

**SENATE**  
**Minutes of Regular Meeting**  
**Monday, September 26, 2022**  
**4:00 p.m. – 7:00 p.m.**  
**MS Teams Online**

<b>Voting Member Quorum: 12</b>		
Aimee Begalka Amy Jeon, Vice-Chair Andhra Goundrey Andre Iwanchuk Bob Davis Brett Favaro Catherine Schwichtenberg Corrie Nichols Diane Purvey Fergal Callaghan Fiona Whittington-Walsh Jarman Dhillon	Heather Harrison Laura McDonald Lyndsay Passmore Marti Alger Melissa Swanink Navleen Kaur Rajmale Kaur Sharmen Lee Shelley Boyd Stephanie Howes Todd Mundle	Kwuntiltunaat (Kim Baird) Alan Davis, Chair
		<b>Non-voting</b>
		Zena Mitchell, Secretary
<b>Regrets</b>	<b>Senate Office</b>	<b>Guests</b>
Heather Clark Katherine Carpenter Natasha Campbell Rashminder Singh Shelley Strimbold Tahir Joseph Tom Westgate	Michelle Molnar Rita Zamluk Sonia Banwait Sonia Orlu	Elder Lekeyten Chervahun Emilien David Burns Lori McElroy

**1. Call to Order**

The Chair, Alan Davis, called the meeting to order at 4:01 p.m. and provided the territorial acknowledgement.

Elder Lekeyten Anton welcomed Senate, acknowledged the importance of truth and reconciliation in light of the upcoming Orange Shirt Day, and performed an opening song.

Chancellor Kim Baird offered greetings and reminded Senate of the importance post-secondary institutions like KPU will have going forward in relation to indigenization, reconciliation, and decolonization.

**2. Approval of Agenda**

**Sharmen Lee moved the agenda be confirmed as circulated.**

**The motion carried.**

### **3. Approval of Minutes, June 27, 2022**

**Fiona Whittington-Walsh moved the minutes be accepted as circulated.**

**The motion carried.**

### **4. Chair's Report**

The Chair submitted his report and highlighted the activities he participated in over the summer. He also introduced and welcomed new committee members, student senators, and the Senate administrative staff.

#### **4.1. President's Report to Senate**

Alan Davis, President, presented his report.

##### **4.1.1. KPU's Submission on Public Post-Secondary Funding Formula Review**

Alan Davis noted that KPU's recommended funding formula review is available on the Ministry's website. Feedback on the submission is welcomed and can be communicated to the President via email.

#### **4.2. Provost's Report to Senate**

Diane Purvey, Provost, summarized her report. She highlighted the contributions of two new Lead Advisors, Drs. Larissa Petrillo and Fiona Whittington-Walsh, and announced that a list of course releases will now be provided to faculty every term.

### **5. Senate Standing Committee on Curriculum**

#### **5.1. Consent Agenda, September 26, 2022**

Amy Jeon, Chair of the Senate Standing Committee on Curriculum, reviewed the list of courses.

**Navleen Kaur moved that Senate approve the attached list of new, revised, and discontinued courses.**

**The motion carried.**

#### **5.2. Program Change: Certificate in Health Care Assistant**

Amy Jeon reviewed the change and recommended that the Accuplacer Test be added to the admission requirement testing options. This addition will align with BC Care Aid and Community Health Worker Registry and with other BC post-secondary institutions.

**Sharen Lee moved that Senate approve the proposed admission requirement revisions to the Certificate in Health Care Assistant Program, effective September 1, 2023.**

**The motion carried.**

### **5.3. Program Development and Change Form**

Amy Jeon provided background and context for the changes. She informed that the Provost's Office worked to streamline the processes by consolidating the existing D-forms. One of the key changes is the incorporation of Program Learning Outcomes in the forms.

**Fiona Whittington moved that Senate approve the attached Program Development and Change Forms, and that future changes to these forms come to Senate only when they alter approval or curricular standards.**

**The motion carried.**

### **5.4. Course Outline Manual**

Amy Jeon informed that the proposed revisions reflect the course outline data management transition from SharePoint to CIM-Courses software.

**Navleen Kaur moved that Senate approve the revisions to the Course Outline Manual.**

**The motion carried.**

## **6. Senate Executive Committee**

Alan Davis, Chair of the Senate Executive Committee, gave a brief report.

### **6.1. Report of Actions**

Alan Davis noted that the SEC convened a special meeting, on behalf of Senate, on August 29, 2022 to expedite decision-making regarding re-appointment and search advisory committees.

**Todd Mundle moved that Senate ratify the Senate Executive Committee decisions to appoint members to the Presidential Re-Appointment Committee and the search advisory committee, four associate deans, Faculty of Arts.**

**The motion carried.**

## **7. Senate Governance and Nominating Committee**

### **7.1. 2022 09 Nominations**

Sharmen Lee, Chair of the Senate Governance and Nominating Committee, brought forward the September nominations.

**Brett Favaro moved that Senate appoint the nominees on 2022 09 Nominations.**

**The motion carried.**

**7.2. Search Advisory Committees:**

**7.2.1. Associate Dean, Faculty of Trades and Technology**

**Sharmen Lee moved that Senate appoint the following members to the Search Advisory Committee, Associate Dean, Faculty of Trades and Technology:**

**Regular faculty members**

- **Bob Davis**
- **Chris Matskiw**
- **John Singh**
- **Mark Smith**
- **Rob Lafreniere**
- **Roger Cannon**

**The motion carried.**

**7.2.2. Associate Dean, Faculty of Academic and Career Preparation**

**Sharmen Lee moved that Senate appoint the following members to the Search Advisory Committee, Associate Dean, Faculty of Academic and Career Preparation:**

**Regular faculty members**

- **Laura Aguilera**
- **Elizabeth Spalding**
- **Melissa Swanink**
- **Teresa Swan**

**The motion carried.**

**8. Joint Senate Standing Committee on Academic Planning and Priorities and on University Budget**

No report.

**9. Senate Standing Committee on Appeals**

No report.

**10. Senate Standing Committee on the Library**

No report.

#### **11. Senate Standing Committee on Policy**

Corrie Nichols, Chair of the Senate Standing Committee on Policy, presented her report. Two motions will be brought forward for next month's meeting.

#### **12. Senate Standing Committee on Program Review**

No report.

#### **13. Senate Standing Committee on Research and Graduate Studies**

Amy Jeon, Vice-Chair of Senate, presented the Chair's Report on behalf of the Chair, Daniel Bernstein.

#### **14. Senate Standing Committee on Teaching and Learning**

Amy Jeon, Vice-Chair of Senate, presented the Chair's Report on behalf of the Chair, Christina Page.

#### **15. Senate Standing Committee on Tributes**

No report.

#### **16. Office of the Registrar**

##### **16.1. Approval of Graduates to September 28, 2022**

Zena Mitchell, University Registrar, presented the list of graduates and highlighted two notable mentions - the first graduates from the Graduate Certificate in Sustainable Food Systems and Security and the first graduates from the Entertainment Arts programs.

**Fergal Callaghan moved that Senate approve the list of graduates to September 28, 2022.**

**The motion carried.**

#### **17. Items for discussion**

No items for discussion.

#### **18. Adjournment**

The meeting adjourned at 4:50 p.m.