



SENATE
MINUTES OF REGULAR MEETING

Monday, May 25, 2020
4:00 p.m. – 7:00 p.m.
MS Teams Online

Voting Member Quorum 16 members		
Alan Davis (Chair) Aimee Begalka Amy Jeon Andhra Goundrey Andre Iwanchuk Bob Davis Brian Moukperian Carlos Calao Catherine Schwichtenberg Chris Traynor David Burns (Vice-Chair)	Diane Purvey Elizabeth Worobec Harjit Dhesi Harleen Deol Guramritpal Singh Mansi Marti Alger Paola Gavilanez Randal Thiessen Rebecca Harbut Robert Dearle Robert Ironside	Sandy Vanderburgh Stephanie Howes Steve Cardwell Tahir Joseph Todd Mundle Tom Westgate Waheed Taiwo
		Non-voting
		Zena Mitchell (Secretary) Farhad Dastur
Regrets:	Senate Office	Guests:
George Melville Natasha Campbell Ranpal Sandhu Harshdeep Singh	Meredith Laird Rita Zamluk	Rajiv Jhangiani Kim McGill Larissa Petrillo

1. Call to Order

The Chair called the meeting to order at 4:00 p.m. David Burns, the Vice-Chair, welcomed everyone and reviewed the meeting protocol. The Chair introduced Kim McGill, a guest from the Board of Governors.

2. Approval of Agenda

Add:

4.2.1 Motion from Robert Ironside, Chair of Senate Standing Committee on Teaching and Learning

7.3.1 Search Advisory Committee: Associate Dean, Faculty of Science and Horticulture

The Registrar will amend the credential of a graduate.

Rebecca Harbut moved the agenda be confirmed as amended

The motion carried.

3. Approval of Minutes, April 27, 2020

Harleen Deol moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

4.1. President's Report to Senate

The President provided his report.

4.1.1. Academic and Operational Continuity Plan

Alan Davis reviewed the original plan, and introduced the implementation plan.

He highlighted the need for safety, consistency with other post-secondary institutions, and asynchronous teaching. Stage 2 will involve the continuing return of employees, the expansion of computer stations, and limited teaching on campus. The details of faculty returning to campus in late August is still being sorted out. Upon request, KPU will accommodate employees who are working from home and request to come back to work when conditions permit.

4.2. Provost's Report to Senate

4.2.1. Academic Continuity Implementation Plan

The Provost introduced the draft *Academic Continuity Implementation Plan, May 25, 2020*. He provided background and context on the evolution of the plan. Considerations during the development included the Premier's restart plan, possible outbreaks in the fall, and the need for safety measures.

He reviewed the principles used to develop the implementation plan.

He outlined the planning for programs that require synchronous, face-to-face teaching, the detailed health and safety plans being prepared within KPU and the provincial government, and finding ways to support faculty,

Rajiv Jhangiani provided background and context for the work done by the Teaching and Learning Commons. He overviewed the constraints to planning and the goals of flexibility, equity, and supporting faculty. He discussed ways in which faculty may move from synchronous to asynchronous teaching.

Senate discussed consultations with lab technicians and other staff members during planning, guidelines for student privacy and recording of synchronous elements, ways to identify courses that are entirely asynchronous as online courses, scheduling for international students across multiple time zones, communicating with students, helping students prepare for learning online, and including exams as part of the class schedule.

The Provost reported the Deans have consulted staff members. Dr. Worobec, Dean of the Faculty of Horticulture and Science, reported on the preparations and safety plans for the face-to-face meetings. Rajiv Jhangiani responded with plans to ensure student privacy in recordings. Todd Mundle and Steve Cardwell presented current activities to prepare for and support students during the fall: providing laptops, keeping study space available in the library, and boosting learning centre support.

The President suggested that faculty who need to meet the needs of international students learning in different time zones could discuss possibilities with Teaching and Learning Commons. He discussed the need to go online in the fall, how to safely bring students back on campus for the few face-to-face courses that will be offered, and using the Senate Standing Committee on Teaching and Learning to provide guidance.

Faculty Senators presented resolutions from their Faculty Councils.

Paolo Gavilanez, faculty Senator, Wilson School of Design

Based on the document 'Points of Consideration for Maintaining the Scheduling Matrix & Flexibility in Online Delivery' prepared by the School of Business Faculty Council, the Wilson School of Design Faculty Council is putting forward the following approved two parts motion:

- 1) *In regards to remote teaching, we ask that the regular timetable for fall 2020 stay in place (minus room and campus information), and that faculty should have the option of modality of teaching (asynchronous, synchronous, and/or hybrid) that reflect best practices and that are essential to achieving the intended learning outcomes of each course.*
- 2) *And that this be communicated broadly to students and faculty in order to clarify the confusion created by KPU's messaging.*

Carlos Calao, faculty Senator, School of Business,

That the School of Business Faculty Council communicate to Senate that the School of Business requires the option of hybrid synchronous and asynchronous online instruction with scheduled class times for all sections scheduled in Fall 2020.

Rebecca Harbut, faculty Senator, Faculty of Science and Horticulture

That the Faculty Council for Science and Horticulture recommend to Senate that Science and Horticulture requires the option of hybrid synchronous and asynchronous online instruction with scheduling, passed May 19, 2020.

David Burns, faculty Senator, Faculty of Arts

The Arts Faculty Council notes that, taking into account student needs, resources, broad institutional policy, and contextually appropriate best practices in teaching and learning, faculty must have autonomy in choosing online teaching methods that reflect their role and expertise.

Robert Ironside moved that Senate endorse the draft Academic Continuity Plan, and that the Senate Standing Committee on Teaching & Learning convene as needed to provide advice to the Vice Provost Teaching & Learning as the plan evolves and feedback is received

The motion carried.

The President thanked everyone for their work.

4.2.2. Carnegie Community Engagement Classification Framework

The Provost introduced Larissa Petrillo.

Larissa Petrillo provided background and context for Carnegie Pilot project. She overviewed the project themes and their alignment with the KPU Vision and priorities. Currently the program is

based in US institutions, but the pilot project is with Canadian institutions intending to develop a Canadian system.

Senate discussed the value of intentionally recognizing the role of Senate in community engagement and in the Canadian system once developed, using the Senate standing committees to receive further feedback as the project develops, the value of existing and future partnerships, experiential learning, career development, and the goal of adopting a full Canadian system in post-secondary institutions.

Senate and the President recognized and thanked Larissa for her work.

5. Senate Standing Committee on Curriculum

5.1. Consent Agenda

David Burns moved that Senate approve the attached list of new, revised and discontinued courses.

The motion carried.

5.2. Program Changes

5.2.1. Certificate in Welding Foundation

David Burns moved that Senate approve the revision to admission requirements in Welding Foundation, effective September 1, 2020.

The motion carried.

5.2.2. Bachelor of Arts, Major in Creative Writing

David Burns moved that Senate approve revisions to the Creative Writing Major requirements, effective September 1, 2020.

The motion carried.

5.3. Bachelor of Science General Requirements Language in University Calendar

David Burns moved that Senate approve the revision to the language used in the University Calendar for:

- **Bachelor of Science, Major in Applications of Mathematics,**
- **Bachelor of Science (Honours), Major in Applications of Mathematics,**
- **Bachelor of Science, Major in Biology, and**
- **Bachelor of Science, Major in Physics for Modern Technology,**

effective September 1, 2020.

The motion carried.

5.4. Learning Outcomes for Service Learning and Work Integrated Courses

David Burns provided background and context for the discussion. Larissa Petrillo was available to answer questions.

David Burns moved that Senate approve the following student learning outcome for use in the course outline development system for service learning and work-integrated learning courses: 'Apply attitudes, skills, and knowledge to an employment and/or community context.'

The motion carried.

5.5. Access Programs for People with Disabilities Admissions Variance Request

David Burns introduced the topic. Aimee Begalka, Dean, Faculty of Academic and Career Advancement was available to answer questions.

David Burns moved that Senate an admission variance for the Access Programs for People with Disabilities effective Fall, 2020

The motion carried.

5.6. Access Programs for People with Disabilities Program Variance Request

David Burns introduced the topic. Aimee Begalka was available to answer questions.

David Burns moved that Senate approve the program changes to the Minor in Geography, effective September 1, 2020.

The motion carried.

6. Senate Executive Committee

Alan Davis, Chair said the committee met. The discussion during the meeting led to the extraordinary meeting of the Senate Standing Committee on Teaching and Learning.

7. Senate Governance and Nominating Committee

7.1. Senate Standing Committees Nominations

David Burns moved that Senate appoint the nominees on *2020 05 Nominations*.

The motion carried.

7.2. Committee Mandate and Membership: Senate Standing Committee on Tributes

David Burns moved that Senate approve the changes to the mandate and membership of the Senate Standing Committee on Tributes.

The motion carried.

7.3. Search Advisory Committee: Associate Dean, Faculty of Science and Horticulture

David Burns moved that Senate appoint the following members to the Search Advisory Committee, Associate Dean, Faculty of Science and Horticulture:

Student

Michael Ke, Biology

Regular faculty members

Kathy Dunster, Horticulture

Jennifer Au, Chemistry

Paul Adams, Biology

Alyson Rozell, Mathematics

The motion carried.

David Burns thanked everyone for their quick response to the request for nominations.

8. Senate Standing Committee on Academic Planning and Priorities and on University Budget

8.1. 2021 / 2022 Senate Budget Development Process

David Burns, Chair, Senate Standing Committee on University Budget, reported that the dates of the budget assessment process may change as everyone adjusts to the pandemic. The President reported that the executive had been discussing the budget priorities that will be coming to the next meeting of the Joint Committee.

9. Senate Standing Committee on the Library

Chris Traynor presented his report. He highlighted the working group developing the Library Strategic Plan. Todd Mundle, University Librarian, acknowledged the work of the library staff who have continued to work on site during COVID-19. He reported that students have continued working in the library. He updated Senate on activities the library is undertaking, such as lending computers and course materials to support students.

10. Senate Standing Committee on Policy

10.1. *ST1 Attendance and performance in Individualized Continuous Intake Programs*

David Burns moved that Senate approve the elimination of *ST1 Attendance and Performance in Individualized Continuous Intake Programs*.

The motion carried.

10.2. *AC6 Recognition of Prior Learning*

David Burns, provided background and context for the discussion. The Registrar responded to questions from Senate and clarified the intentions and application of the policy. Senate discussed the policies for courses that not approved by Senate, and the role of the Dean and faculty in granting transfer credits.

After debate and amendment, David Burns moved that Senate approve AC6 *Recognition of Prior Learning* Policy and Procedure effective September 1, 2020 with the addition of "after consultation with faculty" to the end of the first sentence in section 6.a.ii.3).

The motion carried.

The President thanked the working group for developing the policy.

11. Senate Standing Committee on Program Review

No report

12. Senate Standing Committee on Research

No report

13. Senate Standing Committee on Teaching and Learning

No report.

14. Office of the Registrar

14.1. Approval of Graduate on May 25, 2020

The Registrar highlighted the work of the three-member graduation team in the Registrar's Office who had compiled the extensive list of graduates this month.

She also noted a change requested by a student, Kunal Khera, to change their credential from Diploma in General Studies to Associate of Arts in Criminology;

Senator Mansi, now a graduate, thanked everyone on Senate for her experience at KPU. The Senators clapped to recognize the new graduates.

Waheed Taiwo moved that Senate approve the list of graduates to May 25, 2020.

The motion carried.

15. Items for discussion

No items for discussion

16. Adjournment to the Senate Closed Meeting

The meeting adjourned at 6:09 p.m.