

# Nomination Package: Honorary Degree

## AWARD

The Honorary Doctorate Degree is the highest form of recognition granted by Kwantlen Polytechnic University (KPU) to recognize persons who are distinguished by their significant contributions and accomplishments and whose excellence will reflect positively upon Kwantlen Polytechnic University. The authorized degrees are as follows:

- Doctor of Laws (*Honoris Causa*), (LL.D.), awarded in recognition of community and public service.
- Doctor of Letters (*Honoris Causa*), (D.Litt.), awarded in recognition of contributions to the arts, humanities and social sciences.
- Doctor of Technology (*Honoris Causa*), (D.Tech.), awarded in recognition of contributions to science and technology and other related fields such as design.

Nominations for honorary degree candidates are invited from members of the University community and the community-at-large. Normally, nominations will not be accepted from members of the nominee's family.

## ELIGIBILITY

All persons who are distinguished by their significant contributions and accomplishments and whose excellence will reflect positively upon KPU are eligible for nomination.

Honorary degrees are not normally awarded to those who currently hold political office, including senators, or to current KPU employees.

Awards will not normally be granted posthumously.

## SELECTION CRITERIA

The criteria for the award are significant contributions, accomplishments, and excellence. Nominees must be exceptionally distinguished: scholars, creative artists, public servants, persons prominent in the community and the professions, and others who have made significant contributions locally, nationally, or globally.

In approving candidates for honorary degrees, the Senate values diversity of backgrounds, disciplines, and spheres of contribution. The committee should bear in mind that controversial awards may bring unintended consequences and should be prepared to defend their selection.

Honorary degrees are intended to honour individuals who are widely recognized for one or more of the following:

- Outstanding and sustained achievements in their areas of expertise,
- Noteworthy public service,
- A standard of excellence in one or more fields of endeavor,
- Distinguished and noteworthy achievement in their field of study or service during their career,
- Dedication to and recognition of academic excellence,
- Entrepreneurship,
- A legacy of respect and understanding toward others,
- A legacy of humanitarian contribution(s).

# Honorary Degree Appointment: Nomination Form

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Honorary degrees may be awarded for meritorious service to education or to KPU, where the service has brought distinction and honour to KPU.

## NOMINATION PROCESS

- Nominators are required to complete the nomination form with all of the required information.
- Nominations are to be in the form of the dossier that includes the identified material as described below.

### *Nomination Form*

Nominations must include a completed Honorary Degree Nomination Form. It is in the best interest of the nominator to supply as much information as is relevant and available. This form must include a statement regarding why the nominee is worthy of the honorary degree and their connection with KPU, if any (not to exceed 500 words).

### *Nomination Dossier*

The nomination dossier includes evidence that demonstrates the nominee's exemplary contributions in an area(s) listed below. Nomination dossiers are expected to be 20 pages or less, including all appendices and supplementary material. Dossiers longer than 20 pages are ineligible and will be returned unread. It is expected that the font of submissions will be no less than 11. Incomplete dossiers will be returned. The following elements should be included in a complete nomination dossier:

1. A statement that articulates the case for nomination (not to exceed 500 words).
2. Letters of support that reflect the nominee's exemplary contributions (minimum of two, maximum of five).
3. Demonstrated evidence of:
  - a. Outstanding and sustained achievements in their areas of expertise,
  - b. Noteworthy public service,
  - c. A standard of excellence in one or more fields of endeavor,
  - d. Distinguished and noteworthy achievement in their field of study or service during their career,
  - e. Dedication to and recognition of academic excellence,
  - f. Entrepreneurship,
  - g. A legacy of respect and understanding toward others,
  - h. A legacy of humanitarian contribution(s),
  - i. Meritorious service to education or to KPU.

### *Nominator's Responsibility*

Nominators are strongly encouraged to submit a nomination dossier that includes materials that demonstrate the nominee's exemplary contributions in an area(s) listed above. Nominations **must** include a completed Honorary Degree Nomination Form. It is in the best interest of the nominator to supply as much information as is relevant and available.

**Please note:** All information submitted on behalf of the nominee will be kept confidential.

### **Collection Notice:**

The Senate Office is collecting personal information on this nomination form pursuant to 26(c) of British Columbia's Freedom of Information and Protection of Privacy Act ("the Act") for the purpose of exercising the powers of Senate under section 37(1) of the University Act to facilitate nominations for awards. Personal information can be collected indirectly through the nomination process under 27(1)(c) of the Act, but the personal information provided on this form must be limited to what is specifically requested. If you have any questions about how personal information of nominees is managed through the nomination and award process, please contact [senate@kpu.ca](mailto:senate@kpu.ca)

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## SELECTION PROCESS

All individuals nominated as candidates will be considered by the Senate Standing Committee on Tributes. Recommendations of the Senate Standing Committee on Tributes will be forwarded to Senate for its consideration and to add to the approved honorary degree candidate pool.

## RECOGNITION

The Award will be acknowledged at one of the Convocation Ceremonies.

Nominations which have been approved by Senate will be retained for a period of three (3) years including the year of submission and then reviewed by the Senate Standing Committee on Tributes for applicability and currency.

## **Please return the completed Nomination Form and dossier to:**

Chair, Kwantlen Senate Standing Committee on Tributes  
c/o Michelle Molnar, Administrative Coordinator, University Senate  
Langley Campus  
20901 Langley Bypass  
Langley, BC V3A 8G9

Tel: 604.599.2357

Email: [michelle.molnar@kpu.ca](mailto:michelle.molnar@kpu.ca)

Nomination forms are available on the Senate website  
<https://www.kpu.ca/senate/committees/submission-forms>

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## NOMINATION DETAILS:

Nominee Name:

Name of contact person/representative, if contact person is not the nominee:

Nominee's current address and telephone number:

Nominee's current title and position:

Nominee's educational background:

## NOMINATED BY:

Nominator's Name:

Nominator's contact details (phone and email):

Nominator Signature:

Date:

**Letters of Support enclosed**

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Nominator's Name:

Nominee Name:

Nominee's educational background:

***To be determined by the Senate Standing Committee on Tributes:***

- Doctor of Laws (*Honoris Causa*)
- Doctor of Letters (*Honoris Causa*)
- Doctor of Technology ( *Honoris Causa*)

Please state why you feel this nominee should be awarded an honorary degree (*not to exceed 500 words – if more room is required, please attach the statement to this form*):