

Nomination Package:

Distinguished Scholarship Award

AWARD

Exemplary teaching is a core element of Kwantlen Polytechnic University (KPU), and scholarship in its diverse forms is integral to that endeavour: the scholarship of discovery, creativity, application, teaching and learning, and integration. Accordingly, KPU recognizes and celebrates outstanding examples of such scholarship.

Nominations for the Award can be made by any faculty, staff member or student of KPU by October 1 of each year. Written permission of the nominee is required. There will be one award per year.

ELIGIBILITY

Current or former KPU employees are eligible for nomination.

SELECTION CRITERIA

There are no fixed criteria for selection of the award, although generally nominees will, through their scholarship, have had a recognized and substantial impact on any or all of: the relevant discipline(s), students, colleagues, the institution, and the community (e.g., through letters of support).

NOMINATION PROCESS

1. Nominators and/or nominees are required to complete the nomination form with all of the required information.
2. Nominations are to be in the form of the dossier that includes the identified material as described below.
3. Nominations are considered for two years. If not selected in the year the nomination is received, it is the nominator's responsibility to ensure the nomination dossier is current and up to date.

Nomination Form

Nominations must include a completed Distinguished Scholarship Award Nomination Form. It is in the best interest of the nominator to supply as much information as is relevant and available. This form must include a statement regarding why the nominee is worthy of the distinguished scholarship award (not to exceed 500 words).

Nomination Dossier

The nomination dossier includes evidence that demonstrates the nominee's scholarly excellence. Nomination dossiers are expected to be 20 pages, but must not exceed 30 pages, including all appendices and supplementary material. Dossiers longer than 30 pages are ineligible and will be returned unread. It is expected that the font of submissions will be no less than 11. Incomplete dossiers will be returned. The following elements should be included in a complete nomination dossier.

1. Completed Nomination Form.
2. A current *curriculum vitae* (no longer than five pages).
3. Evidence of scholarly excellence. Materials may include (but are not limited to):

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- papers
 - exhibits of work
 - presentations
 - P.D. reports, etc.
4. Other evidence that substantiates the importance and relevance of the scholarship (e.g. letters of support from faculty, staff or students that reflect the nominee's scholarly excellence - no more than five).
 5. Written permission of nominee.

Please note: All information submitted on behalf of the nominee will be kept confidential.

Collection Notice:

The Senate Office is collecting personal information on this nomination form pursuant to 26(c) of British Columbia's Freedom of Information and Protection of Privacy Act ("the Act") for the purpose of exercising the powers of Senate under section 37(1) of the University Act to facilitate nominations for awards. Personal information can be collected indirectly through the nomination process under 27(1)(c) of the Act, but the personal information provided on this form must be limited to what is specifically requested. If you have any questions about how personal information of nominees is managed through the nomination and award process, please contact senate@kpu.ca

SELECTION PROCESS

All individuals nominated as candidates will be considered by the Senate Standing Committee on Tributes. Recommendations of the Senate Standing Committee on Tributes will be forwarded to Senate for its consideration and selection.

RECOGNITION

The Award will be acknowledged at one of the convocation ceremonies or other suitable occasion by the presentation of a citation and monetary award.

Nominations will be reconsidered after a period of two (2) years, including the year nominated.

Please return the completed Nomination Form and dossier to:

Chair, Kwantlen Senate Standing Committee on Tributes
c/o Michelle Molnar, Administrative Coordinator, University Senate
Langley Campus
20901 Langley Bypass
Langley, BC V3A 8G9

Tel: 604.599.2357
Email: michelle.molnar@kpu.ca

Nomination forms are available on the Senate website <https://www.kpu.ca/senate/committees/submission-forms>

Distinguished Scholarship Award: Nomination Form

NOMINATION DETAILS

Nominee Name:

Name of contact person/representative, if contact person is not the nominee:

Nominee's current address and telephone number:

Current title and position:

NOMINEE PERMISSION:

"I agree to the submission of my name for the Distinguished Scholarship Award."

Nominee Signature:Date:

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NOMINATION SUBMITTED BY

Nominator's Name and Contact Details (phone and email):

Nominator Signature:Date:

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Nominator Name:

Nominee Name and current title and position:

Please state why you feel this nominee should be awarded a Distinguished Scholarship Award (*not to exceed 500 words – if more room is required, please attach the statement to this form*):