

**SENATE**  
**Minutes of Regular Meeting**  
**Monday, November 30, 2020**  
**4:00 p.m. - 7:00 p.m.**  
**MS Teams Online**

<b>Voting Member Quorum 18 members</b>		
Aimee Begalka Alan Davis (Chair) Amy Jeon Andhra Goundrey Andre Iwanchuk Bob Davis Brian Moukperian Carlos Calao Corrie Nichols	David Burns (Vice-Chair) Diane Purvey Elizabeth Worobec Fergal Callaghan Heather Clark Lyndsay Passmore Marti Alger Melissa Krahn Melissa Swanink Natasha Campbell	Pallav Sharma Randal Thiessen Robert Dearle Sandy Vanderburgh Stephanie Howes Steve Cardwell Todd Mundle Waheed Taiwo
		<b>Non-voting</b>
		Zena Mitchell (Secretary)
<b>Regrets</b>	<b>Senate Office</b>	<b>Guests</b>
Kim Baird (Chancellor) Harman Singh Tahir Joseph Tom Westgate Sharanveer Singh Akshat Garg Harjit Dhesi Catherine Schwichtenberg	Meredith Laird Rita Zamluk	Tara Clowes

**1. Call to Order**

The Chair called the meeting to order at 4:00 p.m.

**2. Approval of Agenda**

**Brian Moukperian moved the agenda be confirmed as circulated.**

**The motion carried.**

**3. Approval of Minutes, October 26, 2020**

**Todd Mundle moved the minutes be accepted as circulated.**

**The motion carried.**

#### **4. Chair's Report**

##### **4.1. President's Report to Senate**

The President, Alan Davis, provided a brief verbal report.

##### **4.2. Provost's Report to Senate**

The Provost, Sandy Vanderburgh, provided his report.

#### **5. Senate Standing Committee on Curriculum**

##### **5.1. Consent Agenda, November 30, 2020**

David Burns, Chair, Senate Standing Committee on Curriculum, reviewed the courses being changed.

**David Burns moved that Senate approve the attached list of new, revised, and discontinued courses.**

**The motion carried.**

#### **6. Senate Executive Committee**

Alan Davis, the Chair of the Senate Executive Committee, reported the committee had met and approved the agenda. The Senate Executive Committee is empowered to make decisions during December. All senators will be invited to the meeting if held.

#### **7. Senate Governance and Nominations Committee**

##### **7.1. Senate Bylaw Revisions**

David Burns, Vice-Chair of Senate, explained the responsibilities of senators to prioritize the needs of the University rather than the needs of a department or Faculty when making decisions as a Senator.

Senate discussed 1.1 and the requirements of a senator to consider the University versus the department.

**David Burns moved that Senate approve the revised bylaws of November 30, 2020.**

**The motion carried.**

##### **7.2. Nominations**

**David Burns moved that Senate appoint the nominees on *2020 11 Nominations*.**

**The motion carried.**

##### **7.3. Committee Mandate and Membership Reviews**

###### **7.3.1. Senate Standing Committee on Research and Graduate Studies**

David Burns reviewed the changes to the mandate and membership.

**David Burns moved that Senate approve the revisions to the mandate and membership of the Senate Standing Committee on Research and Graduate Studies.**

**The motion carried.**

#### **7.3.2. Senate Standing Committee on Curriculum**

David Burns reviewed the changes.

**David Burns moved that Senate approve the revisions to the mandate and membership of the Senate Standing Committee on Curriculum.**

**The motion carried.**

#### **7.4. KPU Governance Retreat, December 10, 2020**

David Burns presented the agenda for the KPU Governance Retreat being held for all members of Senate and the Board of Governors.

### **8. Senate Standing Committee on Academic Planning and Priorities and on University Budget**

#### **8.1. Program Discontinuances**

David Burns discussed the process to discontinue the programs.

##### **8.1.1. Power Line Technician Citation**

Brian Moukperian, Dean, Faculty of Trades and Technology, gave the reasons for the discontinuance.

**David Burns moved that Senate recommend that the Board of Governors discontinue the Citation in Power Line Technician.**

**The motion carried.**

##### **8.1.2. Outdoor Power Equipment Technician Citation**

**David Burns moved that Senate recommend that the Board of Governors discontinue the Citation in Outdoor Power Equipment Technician.**

**The motion carried.**

##### **8.1.3. Adult Basic Education Certificates of Completion**

David Burns introduced the topic. Aimee Begalka, Dean, Faculty of Academic and Career Preparation, overviewed the history and reasons for the program discontinuances.

**David Burns moved that Senate recommend that the Board of Governors discontinue the Fundamental, Intermediate, and Advanced Certificates of Completion in Adult Basic Education.**

**The motion carried.**

## **8.2. Fiscal 2021–22 Budget**

Alan Davis explained the budget process and presentation.

Tara Clowes, Vice-President, Finance and Administration, presented the initial 2021-22 budget. She reviewed the budget tenets and philosophy, the budget timeline, a budget update, the assumptions used to prepare the budget, the unrestricted surplus available, budget allocations, and general changes. She reviewed changes in the academic, student, and administration portfolios and updated senators on the capital budget and the capital renewal program. She concluded with the next steps to develop the budget.

After the presentation, Alan Davis responded to comments and questions.

**David Burns moved that Senate endorse the 2021-22 budget.**

**The motion carried.**

## **9. Senate Standing Committee on the Library**

Marti Alger, Chair, introduced the KPU Library Strategic Plan 2021–23. She reported on the committee activities during the meeting, and then introduced the strategic plan.

### **9.1. Senate Standing Committee on the Library**

Todd Mundle, University Librarian, provided the timeline and steps taken to develop the strategic plan. He reviewed the contents of the plan and described the next steps to develop an operational plan. He thanked the Library Strategic Planning Working Group for their work. He responded to questions regarding use of space, collaborating with the Senate Standing Committee on Teaching and Learning and with the Standing Committee on Research and Graduate Studies. He concluded with answers about plans to optimize the library resources for students.

Senators expressed appreciation for the work. They discussed faculty using library spaces for active learning and collaboration with their classes, and the digitization strategy for moving some of the physical library resources online.

**Marti Alger moved that Senate endorse the KPU Library Strategic Plan 2021–23.**

**The motion carried.**

## **10. Senate Standing Committee on Policy**

No report.

## **11. Senate Standing Committee on Program Review**

David Burns, Chair, of the Senate Standing Committee on Program Review introduced the recently approved quality assurance plans. He reported on the progress of other departments currently working on their plans and highlighted the value of the plans that demonstrate the quality of KPU education.

### **11.1. Quality Assurance Plans**

#### **11.1.1. Business Management Diploma**

Senate accepted the plan.

**11.1.2. Counselling Minor**

Senate accepted the plan.

**12. Senate Standing Committee on Research and Graduate Studies**

David Burns presented the Chair's Report on behalf of the Chair, Daniel Bernstein. Alan Davis reported on progress developing the next steps for the White Paper and advised that the item will be on the January agenda.

**13. Senate Standing Committee on Teaching and Learning**

David Burns presented the Chair's Report. He reported that Lyndsay Passmore is the new chair of the committee and will be making reports in future.

**14. Senate Standing Committee on Tributes**

Andre Iwanchuk, Chair, reported that the committee met and will be bringing forward materials to the closed meeting.

**15. Office of the Registrar**

**15.1. Approval of Graduates to November 30, 2020**

Zena Mitchell introduced the list of graduates.

**Waheed Taiwo moved that Senate approve the list of graduates to November 30, 2020.**

**The motion carried.**

**16. Items for Discussion**

No items for discussion.

**17. Adjournment to the Closed Meeting.**

The meeting adjourned at 5:03 p.m.