

**SENATE**  
**Minutes of Regular Meeting**  
**Monday, September 27, 2021**  
**4:00 p.m. – 7:00 p.m.**  
**MS Teams Online**

<b>Voting Member Quorum 18 members</b>		
Kwuntiltunaat (Kim Baird) (Chancellor) Alan Davis (Chair) Amy Jeon (Vice-Chair) Aimee Begalka Andhra Goundrey Andre Iwanchuk Bogdan Bryja Carlos Calao Catherine Schwichtenberg Corrie Nichols Diane Purvey Elizabeth Worobec Fergal Callaghan	Fiona Whittington-Walsh Lilach Marom Lyndsay Passmore Marti Alger Melissa Swanink Melissa Krahn Natasha Campbell Olivia Takaoka Sandy Vanderburgh Sharmen Lee Stephanie Howes Steve Cardwell Todd Mundle Xavier Ardez	
		<b>Non-voting</b>
		Zena Mitchell (Secretary)
<b>Regrets</b>	<b>Senate Office</b>	<b>Guests</b>
Tahir Joseph Tom Westgate Heather Clark Purru Sandhu Remi Jazvine Zulfikar Reshma Shelley Strimbold	Meredith Laird Rita Zamluk	Lekeyten Adam Jaffer David Burns  <i>Board of Governors:</i> Ivy Chen Michael McAdam Amos Kambere Muhammad Afzal Malik

**1. Call to Order**

The Chair called the meeting to order at 4:01 p.m. Alan Davis welcomed the Board members and new Senators.

**2. Welcome from Elder Lekeyten**

Elder Lekeyten welcomed members to Senate.

### **3. Greeting from Chancellor Kwuntiltunaat (Kim Baird)**

The Chancellor, Kim Baird, greeted Senate.

### **4. Approval of Agenda**

**Sharmen Lee moved the agenda be confirmed as circulated.**

**The motion carried.**

### **5. Approval of Minutes, June 28, 2021**

**Diane Purvey moved the minutes be accepted as circulated.**

**The motion carried.**

### **6. Chair's Report**

#### **6.1. President's Report to Senate**

The President submitted his report.

##### **6.1.1. KPU Submission to the Select Standing Committee on Finance and Government Services**

Alan Davis overviewed the submission and presentation to the provincial government. He described the process used to identify and craft the priorities in the submission. He responded to questions regarding enrollment in, structure of, and funding for developmental and foundational programs, and the current teaching loads and requests for increased funding. He reported on the activity underway to prepare to take advantage of opportunities for increased funding as the Ministry of Advanced Education and Skills Training undertakes a review of how the current funding is divided among the institutions in BC.

Senate discussed the need for funding to meet the demands to support the economic development of the region, and accessing Hansard Services to hear the presentation to the select standing committee.

##### **6.1.2. COVID Update**

Alan Davis, introduced Adam Jaffer, Special Advisor, Strategic Initiatives.

Adam Jaffer reported on activities completed during the summer to align with requirements in Step 3 of BC's Restart Plan, on the communicable disease plan now available, the current readiness of campuses and the availability of meeting rooms. He overviewed the current situation; the mask mandate is in place until October 31, the BC vaccine passport process which primarily impacts sports and recreation is now active, and vaccination clinics are available on campus. As an update, he reported that Fraser Health has reported very little exposure on post-secondary campuses.

He answered questions regarding the shift to online classes, and reported that a survey is underway regarding vaccination rates.

Alan Davis remarked that activities seem to be loosening up, the current activity on campus is about 30% of normal activity, and, once the mask mandate is dropped, possible ways of opening campus.

Senate discussed optional vaccination status, the numbers of classes being offered online, finding ways to assure teachers and students that returning to campus is safe, and the potential for a larger return to campus by January.

### **6.1.3. Senate Engage Series**

Amy Jeon, Vice-Chair of Senate, gave background on the purpose of the Senate Engage Series as opportunities for Senators to engage in discussion of larger issues.

## **6.2. Provost's Report to Senate**

Sandy Vanderburgh, presented his report.

### **6.2.1. Academic Plan Update**

Sandy Vanderburgh thanked people for all their help in preparing the Academic Plan Update. He reviewed the goals of the Academic Plan, presented progress on goals, and the impact of COVID on accelerating the rate of growth achieving some goals.

Alan Davis answered questions regarding programs to welcome new students to build relationships between KPU and the community.

Steve Cardwell, Vice-President, Students, reported on the increase in the enrollment of Indigenous students. He described a program, Open Doors, Open Minds, that is designed to invite students to campus.

Diane Purvey, Dean of Arts, advised a next step will be to discuss the terms of reference for the Indigenous Studies Department with the Indigenous Advisory Committee.

Senate discussed the level of Indigenous participation and ways to increase access.

## **7. Senate Standing Committee on Curriculum**

Alan Davis, introduced the Vice-Chair, Senate, Amy Jeon.

### **7.1. Consent Agenda, September 27, 2021**

**Amy Jeon moved that Senate approve the attached list of new, revised, and discontinued courses.**

**The motion carried.**

### **7.2. GDMA Course Change**

**Amy Jeon moved that Senate approve the removal of discontinued course GDMA 1210 as a Co-requisite of GDMA 1200 Typographic Design 2.**

**The motion carried.**

### 7.3. Program Changes:

#### 7.3.1. Certificate in Welding Foundations

Amy Jeon listed the changes being made to the Certificate program, which included to 1) remove 'instructor interview' from admission requirement and 2) add standard wording regarding accessibility services.

**Amy Jeon moved that Senate approve the revisions to the Certificate in Welding Foundation, effective September 1, 2022.**

**The motion carried.**

#### 7.3.2. Citation in Welding Level A

Amy Jeon listed the changes being made to the Citation in Welding Level A program, which included to 1) remove 'instructor interview' from admission requirement, 2) add standard wording regarding accessibility services, and 3) change to graduation requirement from percentage to minimum letter grade.

**Amy Jeon moved that Senate approve the changes to the Citation in Welding Level A program, effective September 1, 2022.**

**The motion carried.**

#### 7.3.3. Citation in Welding Level B

Amy Jeon noted the changes being made to the Citation in Welding Level B program, which is the same as Citation in Welding Level A changes.

**Amy Jeon moved that Senate approve the changes to the Citation in Welding Level B program, effective September 1, 2022.**

**The motion carried.**

### 7.4. Animal Use Pedagogical Merit Review Workflow

Amy Jeon noted that this item is presented in response to the policy *RS6 Animal Use and Ethics in Teaching and Research* to include appropriate wording on the Course Outline template.

**Amy Jeon moved that Senate approve the addition of the following fields to the Course Outline template, effective as soon as the new CourseLeaf system is in place.**

**Does this course require the use of vertebrate or cephalopod animals?**

( ) Y ( ) N

**If yes, please provide:**

**a) Date of the successful Pedagogical Merit review \_\_\_\_\_, and**

**Expiry date of the Pedagogical Merit Review: \_\_\_\_\_**

**The motion carried.**

## **8. Senate Executive Committee**

Alan Davis, Chair of the Senate Executive Committee, reported on the committee meeting and its discussion on the governance retreat, Senate Engage Series, and the Senate agenda.

## **9. Senate Governance and Nominating Committee**

Alan Davis, introduced the Chair, Sharmen Lee.

### **9.1. 2021 09 Nominations**

**Sharmen Lee moved that Senate appoint the nominees on 2021 09 Nominations.**

**The motion carried.**

### **9.2. SSC Chair and Vice-Chair Responsibilities**

Sharmen Lee introduced the proposed list of responsibilities, which is attached to the Senate agenda package.

**Sharmen Lee moved that Senate approve the attached list of responsibilities for chairs and vice-chairs of senate standing committees.**

**The motion carried.**

## **10. Senate Standing Committee on Academic Planning and Priorities**

On behalf of the Chair, Heather Clark, Amy Jeon presented the Chair's Report to Senate.

## **11. Senate Standing Committee on Appeals**

No report

## **12. Senate Standing Committee on the Library**

No report

## **13. Senate Standing Committee on Policy**

Amy Jeon presented the Chair's Report to Senate.

### **13.1. AC1 Program Advisory Committee**

**Amy Jeon moved that Senate recommend to the Board of Governors the approval of Policy and Procedure AC1 Program Advisory Committee.**

**The motion carried.**

### **13.2. AC10 Development and Change of Senate-Approved Programs**

David Burns, Policy Developer, answered questions about the policy wording regarding intakes and program changes.

Senate discussed wording around cancelling intakes, the history of a program that had a single intake per year, allowing time for program changes, the impact of the wording on small cohort

programs, the variety of approaches that deans can use to cancel programs, and having enough time to complete the governance process,

**Amy Jeon moved that Senate recommend to the Board of Governors the approval of Policy and Procedure AC10 *Development and Change of Senate-Approved Programs*.**

**The motion carried.**

David Burns thanked Marti Alger for her comments.

#### **14. Senate Standing Committee on Program Review**

Amy Jeon presented the Chair's Report to Senate.

#### **15. Senate Standing Committee on Research and Graduate Studies**

On behalf of the Chair, Daniel Bernstein, Amy Jeon presented the Chair's Report to Senate.

#### **16. Senate Standing Committee on Teaching and Learning**

Amy Jeon presented the Chair's Report to Senate.

#### **17. Senate Standing Committee on Tributes**

No report.

#### **18. Office of the Registrar**

##### **18.1. Approval of Graduates to September 27, 2021**

Sofia Kingsley is graduating with a Citation in Computer Aided Design and Drafting and not a Diploma in Computer Aided Design and Drafting as listed on the attached list.

**Elizabeth Worobec moved that approves the amended list of graduates to September 27, 2021.**

**The motion carried.**

##### **18.1. Fall Byelection Report**

Zena Mitchell, University Registrar, and Secretary of Senate reported that the following have been acclaimed as Senators:

- Katherine Carpenter:  
Melville School of Business – November 1, 2021 – August 31, 2024
- Marti Alger:  
Faculty of Educational Support and Development, November 1, 2021 – August 31, 2024

**19. Items for discussion**

Amy Jeon advised Senators on how to access the Senate Engage Series following the meeting.

**20. Adjournment to the Senate Engage presentation.**

The meeting adjourned at 5:35 p.m.