

**SENATE**  
**Minutes of Regular Meeting**  
**Monday, June 30, 2022**  
**4:00 p.m. – 7:00 p.m.**  
**Surrey Cedar Board Room 2110**

<b>Voting Member Quorum 16 members</b>		
Amy Jeon (Vice-Chair)	Greg Millard	Alan Davis (Chair)
Aimee Begalka	Marti Alger	<b>Non-voting</b>
Andhra Goundrey	Melissa Swanink	
Andre Iwanchuk	Natasha Campbell	Zena Mitchell (Secretary)
Bogdan Bryja	Olivia Takaoka	
Brett Favaro	Sharmen Lee	
Diane Purvey	Todd Mundle	
Fergal Callaghan	Xavier Ardez	
Fiona Whittington-Walsh		
<b>Regrets</b>	<b>Senate Office</b>	<b>Guests</b>
Catherine Schwichtenberg	Michelle Molnar	Chervahun Emilien
Shelley Strimbold	Rita Zamluk	David Burns
Kim Baird (Chancellor)	Ruby Gupta	Lori McElroy
Corrie Nichols		
Heather Clark		
Lilach Marom		
Melissa Krahn		
Stephanie Howes		
Purru Sandhu		
Tahir Joseph		
Lyndsay Passmore		
Tom Westgate		
Katherine Carpenter		
Laura McDonald		
Bob Davis		
Steve Cardwell		

**1. Territorial Acknowledgement and Call to Order**

Alan Davis, Chair, called the meeting to order at 4:02 p.m.

**2. Approval of Agenda**

**Sharmen Lee moved the agenda be confirmed as circulated.**

**The motion carried.**

### **3. Approval of Minutes, May 30, 2022**

**Fiona Whittington-Walsh moved the minutes be accepted as circulated.**

**The motion carried.**

### **4. Chair's Report**

#### **4.1. President's Report to Senate**

Alan Davis updated his written report by stating that the meeting on June 8 is being rescheduled.

##### **4.1.1. Semi-annual Update: *Educational Excellence: A White Paper on KPU's Research and Scholarship***

Alan Davis provided an overview of progress on the white paper recommendations.

Diane Purvey, Provost and Vice-President, Academic pro tem advised that the next step is to ask the Senate Standing Committee on Research and Graduate Studies to use report to update the recommendations.

#### **4.2. Provost's Report to Senate**

Diane Purvey updated Senate about the Office of the Provost's use of funds for strategic initiatives and the forthcoming announcements regarding the new deans of the Faculty of Arts and the Faculty of Trades and Technology.

##### **4.2.1. Academic Plan 2019-2023 Status Report**

Diane Purvey reviewed progress on the academic plan. She asked that the current status report go to the Senate Standing Committee on Academic Planning and Priorities with a request to analyze what remains to be done and forward tasks to appropriate groups.

### **5. Senate Standing Committee on Curriculum**

Amy Jeon, Chair, reported on next steps with CourseLeaf implementation and Course Outline Manual website revision.

#### **5.1. Psychology - Determination of New Degree Proposal**

Amy Jeon overviewed the proposal and described next steps involving submitting the Senate-approved proposal to Degree Quality Assurance Board (DQAB).

**Amy Jeon moved that Senate approve the Determination of New Degree Proposal for the Bachelor of Applied Arts in Psychology.**

**The motion carried.**

### **6. Senate Executive Committee**

### **6.1. Empowering the Senate Executive Committee**

**Fiona Whittington-Walsh moved that Senate empower the Senate Executive Committee to act for Senate on urgent matters of regular business during the period June 28, 2022 – August 31, 2022.**

**The motion carried.**

## **7. Senate Governance and Nominating Committee**

### **7.1. 2022 06 Nominations**

**Sharmen Lee moved that Senate appoint those listed in 2022 06 Nominations.**

**The motion carried.**

### **7.2. Search Advisory Committee: Associate Dean, Wilson School of Design**

**Sharmen Lee moved that Senate appoint the following members to the Search Advisory Committee, Associate Dean, Wilson School of Design:**

#### **Student (one)**

- Alyssa Scott

#### **Regular faculty members (up to six members)**

- Jimmy Choi
- Iryna Karaush
- Heather Clark
- Mark Pritchard
- Erin Ashenhurst
- Paola Gavilanez

**The motion carried.**

### **7.3. Election Rules Update**

Zena Mitchell, University Registrar, presented additional amendments.

On page 1, Replace “Employee who is not a faculty member” with “Support Staff”.

On page 2, Delete definition of “Employee”

**Marti Alger moved that Senate approve the changes to the Election of Representatives to the University Board and Senate Rules and Regulations as amended.**

**The motion carried.**

## **8. Joint Senate Standing Committee on Academic Planning and Priorities and on University Budget**

Fiona Whittington-Walsh, Vice-Chair of SSCUB, presented the Chairs' report.

### **8.1. University Priorities and FY 2023-24 Budget Principles and Priorities**

Chervahun Emilien, Chief Financial Officer, introduced the budget principles that will guide the budget development.

**Fiona Whittington-Walsh moved that Senate endorse the budget principles and priorities for FY 2023–24.**

**The motion carried.**

### **8.2. Budget Development Timeline FY 2023-24**

Chervahun Emilien presented the budget process and timeline as information.

## **9. Senate Standing Committee on Appeals**

No report.

## **10. Senate Standing Committee on the Library**

No report.

## **11. Senate Standing Committee on Policy**

Aimee Begalka, Vice-Chair, provided the Chair's Report.

### **11.1. AC14 KPU Credential Framework**

David Burns, Associate Vice-President, Academic, answered questions regarding the impact of the procedure change on existing programs.

**Aimee Begalka moved that Senate approve the procedure AC14 KPU Credential Framework effective September 1, 2023.**

**The motion carried.**

### **11.2. AC13 Minimum Qualifications for Faculty Members**

Aimee Begalka overviewed the changes.

Diane Purvey reported that the policy will allow greater flexibility when hiring.

**Aimee Begalka moved that Senate recommend the Board of Governors approve Policy and Procedure AC13 Minimum Qualifications for Faculty Members.**

**The motion carried.**

## **12. Senate Standing Committee on Program Review**

Amy Jeon, Chair, presented her report.

### **12.1. Approved Quality Assurance Plans**

Amy Jeon presented five quality assurance plans approved at SSCPR between November 2021 to May 2022:

1. Product Design Quality Assurance Plan
2. History Quality Assurance Plan
3. Foundations in Design Quality Assurance Plan
4. Mathematics Quality Assurance Plan
5. Fashion and Technology Quality Assurance Plan

### **12.2. 2021 – 22 Annual Report to Senate**

Amy Jeon reported on the record-breaking number of approved program review reports in the last year. She thanked committee members, programs, deans, and Office of Planning and Accountability for their support in the program review process.

Lori McElroy, Associate Vice-President, Planning and Accountability, updated Senate on progress to ensure KPU meets its program review goals.

### **13. Senate Standing Committee on Research and Graduate Studies**

The Senate received the committee report.

### **14. Senate Standing Committee on Teaching and Learning**

No report.

### **15. Senate Standing Committee on Tributes**

Andre Iwanchuk, Chair, presented his report.

### **16. Office of the Registrar**

#### **16.1. Approval of Graduates to June 27, 2022**

Zena Mitchell, Registrar reported an amendment that Parampreet Singh Gill will graduate with a B.B.A. in Accounting without the Co-operative Education Option.

**Todd Mundle moved that Senate approve the list of graduates to June 27, 2022 as amended.**

**The motion carried.**

#### **16.2. Declaration of Senate Vacancy: Faculty of Arts**

The Registrar reported that Lilach Marom is resigning effective August 31, 2022.

#### **16.3. Notice of Fall Byelection**

Zena Mitchell announced the fall byelection.

### **17. Items for Discussion**

Alan Davis updated Senators on an upcoming meeting with the Ministry regarding funding. He acknowledged departing senators and support staff. He welcomed Michelle Molnar, the new Administrative Coordinator for the Senate Office.

**18. Adjournment**

The meeting adjourned at 4:51 p.m.