

**SENATE
Minutes of Regular Meeting
Monday, October 24, 2022
4:00 p.m. – 7:00 p.m.
Cedar 2110, Surrey Boardroom**

Voting Member Quorum: 17		
Aimee Begalka Amy Jeon, Vice-Chair Andhra Goundrey Andre Iwanchuk Bob Davis Brett Favaro Diane Purvey Fergal Callaghan Fiona Whittington-Walsh Heather Clark Heather Harrison	Laura McDonald Lyndsay Passmore Marti Alger Melissa Swanink Natasha Campbell Navleen Kaur Rajmale Kaur Sharmen Lee Shelley Boyd Todd Mundle	Alan Davis, Chair
		Non-voting
		Zena Mitchell, Secretary
Regrets	Senate Office	Guests
Catherine Schwichtenberg Corrie Nichols Jarman Dhillon Katherine Carpenter Kwuntiltunaat (Kim Baird) Rashminder Singh Shelley Strimbold Stephanie Howes Tahir Joseph Tom Westgate	Michelle Molnar Sonia Banwait Sonia Orlu Marie Carter	David Burns Larissa Petrillo

1. Call to Order

The Chair, Alan Davis, called the meeting to order at 4:04 p.m.

2. Approval of Agenda

Zena Mitchell, University Registrar, added Item 16.2 – Vote for ACP Faculty Representative.

Sharmen Lee moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, September 26, 2022

Todd Mundle moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

4.1. President's Report to Senate

Alan Davis, President, wished everyone a Happy Diwali and presented a summary of his report, highlighting recent networking events attended and progress with KPU strategic planning activities.

4.2. Provost's Report to Senate

Diane Purvey, Provost, congratulated the Teaching and Learning Commons for a successful Teaching Excellence week and commended the Wilson School of Design for receiving a \$1 million Natural Sciences and Engineering Research Council of Canada (NSERC) grant.

5. Senate Standing Committee on Curriculum

Amy Jeon, Chair, Senate Standing Committee on Curriculum, presented her report.

5.1. Program Revision: Diploma in Traditional Chinese Medicine, Acupuncture

Amy Jeon provided brief overview of the reorganization of the program, including renumbering of programs so they ladder into the newly proposed Bachelor of Traditional Chinese Medicine (BTCM) program. The proposed revision will be implemented only if the BTCM program is approved by the Ministry.

Amy Jeon moved that, pending Ministry approval of the Bachelor of Traditional Chinese Medicine, Senate approve the revisions to the Diploma in Traditional Chinese Medicine, Acupuncture, effective September 1, 2024.

The motion carried.

6. Senate Executive Committee

Alan Davis, Chair, Senate Executive Committee, reported that no substantive items were discussed by the Committee in the past month beyond setting the Senate agenda.

7. Senate Governance and Nominating Committee

7.1. Faculty Bylaw Revision: Faculty of Health

Sharmen Lee, Chair, Senate Governance and Nominating Committee, reported that the Committee reviewed and endorsed revisions to the Faculty of Health Bylaws, which allows a Vice-Chair to be elected from the voting membership.

Fiona Whittington-Walsh moved that Senate approve the revisions to the Faculty of Health Bylaws.

The motion carried.

8. Joint Senate Standing Committee on Academic Planning and Priorities and on University Budget

Fiona Whittington-Walsh, Vice-Chair, Senate Standing Committee on University Budget, presented the following motions on behalf of the Joint Committee.

8.1. Program Concept and Proposal: Bachelor of Traditional Chinese Medicine

Sharmen Lee, Dean, Faculty of Health, provided a brief overview of the proposed BTCM program and explained the curriculum and registration processes. She highlighted that the program builds on the current Acupuncture diploma program by expanding its scope to encompass Traditional Chinese Medicine more broadly and ultimately allows students to pursue a Bachelor's degree and be eligible for a TCM practitioner's license.

Alan Davis acknowledged this is as groundbreaking for KPU and congratulated the team on their hard work.

Fiona Whittington-Walsh moved that Senate recommend that the Board of Governors approve the Bachelor of Traditional Chinese Medicine Concept Paper and Full Program Proposal and that Senate approve the Request for Variance to AC14, effective September 1, 2024.

The motion carried.

8.2. Revised 2022/23 Academic Year Schedule

Zena Mitchell, University Registrar, advised that HR recently informed the Office of Registrar of two additional campus closures as outlined in the Collective Agreement - January 2 and January 3, 2023. The University will be closed on these days, so the first day of the Spring term will need to be adjusted accordingly to January 5, 2023.

Fiona Whittington-Walsh moved that Senate approve the Revised 2022/23 Academic Year Schedule.

The motion carried.

8.3. Academic Schedules: 2023-2026

Zena Mitchell, University Registrar, explained that for systems like Courseleaf to align with program schedules, academic schedules need to be planned in advance. The 2023/24 schedule will be published in the next University calendar, while 2024/25 and 2025/26 schedules will come back to Senate for approval as they are provisional.

Fergal Callaghan, Faculty of Science and Horticulture Senator, posed a question on whether the extended withdrawal dates implemented as a pandemic measure will be lifted. Zena Mitchell explained that once the pandemic is officially declared over, the withdrawal dates will be revisited. However, the provision will remain in place until then to provide compassionate understanding and flexibility for students during this time. She also acknowledged that these concerns will be taken into consideration with the ST13 policy working group, which oversees the course withdrawal policy.

Fiona Whittington-Walsh moved that Senate approve the 2023/24, 2024/25 and 2025/26 Academic Schedules.

The motion carried.

9. Senate Standing Committee on Appeals

No report.

10. Senate Standing Committee on the Library

No report.

11. Senate Standing Committee on Policy

Aimee Begalka, Vice-Chair, Senate Standing Committee on Policy, presented the report on behalf of Corrie Nichols, Chair, Senate Standing Committee on Policy.

11.1. *GV9 Establishment and/or Discontinuance for Faculties and Departments*

David Burns, Associate Vice-President, Academic, provided an overview of the changes and highlighted that the new policy and procedure includes clear guidance on who recommends and approves proposals for establishment and/or discontinuance for Faculties and Departments. He further provided clarity around naming systems in order to distinguish between Schools, which function in the full capacity of a Faculty, and Teaching Centre/Institute, whose delegated functions exceed the normal authority of Departments.

Aimee Begalka moved that Senate recommend to the Board of Governors the approval of Policy and Procedure *GV9 Establishment and/or Discontinuance of Faculties and Departments*.

The motion carried.

11.2. *ST16 Work-Integrated Learning*

David Burns provided an overview of the changes and introduced Larissa Petrillo, Lead Advisor, Work-Integrated Learning. ST16 formalizes work-integrated learning practices already being implemented across the University as well as establishes an official position to provide advice, coordination, and funding.

Fergal Callaghan thanked the team involved for their hard work on the policy.

Aimee Begalka moved that Senate approve Policy and Procedure *ST16 Work-Integrated Learning*.

The motion carried.

12. Senate Standing Committee on Program Review

Fergal Callaghan, Vice-Chair, Senate Standing Committee on Program Review presented the report on behalf of the Chair, Amy Jeon.

13. Senate Standing Committee on Research and Graduate Studies

No report.

14. Senate Standing Committee on Teaching and Learning

Lyndsay Passmore, Vice-Chair, Senate Standing Committee on Teaching and Learning, presented the report on behalf of the Chair, Christina Page. She highlighted that the Committee, alongside invited students and other stakeholders, is working on recommendations for practices around good online learning at KPU.

15. Senate Standing Committee on Tributes

No report.

16. Office of the Registrar

16.1. Approval of Graduates to October 24, 2022

Fiona Whittington-Walsh moved that Senate approve the list of graduates to October 24, 2022.

The motion carried.

16.2 Faculty of Academic and Career Preparation Senator Election

Zena Mitchell, University Registrar and Chief Returning Officer, informed Senate that the vote for a new Faculty of Academic & Career Preparation (ACP) representative during the Fall by-elections resulted in a tie. In accordance with the election rules, Senate casted a deciding vote, which resulted in another tie. Alan Davis, Chair, cast a final deciding vote and declared Ian Stanwood as the new Senator.

Aimee Begalka moved that Senate cast deciding votes to elect a new senator for the Faculty of Academic and Career Preparation.

The motion carried.

17. Items for discussion

Alan Davis advised that a closed Senate meeting will take place in November as well as a Senate Engage session, with Josh Mitchell, Associate Vice-President, Student Affairs.

18. Adjournment

The meeting adjourned at 5:01 p.m.