

### **5. Senate Standing Committee on Curriculum**

#### **5.1. Consent Agenda**

**David Burns moved that Senate approve the attached list of new, revised and discontinued courses.**

**The motion carried.**

#### **5.2. Program Changes**

##### **5.2.1. Asian Studies Associate of Arts**

David Burns informed the committee that the Associate of Arts framework is regulated by the province, which means that this set of program changes reflects previous course level changes that must be passed before the program itself can be revised.

He informed the committee that minors are not tethered to Bachelor degrees, and so minors should not be referred to as necessarily paired to any particular degree.

**David Burns moved that Senate approve the revised requirements for the Associate of Arts Degree in Asian Studies, effective September 1, 2020.**

**The motion carried.**

##### **5.2.2. Asian Studies Minor and Bachelor of Arts Major**

**David Burns moved that Senate approve the revised requirements for the Bachelor of Arts, Major and Minor, in Asian Studies, effective September 1, 2020.**

**The motion carried.**

##### **5.2.3. Psychology Associate of Arts**

David Burns informed the committee that this set of changes would keep course offerings flexible while helping to address attrition rates.

**David Burns moved that Senate approve the revised requirements for the Associate of Arts Degree in Psychology, effective September 1, 2020**

**The motion carried.**

#### **5.3. Full Program Proposals**

##### **5.3.1. Human Resources Management Post Baccalaureate Diploma**

David Burns informed the committee that this submission represented a substantial reformatting of the program. This proposal represented an approach involving a high degree of consultation, consideration and data analysis. Chris Traynor, Chair of the Senate Standing Committee on Program Review, praised the department for the work involved in the proposal.

Stephanie Howes answered questions of the committee and confirmed that for the purposes of the program, 2020/2021 will be considered Fiscal Year One.

David Burns confirmed for the committee that Financial Services had signed off the documents, although the documents in the agenda package did not display the signatures.

Tuition for this program has been set at post-baccalaureate level and therefore is less exposed to variation in the enrolment numbers of international students.

**David Burns moved that Senate recommend that the Board of Governors approve the full program proposal for a Human Resources Management Post Baccalaureate Diploma with an effective date of September 1, 2020.**

**The motion carried.**

## **6. Senate Executive Committee**

Alan Davis, Chair of the Senate Executive Committee, confirmed that the Executive Committee met and agreed to the agenda for this Senate meeting.

## **7. Senate Governance and Nominating Committee**

David Florkowski, Chair, Senate Governance and Nominating Committee, presented a brief verbal report.

### **7.1. Senate Standing Committee Nominations and Appointments**

**David Florkowski moved that Senate appoint the nominees named on the attached list, 2019 11 Nominations and Appointments.**

**The motion carried.**

### **7.2. Senate Standing Committee Mandate and Membership Revisions**

Alan Davis reminded the committee that one recommendation from the Senate Effectiveness Survey was that mandates and memberships be reviewed regularly.

David Burns advised the committee that the Senate Standing Committee on Policy and the Senate Standing Committee on Tributes have not yet reviewed their mandates and memberships and will bring theirs forward at a later time.

The Senate Governance and Nominating Committee continues to review changes requested by the Senate Standing Committee on Research with respect to the future regulation of graduate studies curricula at KPU.

**David Florkowski moved that Senate approve the mandate and membership revisions in the attached document.**

**The motion carried.**

### **7.3. Senate Bylaw Revisions**

David Florkowski, Chair of the Senate Governance and Nominating Committee will bring a discussion of term limits for the Vice Chair to a future committee meeting and then bring forward their recommendation to Senate.

David Burns requested that members could send their suggestions or input for Senate Bylaw revisions to Dr. Florkowski, to David Burns, or to senate@kpu.ca.

The next Senate Effectiveness Survey is currently being planned.

**8. Senate Standing Committee on Academic Planning and Priorities**

Natasha Campbell, Chair, Senate Standing Committee on Academic Planning and Priorities, shared with the committee that a joint meeting with the Senate Standing Committee on University Budget will be held on December 5<sup>th</sup> and that the agenda will include an item on Strategic Enrolment Management.

**9. Senate Standing Committee on University Budget**

No report.

**10. Senate Standing Committee on the Library**

The committee received the written report from Chris Traynor, Chair of the Senate Standing Committee on the Library. The committee discussed how Zero Textbook Cost program may apply financial pressure to the Library; ZTC courses rely on open institutional subscriptions, and this cost is currently absorbed in part by the Library.

Chris Traynor shared that the Library has annual service review surveys, alternating focus between students and other users. He informed the committee that the Senate Standing Committee on the Library had raised the question of whether more general strategic service reviews within the University might be performed.

Alan Davis informed the committee that strategic service reviews had been considered in the past, and he would take this suggestion under advisement.

**11. Senate Standing Committee on Policy**

No report.

**12. Senate Standing Committee on Program Review**

The committee received the written report from Chris Traynor, Chair of the Senate Standing Committee on Program Review. The Provincial Quality Assurance Process Audit is underway and will take place in December. Policy AC3 includes that the Chair of the Senate Standing Committee on Program Review will bring completed program review Quality Assurance plans to Senate for information. These plans outline specific actions that Programs will take to sustain quality.

Chris Traynor provided an example of these specific actions in the Graphic Design for Marketing Quality Assurance plan. It contained the idea of offering design expertise to secondary students who were working on their yearbooks as a means of engaging with future students.

**13. Senate Standing Committee on Research**

David Burns shared that the Senate Standing Committee on Research had identified that a matching release for researchers who win grants was a top priority. The AVP Research has also requested a review of research be included in the process for program and course changes.

**14. Senate Standing Committee on Teaching and Learning**

No report.

## **15. Office of the Registrar**

### **15.1. Approval of Graduates to November 25, 2019**

**Waheed Taiwo moved that Senate approve the list of graduates to November 25, 2019.**

**The motion carried.**

### **15.2. Report of Fall By-Election Results**

Zena Mitchell reported the following Student Senators have been elected for the term November 1, 2019 – August 31, 2020.

- Ranpal Sandhu
- Guramritpal Singh
- Harshdeep Singh

## **16. Items for discussion**

Alan Davis informed the committee that the Executive will meet on December 10<sup>th</sup> to determine if the December 16<sup>th</sup> Senate meeting will be held.

## **17. Adjournment**

The meeting adjourned at 4:39 p.m.